TOWN OF CALEDON

General Committee Meeting Report
Tuesday, August 29, 2017
1:00 p.m.
Council Chamber, Town Hall

Chair: Councillor J. Innis
Vice-Chair: Councillor R. Mezzapelli
Mayor A. Thompson
Councillor D. Beffort (left at 6:23 p.m.)
Councillor N. deBoer
Councillor J. Downey
Councillor A. Groves
Councillor G. McClure
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway
General Manager, Corporate Services/Town Clerk: C. deGorter
Deputy Clerk: A. Fusco
Treasurer: H. Haire
Executive Director, Strategic Initiatives: L. Johnston
Coordinator, Council Committee: D. Lobo
Executive Director, Human Resources: J. Porter
General Manager, Community Services: P. Tollett
Manager, Legal Services/Town Solicitor: K. Stavrakos
General Manager, Finance and Infrastructure Services: F. Wong

CALL TO ORDER

Chair J. Innis called the meeting to order in the Council Chambers at 1:02 p.m.

DISCLOSURE OF PECUNIARY INTEREST – none.

CONSENT AGENDA

The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017:

STAFF REPORT 2017-80 REGARDING ENERGY REVOLVING FUND 2017 PROJECTS.

That a new 2017 capital project be established in the amount of $23,262 for LED lighting retrofit projects at three Town-owned facilities funded from the Corporate Energy Reserve;

That the budget for capital project 17-175 ABUCC Refrigeration be increased by $4,400 for additional capital project costs outlined in Staff Report 2017-80 funded from the Corporate Energy Reserve; and

That the utility costs savings resulting from the energy retrofits be allocated from the applicable operating budget line to first repay the Corporate Energy Reserve and then be used to reduce the operating budget (75% of the savings) and become a sustaining funding source for the Corporate Energy Reserve (25%) as outlined in Table 3 of Staff Report 2017-80.

ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED JUNE 22, 2017.

That the Accessibility Advisory Committee Meeting Report dated June 22, 2017, be received.

RECOMMENDATIONS FROM THE ACCESSIBILITY ADVISORY COMMITTEE REGARDING REGION OF PEEL QUEEN STREET IMPROVEMENTS IN BOLTON AND REGIONAL PROJECTS:

That the Region of Peel be requested to notify and consult with the Caledon Accessibility Advisory Committee during the design stage of all Regional building, renovation and infrastructure projects located in the Town of Caledon;

That the Region of Peel be requested to ensure the existing bridge pedestrian ramp meets the provisions of the AODA and the Ontario Building Code as it pertains to pedestrian travel route ramps; and

That a copy of this recommendation be provided to the Region of Peel.

DELEGATIONS

Tammie Krick, Resident, Town of Caledon provided a delegation concerning the Notice of Motion regarding Backyard Hens. Ms. Krick expressed interest in permitting backyard hens as pets and for local food purposes. Ms. Krick discussed potential benefits for permitting backyard hens. She further provided information with respect to concerns about noise, smell, waste, attraction of predators, costs for enforcement and carrying of diseases.

Members of Council asked questions of Ms. Krick and received responses.

Chair J. Innis thanked Ms. Krick for her delegation.

The General Committee adopted the required procedural motion to alter the order of business to discuss the Notice of Motion regarding Backyard Hens.

The General Committee recommends adoption of the following recommendation:

BACKYARD HENS

Whereas hens can provide many benefits, including improving food security, decreasing greenhouse gas emissions related to the transportation of food, and contributing to a just and sustainable food system;

Whereas hens contribute to the local and affordable production of nutritious food, and support a sustainable food system for the Town;

Whereas residents in the Town of Caledon have commenced with a petition to Town Council requesting that backyard hens be permitted; and

Whereas the Town's Animal Control By-law prohibits the keeping of hens on any residential lot within the municipality;

Now therefore be it resolved that staff be directed to provide a staff report regarding the permitting of backyard hens in residential areas with recommended regulations.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

Councillor D. Beffort left from 1:34 p.m. to 1:39 p.m.

Councillor B. Shaughnessy left from 2:19 p.m. to 2:25 p.m.

