



Council Meeting Minutes
Tuesday, December 15, 2015
9:30 a.m.
Council Chamber, Town Hall

Mayor A. Thompson
Councillor D. Beffort
Councillor N. deBoer (left the meeting at 12:15 p.m.)
Councillor J. Downey
Councillor A. Groves
Councillor J. Innis
Councillor G. McClure
Councillor R. Mezzapelli
Councillor B. Shaughnessy

Interim Chief Administrative Officer: L. Johnston
Acting Director of Parks and Recreation: B. Baird
Director of Administration/Town Clerk: C. deGorter
Fire Chief: D. Forfar
Director of Development Approval and Planning Policy/Deputy CAO: M. Hall
Council/Committee Co-ordinator: B. Karrandjas
Manager of Corporate Communications: B. Lee
Manager, Economic Development: N. Lingard
Chief Librarian: C. Lipp
Director of Public Works: D. Loveridge
Director of Human Resources: J. Porter
Treasurer: P. Tollett
Director of Corporate Services/Chief Financial Officer: F. Wong

1. **CALL TO ORDER**

Mayor Thompson called the meeting to order in the Council Chamber at 9:33 a.m.

2. **PRAYER AND O CANADA**

Councillor J. Innis opened the meeting with a prayer, those in attendance joined in singing O Canada.

3. **SUMMARY OF ADDENDUM ITEMS** – none.

4. **APPROVAL OF AGENDA**

Moved by Councillor R. Mezzapelli - Seconded by Councillor J. Innis 2015-506

That the agenda for the December 15, 2015 Council Meeting, be approved.

Carried.

5. **COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS**

Urgent Business:

Moved by Councillor N. deBoer - Seconded by Councillor D. Beffort 2015-507

That a motion without notice be introduced concerning Staff Report CS-2015-062 – Council Remuneration.

Carried.

Moved by Councillor N. deBoer - Seconded by Councillor D. Beffort 2015-508

That Resolution 2015-502 concerning Staff Report CS-2015-062 – Council Remuneration Policy Changes be reconsidered.

Carried by two-thirds.

Moved by Councillor N. deBoer - Seconded by Councillor D. Beffort 2015-509

That Report CS-2015-062 regarding Council Remuneration Policy Changes, be deferred until the Council meeting scheduled December 22, 2015.

Carried.

6. **DISCLOSURE OF PECUNIARY INTEREST** – none.

7. 2016 PROPOSED DEPARTMENTAL BUDGET PRESENTATIONS

Councillor Shaughnessy left the meeting at 9:52 a.m.

P1 – Peggy Tollett, Treasurer provided a presentation regarding the 2016 Budget Status and Overview (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Thompson thanked Ms. Tollett for her presentation.

With the permission of Council, the order of the departmental budget presentations were altered as follows; Corporate Services Department, Caledon Public Library, Human Resources Department, Public Works Department, General Governance and Economic Development, Fire & Emergency Services, Development Approval & Planning Policy Department and Parks and Recreation Department.

P2 – Fuwing Wong, Director of Corporate Services/Chief Financial Officer provided a presentation regarding the Corporate Services Department Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Councillor Shaughnessy rejoined the meeting at 10:26 a.m.

Mayor Thompson thanked Mr. Wong for his presentation.

P3 – Colleen Lipp, Chief Librarian provided a presentation regarding the Caledon Public Library Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Thompson thanked Ms. Lipp for her presentation.

Councillor Groves left the meeting at 10:52 a.m.

Council recessed from 10:52 a.m. and resumed at 10:59 a.m.

P4 – Judy Porter, Director of Human Resources provided a presentation regarding the Human Resources Department Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Thompson thanked Ms. Porter for her presentation.

A short video was displayed for those in the audience regarding various initiatives conducted by town departments.

P7 – David Loveridge, Director of Public Works provided a presentation regarding the Public Works Department Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Councillor deBoer left the meeting at 12:15 p.m.

Mayor Thompson thanked Mr. Loveridge for his presentation.

Council recessed from 12:35 p.m. and resumed at 1:10 p.m.

Councillor Groves rejoined the meeting at 1:10 p.m.

P6 – Carey deGorter, Director of Administration/Town Clerk provided a presentation regarding the General Governance and Economic Development Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Thompson thanked Ms. deGorter for her presentation.

P5 – David Forfar, Fire Chief and Darryl Bailey, Deputy Fire Chief provided a presentation regarding the Fire & Emergency Services Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenters.

Mayor Thompson thanked Chief Forfar and Deputy Chief Bailey for their presentation.

A short video was displayed for those in the audience regarding various initiatives conducted by town departments.

P8 – Mary Hall, Deputy CAO/Director of Development Approval & Planning Policy provided a presentation regarding the Development Approval and Planning Policy (DAPP) Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Thompson thanked Ms. Hall for her presentation.

Council recessed from 2:32 p.m. and resumed 2:40 p.m.

P9 – Brian Baird, Acting Director of Parks and Recreation provided a presentation regarding the Parks and Recreation Department Budget (see attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

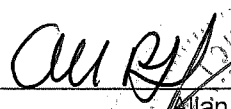
Mayor Thompson thanked Mr. Baird for his presentation.

8. PUBLIC QUESTION PERIOD

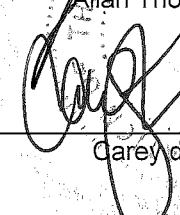
1. **DOUG DEMERLING**, expressed concern regarding the cost for residents to become connected to the high speed internet that staff is proposing and inquired as to the staff hours being proposed for the 55+ Program Coordinator. Mr. Demerling received responses from Town staff.

9. ADJOURNMENT

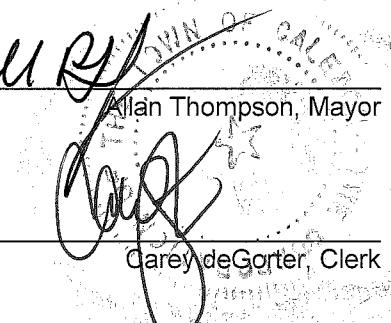
On verbal motion moved by Councillor G. McClure and seconded by Councillor R. Mezzapelli, Council adjourned at 3:02 p.m.



Alan Thompson, Mayor



Carey deGorter, Clerk





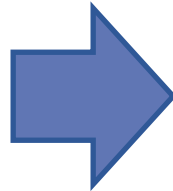
2016 BUDGET

December 15, 2015

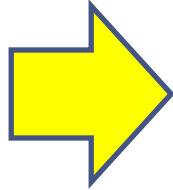
2016 Budget Timeline



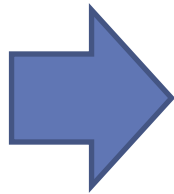
Nov. 17 – Budget Presentation at 9:30 a.m.
Users Fee Review & Stormwater Management
2016 Proposed Budget Overview
Council Work Plan Update



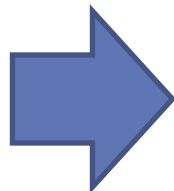
Dec. 1 – Public Open House &
Special Council Meeting at 7:00 pm.



Dec. 15 – Council Budget Meetings
at 9:30 a.m.
Departmental Presentations

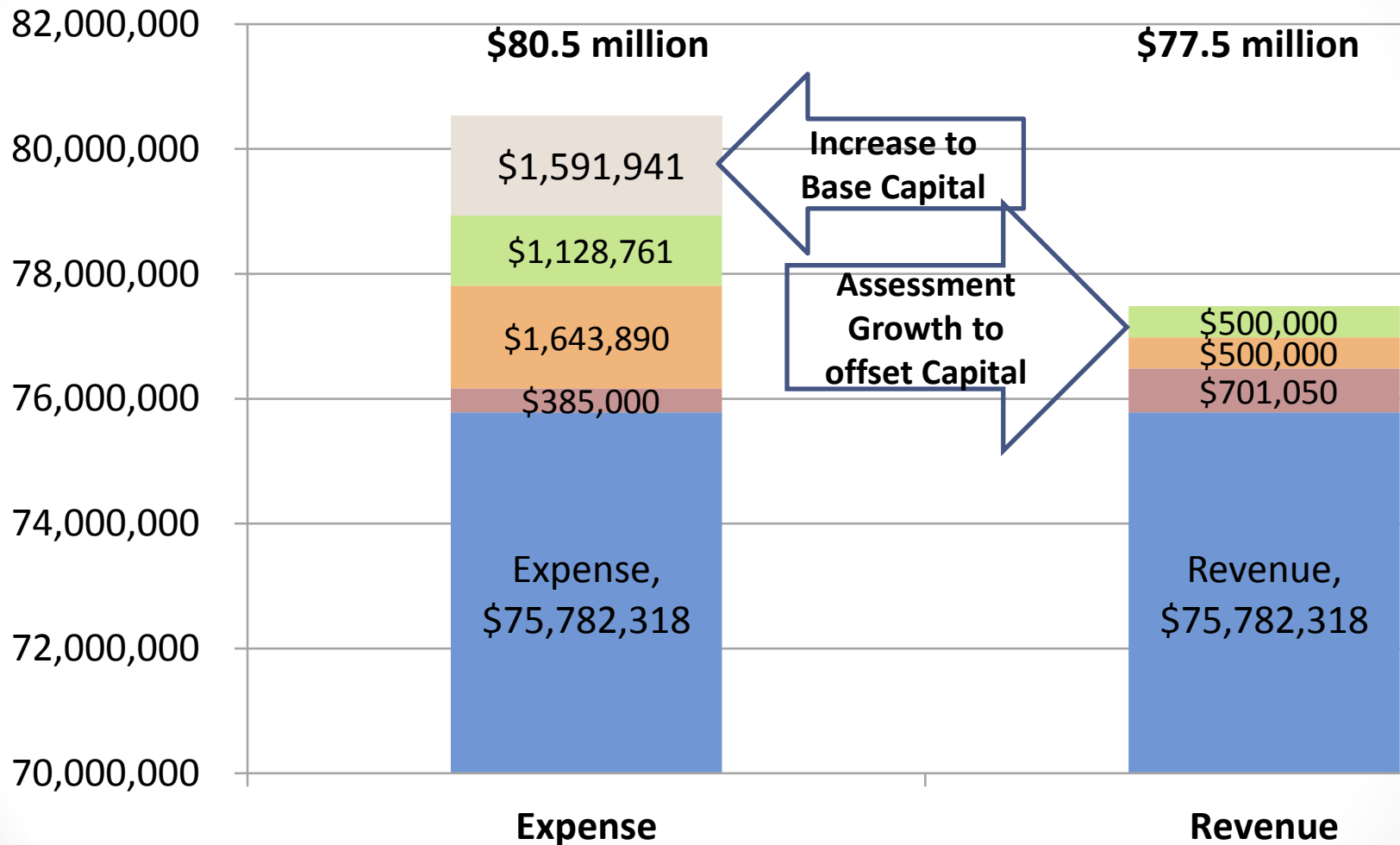


Jan 12. – General Committee
Meeting at 1:00 p.m.
2016 Budget Deliberations



Jan 19. – Council Budget Meeting at 7:00 p.m.
Finalization and Approval of 2016 Budget and
Fees By-Law

Proposed 2016 Budget - Base + Unmet Needs + Capital



2016 Proposed Budget

\$1,327,840 – 2016 Increase to Base
Budget Increase



\$1,128,761 – 2016 Proposed Unmet
Needs



\$1,591,941 – 2016 Proposed
Increase to Capital Base



(\$1,000,000) – Less Assessment
Growth



\$3,048,542 – Total 2016 Budget
Increase

\$3,048,542 = Tax Increase of 5.8%
(Town Portion Only) 1% = \$522,722

Estimated Impact of Proposed 2016 Budget

Tax Rate Components	Town Rate	Impact to Taxpayer
Town	5.8%	2.3%
Stormwater Tax Levy	1.0%	0.4%
Broadband Tax Levy	0.6%	0.2%
Region of Peel (1.92% Approved)		0.4%
School Boards (0% Assumed)*		0.00%
Estimated Impact of Proposed 2016 Budget		3.3%

\$ Impact on Average Property Assessed at \$519,000 = \$146 (Overall)**

\$ Impact for every \$100,000 = \$28 approximately (Overall)

****Includes \$18 for Stormwater and \$11 for Broadband**

***Education rates not available at this time**



2016

Corporate Services Budget

December 15, 2015


Budget Pressures

- Lack of broadband infrastructure investments in rural Caledon by the private sector due to low population densities
- Continued investment in Town's Information Technology (I.T.) Infrastructure
- Accommodating growth and having adequate back-up for I.T. applications
- Insurance Costs – increases greater than 20% in recent years [growth & market]
- Tax Funded Capital program – to fund aging infrastructure and Town's share of growth

What We Heard...

- What is an “Unmet Need”?
- What is the difference between Funded vs. Unfunded?
- Clarification of Application and Database Administrator position
- High speed Internet
 - Support For and Arguments Against
 - Timing
 - Has an internet service provider been chosen yet?

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
1	Application and Database Administrator	\$117,000	
2	Increase to Grant Assistance offered to Low Income Seniors and Low Income Persons with Disabilities	\$2,250	
Total Funded Unmet Needs		\$119,250	

Corporate Services Total of Unfunded Unmet Needs for 2016	\$70,100
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New = 1



Conversion = 0

Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-091	Town Insurance Policy and Property Appraisal Review	Purchasing & Risk	\$ 65,000	\$ 65,000
16-083	Information Technology - PC Refresh Project	Information Technology	\$ 265,000	\$ 251,750
16-144	Information Technology - Microsoft EA		\$ 235,000	\$ 223,250
16-146	Information Technology - Application Maintenance & Upgrade (AMANDA)		\$ 132,000	\$ -
16-147	Information Technology - Infrastructure Maintenance and Upgrade		\$ 60,000	\$ 57,000
16-149	Enterprise Asset Management System (Phase 1)		\$ 200,000	\$ 200,000
16-150	GIS Integration with Road Patrol Monitor		\$ 15,000	\$ 15,000
16-151	Electronic Document and Records Management System (Discovery & Design)		\$ 50,000	\$ 50,000
16-154	Information Technology - Public Wifi Expansion to MRC, CCRW and ABUCC		\$ 23,000	\$ 23,000
16-155	Information Technology - Remote Access (VPN) Deployment and Expansion		\$ 10,000	\$ 10,000
16-180	Business Continuity Planning Software & Tools		\$ 20,000	\$ 20,000
16-183	IT Enterprise Architecture		\$ 200,000	\$ 140,000
16-186	Microsoft Project (Interim Solution)		\$ 20,000	\$ 20,000
Corporate Services Total			\$ 1,295,000	\$ 1,075,000

2016 Budget

Corporate Services Total of Unfunded Capital for 2016	\$ 875,000
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Town-wide High Speed Internet

- Council direction to proceed with Town-wide High Speed Internet Strategy
- South Western Integrated Fibre Technology (SWIFT)
 - Goal high-speed fibre internet to the home for less than \$100 per month
 - Requires Town, Federal/Provincial, and private sector funding – Town portion = \$300,000 per year | Special Levy
 - With grant and private sector funding, Town's \$0.3 million investment/year over 4 years may result in a \$22.5 million combined investment
- Pending feasibility study and grant funding, construction may begin in 2017



2016

Caledon Public Library

December 15, 2015

Budget Pressures

Expanded and evolving public expectations of library service

- Improving our Internet connectivity
- Keeping pace with technology and communication standards
- Providing inviting spaces where users are encouraged to spend time
- Responding to increased demand for programs, outreach and technical support to the public
- Resulting shift in required core competencies and related need for staff training

Budget Pressures


Decreased purchasing power due to:

- A weakened Canadian Dollar, resulting in an increase in the average price of print books from \$14.50 to \$16.50
- Unfair eBook pricing strategies for libraries
 - www.fairpricingforlibraries.org
- Termination of Provincial support for Core Online Databases

What We Heard...

- General questions and comments were received on the current funded unmet needs
- Clarification on the necessity of the changes for staffing from Part-time to Full-time.

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
12	Customer Service Staff	\$47,760	

Caledon Public Library - TOTAL UNFUNDED UNMET NEEDS	\$108,860
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New = 0



Conversion = 4

Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-001	Library Books & Materials	Lending Services	\$ 400,000	\$ 400,000
16-002	Library IT Equipment Replacement		\$ 55,000	\$ 55,000
16-003	Library Furniture and Fixture Replacement		\$ 25,000	\$ 25,000
16-004	Mayfield West Library - (Term of Council)	Technical Services	\$ 2,475,000	\$ 809,032
16-006	Library Connectivity Improvements		\$ 9,000	\$ 9,000
Caledon Public Library Total			\$ 2,964,000	\$ 1,298,032

Caledon Public Library Total of Unfunded Capital for 2016	\$ -
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2016

Human Resources Budget

December 15, 2015

Budget Pressures

MANAGING IMPACT OF ORGANIZATIONAL GROWTH

ENGAGING & RETAINING EMPLOYEES

- ❑ HR Support & Services Levels- sustaining processes, programs, and partnerships
- ❑ Transaction processing – managing an increasing number of data transactions
- ❑ Compensation – implementing a competitive structure
- ❑ Competition for talent – sourcing and attracting quality resources
- ❑ Promoting a thriving work environment – implementing programs that will impact staff retention and engagement
- ❑ Retaining institutional knowledge and business continuity




What We Heard...

Clarification of the \$0 costing for the permanent full-time headcount regarding knowledge transfer and retirement – funded from operating contingency

Perception that HR “takes care of the people side” of the Town

A refresh of vision & values is important

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
10	Human Resources Associate	\$92,800	
11	2 Permanent full time headcount - Knowledge Transfer to deal with retirement and as part of the retention strategy	\$0	 
Total Funded Unmet Needs		\$92,800	

Human Resources Total of Unfunded Unmet Needs for 2016	\$20,000
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New = 3



Conversion = 0



2016

Fire & Emergency Services Budget

December 15, 2015

Budget Pressures

- The lack of an available training facility restricts our ability to comply with even the minimum training requirements, the maintenance of skill sets and developmental needs for Caledon firefighters.
- Recruitment, retention and weekday emergency response times of volunteer firefighters.
- Ensuring safe staffing levels during emergency responses, [Operational Planning: an Official Guide to Matching Resource and Risk](#) PFSG 04—08-10 (Office of the Fire Marshal Emergency Management) replaces PFSG 04-08-12 and is expected to increase the number of firefighters required for structural firefighting in Ontario.
- Ongoing plan reviews, occupancy inspections and site visit requirements continue to overwhelm existing staff.
- The fleet continues to age. This impacts staffing, equipment available on site and pumping capacity which in turn impacts fire insurance premiums and potential liability for the municipality.

What We Heard...

What are the additional funds for the Bolton Fire Station?

- This project was cost estimated and approved in 2012/13 and will require additional funding because of increases in construction costs.

Is the Bolton Fire Station a shared facility?

- Yes, it will be shared with Peel Region Paramedics

What are the electronic community information signs?

- They will replace the current static signs across the town that currently require manual updating by staff, additionally they will allow staff to communicate to residents in a timely manner during an emergency.

What repairs need to be done to the three fire stations? (Alton, Mono Mills and Caledon East)

- The roofs at Alton and Mono Mills are deteriorating and need to be replaced. Caledon East Fire Station needs water main upgrades.

What We Heard...

Which station would have received the new pumper/tanker?

- Mono Mills

Where is the Training Facility being located?


- The property east of the Caledon Village Fire Station on Charleston Sideroad.

Full-Time Captain and 2 Firefighters (Caledon Village Fire Station)

What is the procedure to move this to funded from unfunded?

- Funding options are to increase taxes or remove other unmet needs
- Increased staffing levels was dependent upon recommendations identified within the Fire Master Plan

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
6	Chief Training Officer	\$156,226	



New = 1



Conversion = 0

Fire and Emergency Services Total of Unfunded Unmet Needs for 2016	\$516,435
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Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-086	Large Fire Equipment Replacement	Operations	\$ 60,000	\$ -
16-087	Personal Protective Equipment		\$ 65,000	\$ -
16-088	Six Wheeled Utility Task Vehicle (2)		\$ 60,000	\$ 60,000
16-089	Fire Training Facility		\$ 950,000	\$ 237,500
16-090	Joint Fire Communication Center Equipment Replacement		\$ 20,000	\$ -
16-139	Major Repairs to Buildings (Alton, Mono Mills & Caledon East)		\$ 60,000	\$ 60,000
16-179	Additional Funding - Bolton Fire Station		\$ 1,700,000	\$ 1,700,000
16-084	Chief Fire Prevention Officer Vehicle	Fire Support Services	\$ 35,000	\$ 35,000
Fire & Emergency Services Total			\$ 2,950,000	\$ 2,092,500

2016 Budget

Fire and Emergency Services Unfunded Capital Total for 2016	\$ 540,000
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2016

General Governance & Economic Development Budget

December 15, 2015


Budget Pressures

- Increased Council engagement opportunities with the community
- The Town's website is three years old and require upgrades to maintain and enhance online service delivery
- Growth and development pressures require strategic retention of core investment opportunities in the community
- Increased asset management provisions and real estate acquisitions require high level internal service
- Lost funding for marketing due to expired agreement with Mayfield West Development

What We Heard...

- What is the community engagement project about?
 - This is a Mayoral project where the Mayor holds meetings to involve the community.
- What are the website upgrades project about?
 - The Town's website was launched 3 years ago and it needs to be revitalized
- The law clerk position does this mean adding a new position?
 - Yes this means the Town would like to add another law clerk so the town would have two law clerks in the future
- What is the Marketing & Advertising project about?
 - This is to replace funding the Town received from the Mayfield West development agreement that has expired. The funds are used to attract new investments to the community

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
5	Marketing & Advertising	\$50,000	
7	Community Engagement	\$20,000	
9	Students for Communications	\$18,816	
8	Law Clerk	\$90,164	
Total Funded Unmet Needs		\$178,980	



New = 1



Conversion = 0

General Governance & Economic Development Total of Unfunded Unmet Needs for 2016 \$10,000

Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-136	Customer Service Satisfaction Survey and Benchmarking	Administration	\$ 25,000	\$ 25,000
16-187	Website Upgrades	Corporate Communications	\$ 20,000	\$ 20,000
General Governance			\$ 45,000	\$ 45,000

General Governance Total of Unfunded Capital for 2016	\$ -
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2016

Public Works Budget

December 15, 2015

Public Works Priorities Areas in 2016

- Maintaining the rural/urban infrastructure balance
- Establishing Baseline Services Levels
- Preparing Town Infrastructure for the Future including Stormwater Management
- Technology Driven Engagement and Service Delivery
- Maintaining Caledon's "Green" Leadership Position

Budget Pressures

- Increasing infrastructure needs, maintenance and repair backlog requires consistent planned annual budget increases to ensure sustainable improvements.
- The number and complexity of new projects and initiatives as Caledon grows, requires asset management systems, and appropriate staffing.
- Project management skill sets, new technologies and the need to stay “ahead of the curve” requires a shift to a flexible Project Management Office organizational structure, methodologies and tools.
- Increasing demand on Energy and Environment division to deliver initiatives and projects with tangible benefits for Town and residents.
- Several of Energy and Environment's 2016 capital requests respond to Provincial requirements (eg – Green Energy Act), the 2016 Ontario Climate Change Strategy and ‘Cap and Trade’ program, and Peel Climate Change Strategy Partnership.

Budget Pressures (Continued)

- Aging buildings with increasing maintenance and replacement requirements adversely effects programming, operations, and availability. Staffing levels and funding need to be increased to effectively manage preventative and predictive maintenance programs. A Town-wide Building Condition Assessment will be completed in 2016.
- Caledon has a road network of approximately 1,532 lane-kilometers, with only 24 Operators to maintain them (one operator per 64.25 lane-kilometers). Over the past 20 years, a total of 186.35 lane-km of roads and 74.58 km of sidewalk have been added to the Town, with these numbers increasing annually.
- Staffing levels have not increased significantly with this growth, and need to move towards the industry standard ratio of one operator per 40 lane-kilometers of road **maximum**.
- National Safety Code Standard introduced in January 2015 requires increased fleet inspections and reporting that translates into increased staffing requirements.
- Town continues to play catch up on road and sidewalk related maintenance and repair, essential to preserve the safety and effectiveness of right-of-ways and Stormwater Management systems. A comprehensive maintenance plan for Town right-of-ways will be developed in 2016.

What We Heard...

Are there a lot more roads being paved in coming years?

- This year we are planning to complete \$8M in road work and we are also focussing on completing the Environmental Assessments and land acquisitions on Development funded roads in preparation for a large 2017 roads program.

Some comments that the New LED Lights are not adequate

- Our Maintenance costs will be cut by 50% and our Energy costs reduced by up to 65%, Town has applied for a grant to help fund the LED program. This is a good news story all around.
- In 2016, we will be looking at adaptive controls to help us better manage our LED lights and on how to address the Decorative Lighting stock

Is there GPS on the Fleet?

- Yes, we are currently in the process of installing GPS/AVL Technology on all Fleet Vehicles.

How many By-law officers do you have?

- Currently we have 3 Regulatory Service officers and 3 Parking Control officers.
- We can't provide 24 /7 patrol, as a result Officers are reacting only to complaints that are received and are not proactively patrolling for zoning and property issues.

What We Heard...

Can we hire part-time or Volunteer By-law officers?

- Part-Time is a step in the right direction but Volunteer may not be possible. Aim is to move towards 24/7 coverage



Issue on trucks coming on Hwy 50/Queen's gate is not safe.

- Currently OPP is only allowing local trucks on Hwy 50 or King Street.

Currently there is no maintenance on entrances to sub-divisions.

- No, currently we do not have funding allocated to this asset grouping. We are looking into asking for funding for a maintenance program for Common area fences, entrance features and Boulevards for 2017

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
16	Operators (1)	\$133,705	
17	Fleet Service Technician	\$83,857	
Total Funded Unmet Needs		\$217,562	



New = 3



Conversion = 0

Total Unfunded Unmet Needs for Public Works	\$327,270
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Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-062	LED Phase 2 Consultant and Pilot	Energy & Environment	\$ 199,005	\$ 169,005
16-063	Energy and Environment Projects		\$ 116,000	\$ 116,000
16-094	Climate Change Adaptation Plan		\$ 60,000	\$ 60,000
16-109	Bridge Program	Engineering Services	\$ 3,936,593	\$ -
16-114	Crack Sealing Program		\$ 178,842	\$ -
16-115	Kennedy Road Rehabilitation		\$ 2,229,139	\$ 1,100,695
16-116	George Bolton Parkway Extension & Industrial Road Rehabilitation		\$ 7,183,008	\$ -
16-117	Heart Lake Road Rehabilitation		\$ 623,043	\$ 31,152
16-118	Town Wide Sidewalk Rehabilitation		\$ 309,216	\$ -
16-123	George Bolton Parkway Rehabilitation to Coleraine Drive		\$ 585,199	\$ 72,127
16-127	Columbia Way Design and Environmental Assessment		\$ 349,822	\$ 230,789
16-128	Chapel Street Access Construction		\$ 30,612	\$ 30,612
16-130	Drainage Studies (Multiple Locations)		\$ 339,504	\$ 339,504
16-131	Tormina Fence Construction (Additional Funding)		\$ 300,000	\$ 300,000
16-138	Roads Rehabilitation & Reconstruction Program		\$ 801,906	\$ 7,684
16-172	2016 Enhanced Roads Program		\$ 4,100,000	\$ -
16-175	Humber Station Road and Retaining Wall		\$ 300,000	\$ 100,000
16-176	Alton Cemetery Retaining Wall		\$ 100,000	\$ 100,000
16-178	Columbia Way Urbanization		\$ 5,043,458	\$ 1,109,110
16-188	Road Engineering Design and Environment Assessment		\$ 620,000	\$ 620,000
16-189	Bridge Engineering Assessment and Studies		\$ 414,000	\$ 414,000

Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-095	Accessibility Improvements - Town Hall	Facilities & Operations	\$ 15,000	\$ -
16-097	Old Caledon Town Hall Roof Repair		\$ 16,517	\$ 16,517
16-098	Animal Shelter Upgrades		\$ 21,800	\$ 21,800
16-100	Carpentry / Trades Workshop		\$ 50,250	\$ 50,250
16-102	Town Hall HVAC - Phase 2 Funding		\$ 800,000	\$ 800,000
16-104	Old Church Road Reconfiguration and Parking Lot Upgrade		\$ 246,000	\$ 246,000
16-105	Town Hall Parking Lot Rehabilitation		\$ 180,000	\$ 180,000
16-106	Town Hall Improvements		\$ 50,000	\$ 50,000
16-107	OPP Capital Repairs		\$ 150,000	\$ -
16-064	Parking Enforcement Ticketing Units	Regulatory Services	\$ 60,000	\$ 60,000
16-066	Commercial Large Scale Fill Consultant		\$ 50,000	\$ 50,000
16-070	Asphalt Spreader/Roller/Cracksealer	Road & Fleet Services	\$ 255,000	\$ 255,000
16-072	(3) Heavy Single Axle Plow Trucks		\$ 576,000	\$ 274,744
16-074	Construction Loader		\$ 231,000	\$ 231,000
16-075	Roll-off Attachments for 3 New Plow Trucks		\$ 233,500	\$ 233,500
16-077	Scissor Lift		\$ 14,000	\$ 14,000
16-080	Propane Conversion Kits for (5) Pick-Up's		\$ 30,000	\$ 30,000
16-173	Parks Equipment		\$ 110,988	\$ 110,988
16-008	Road Safety Program	Traffic	\$ 400,000	\$ 400,000
16-068	Traffic Calming		\$ 56,000	\$ 31,000
16-069	Traffic Studies & Counts		\$ 60,000	\$ 60,000
16-079	Traffic Signalization		\$ 200,000	\$ -
16-177	Public Transit Feasibility Study		\$ 100,000	\$ 100,000
Public Works & Engineering Total			\$ 31,725,402	\$ 8,015,477

Public Works Total Unfunded Capital Total for 2016	\$ 1,339,065
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2016

Development Approval and Planning Policy (DAPP)

December 15, 2015

Budget Pressures

Growth

- 2031 Population & Employment Implementation
 - Secondary Plans for Coleraine Employment/Columbia Way Commercial, Bolton Residential Expansion Study, Mayfield West Phase 2
- 2041 Population & Employment Implementation
 - Municipal Comprehensive Review - Greenfields/Intensification
 - Settlement Boundary Expansions

Technology

- Acquire new skills & technology (GIS/Intermediate Planner)
- Planning for Intelligent Communities

Organizational Excellence

- Enhance delivery of services in Planning Law and Development through a new Intermediate Planner and the conversion of a Law Clerk to permanent




New Provincial Initiatives

- Provincial Plans review, *Planning Act*, *Aggregate Resources Act*, Metrolinx
 - Regional Transportation Plan (Big Move)

What We Heard...

- Inquiries about the nature of capital projects:
 - **Project 16-156 - Grade Separation & Bolton Residential Expansion**
 - A study to look at whether the railway crossing at King Street requires a grade separation either going over or under the railway crossing.
 - **Project 16-158 – The Bolton Queen Street Corridor Study**
 - A study, as a result of the Region taking trucks off Regional Road 50 with the opening of the Emil Kolb Parkway, investigating opportunities to make Queen Street more pedestrian and bike friendly.
 - **Project 16-164 – Pioneer Cemetery Restoration**
 - There are 25 pioneer cemeteries in Caledon. A previous study was done indicating various repairs required. Each year \$65,000 is allocated to fix 2-3 cemeteries per year.
 - Based on the original study there are 21 cemeteries completed and 4 remaining.

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
3	Intermediate Planner	\$87,039	
4	Intermediate Policy Planner - GIS	\$78,635	
20	Conversion of Law Clerk from Part Time to Full Time	\$0	
Total Funded Unmet Needs		\$165,674	

Development Approval & Planning Policy - TOTAL UNFUNDED UNMET NEEDS	\$0
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New = 1



Conversion = 2

Proposed 2016 Capital Budget - Funded

Department	Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
Development Approval & Planning Policy	16-156	Grade Separation & Bolton Residential Expansion Study	Policy & Sustainability	\$ 180,000	\$ 12,600
	16-158	Bolton Queen Street Corridor Study		\$ 80,000	\$ 41,200
	16-160	Heritage Designation Studies		\$ 20,000	\$ 5,450
	16-161	Land Use Policies - Official Plan Review		\$ 235,000	\$ 61,325
	16-164	Pioneer Cemetery Restoration		\$ 65,000	\$ 65,000
	16-166	Heritage and Cemetery Signage		\$ 20,000	\$ 20,000
Development Approval & Planning Policy Total				\$ 600,000	\$ 205,575

Development Approval & Planning Policy - Total of Unfunded Capital for 2016	\$ 280,900
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2016

Parks and Recreation

December 15, 2015

Budget Pressures

Staffing

- 1 Contract Conversion in Customer Service
- 1 Operator Position due to growth in Parks Operations
- 1 PT 55+ Program Coordinator (55+ Strategic Plan)

Growth

- Maintain Service Levels
- Operating costs related to expanding use of facilities

Capital infrastructure

- Mayfield West I Recreation Centre (Term of Council Project)
- Aging Existing Infrastructure
- Town Portion of Caledon Trailway Resurfacing and Lloyd Wilson Centennial Arena Humicon Replacement – Federal Grant Opportunity

What We Heard...

Concerns regarding the Street Tree Replacements project being unfunded

- This is an ongoing project to replace street trees lost due to Emerald Ash Borer that will not continue in 2016 as capital funding was allocated to projects more urgent in nature or relating to safety issues.
- The 2016 request would deal with 280 trees removed in 2015 due to Emerald Ash Borer at a cost of approx. \$600/tree to stump grind and replace. This will be an ongoing project as there are still approximately 600 urban street trees of an Ash variety.

What is the estimated remaining life on the ABUCC Dehumidifiers which is currently an unfunded project?

- The units are nearing the end of their life cycle and the plan for 2016 is to invest more in repairs as required and bring forward in 2017 budget

Affiliation Policy: Is there an opportunity to exempt the special occasion permit fees for events held at Town facilities?

- Not currently in the revised policy but will be discussed and considered as the policy evolves and the change presented in a report to Council.



What We Heard...

Is there an opportunity to add more trees at the Leash-Free park?

Frequent user of the park suggested more trees for shade be planted, access to drinking water for the dogs, improved lighting and extra garbage cans for dog waste disposal (currently only one can at far East end of park).

- Some improvements may be able to be implemented through Parks Operating budget or will be requested in the 2017 Capital Budget.

Proposed 2016 Unmet Needs

Reference #	Description	2016 Net Budget \$	Full Time Headcount
13	Parks Operator	\$87,299	
14	Customer Service Administrator	\$25,030	
15	Administrator for the Adult 55+ programs and deliverables (Part Time)	\$38,180	
Total Funded Unmet Needs		\$150,509	

Parks & Recreation Total of Unfunded Unmet Needs for 2016	\$346,729
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New = 1



Conversion = 1

Proposed 2016 Capital Budget - Funded

Project #	Project Name	Division	Total Project Budget	Tax Levy Funding
16-024	Caledon Centre for Recreation & Wellness (CCRW) Activity Room	Facilities & Operations	\$ 20,000	\$ 20,000
16-029	Caledon Centre for Recreation & Wellness (CCRW) Campus Infrastructure		\$ 225,800	\$ 225,800
16-036	Feasibility Assessment & Facility Planning		\$ 162,000	\$ 68,985
16-039	Caledon Village Place (CVP) Entrance Doors, Kitchen, Washroom & Room Upgrade		\$ 80,000	\$ 80,000
16-042	Mayfield Recreation Complex (MRC) Washroom Renovation Top Up		\$ 45,000	\$ 45,000
16-043	Mayfield Recreation Complex (MRC) Pool Bleacher Replacement		\$ 50,000	\$ 50,000
16-051	Lloyd Wilson Centennial Arena (LWCA) Humicon Replacement		\$ 165,000	\$ 82,500
16-055	Inglewood Community Centre (ICC) Electrical Panel & Lighting Replacement		\$ 15,000	\$ 15,000
16-058	Branding and Wayfinding Programming		\$ 30,000	\$ 30,000
16-060	Mayfield West Recreation Centre (MW) - (Term of Council)		\$ 4,750,000	\$ 712,500
16-009	Palgrave Tennis Water Line	Parks Operations	\$ 25,000	\$ 25,000
16-010	Terra Cotta Slide Replacement		\$ 35,000	\$ 35,000
16-011	Edelweiss Soccer Washroom/Snack Bar Building Roof		\$ 30,000	\$ 30,000
16-012	RJA Potts Memorial Park Rubber Surface Repairs		\$ 100,000	\$ 100,000
16-013	Caledon East Splash Pad		\$ 200,000	\$ 38,000
16-017	Fibar Playground Surfacing		\$ 30,000	\$ 30,000
16-018	Caledon Trailway Resurfacing		\$ 345,000	\$ 172,500
16-174	Leased Space Improvements – ABUCC - Caledon Parent & Child Centre		\$ 10,000	\$ 10,000
Parks & Recreation Total			\$ 6,317,800	\$ 1,770,285

Parks & Recreation Total of Unfunded Capital for 2016	\$ 2,896,900
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