PRESENTATIONS

Councillor G. McClure left at 2:25 p.m. to 2:27 p.m.

Todd Brown, President/Principal Planner, Monteith Brown Planning Consultants provided an overview of the needs assessment process timeline and context of Caledon's 'Imagine. Plan. Play.' Initiative for the future of parks and recreation facilities. Mr. Brown provided information about the consultations conducted and its results and its relation to population demographics and growth in Caledon. He outlined recommendations for the following facilities: Caledon Community Complex, Mayfield Recreation Centre, Mayfield West Community Centre Phase 2, and Johnston Sports Park, among others. He explained the next steps to incorporate the findings into the 10-year capital forecast and development charges study.

Members of Council asked questions and received responses from the presenter.

Councillor G. McClure left at 2:50 p.m. to 2:53 p.m.

Mayor A. Thompson left at 2:55 p.m. to 2:55 p.m.

Councillor R. Mezzapelli left at 3:25 p.m. to 3:29 p.m.

Councillor B. Shaughnessy left at 3:34 p.m. to 3:38 p.m.

Councillor B. Shaughnessy left at 3:41 p.m. to 3:46 p.m.

Councillor A. Groves left at 3:43 p.m. to 3:47 p.m.

Councillor D. Beffort left at 3:43 p.m. to 3:47 p.m.

The Committee recessed from 3:49 p.m. to 4:00 p.m.

Inspector Carothers, Detachment Commander, Caledon OPP and Heather Haire, Treasurer, Finance and Infrastructure Services discussed the Ontario Provincial Police – Caledon Detachment's Proposed 2018 Budget. Inspector Carothers outlined the 2017-2019 Strategic Plan, 2018 Priorities, various programs and statistics related to traffic, drugs, crime, and community satisfaction. He discussed the priorities and management strategy for moving forward, the billing process, and changes to staff and funding. Ms. Haire provided an analysis of the proposed 2018 OPP Budget and 2019-2021 Forecast.

Councillor B. Shaughnessy left at 4:08 p.m. to 4:11 p.m.

Members of Council asked questions and received responses from the presenters.

The General Committee adopted the required procedural motion to alter the order of business to discuss Staff Report 2017-102 re: Proposed 2018 Caledon OPP Budget and 2019-2021 Projections.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-102 REGARDING PROPOSED 2018 CALEDON OPP BUDGET AND 2019-2021 PROJECTIONS.

That the Caledon Ontario Provincial Police (OPP) Proposed 2018 budget in Table 2 of Staff Report 2017-102 be approved;

That the 2019 to 2021 projections outlined in Table 2 of Staff Report 2017-102 be received; and

That a copy of Staff Report 2017-102 and associated presentation be provided to the Region of Peel for consideration of their 2018 Budget.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

The General Committee adopted the required procedural motion to alter the order of business to discuss Staff Report 2017-28 re: Recreation Facility Needs Assessment.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-28 REGARDING RECREATION FACILITY NEEDS ASSESSMENT.

That the 10-year Capital Forecast be amended to align with the staff recommendations outlined in "Schedule A" to Staff Report 2017-28.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

Eric Chan, Manager, Transportation, Finance and Infrastructure Services provided a presentation regarding the Caledon Transportation Master Plan. He outlined components of the Transportation Master Plan and its goals. He provided a summary of the plan's draft recommendations and their impact on future budgeting and policies.

Members of Council asked questions and received responses from the presenter.

Councillor J. Innis left from 5:20 p.m. to 5:24 p.m. and Councillor R. Mezzapelli assumed the role of Chair. Councillor J. Innis returned at 5:24 p.m. and resumed the role of Chair.

Councillor B. Shaughnessy left at 5:24 p.m. to 5:27 p.m.

Councillor A. Groves left from 5:24 p.m. to 5:25 p.m.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-93 REGARDING QUARTER 2, 2017 OPERATING BUDGET VARIANCE REPORT.

That the Treasurer be authorized to draw $41,502 from the Community Improvement Plan (CIP) Reserve to fund the CIP grants provided to-date; and

That the Treasurer be authorized to draw from the Community Improvement Plan Reserve in 2017 for CIP grants that may be provided in the balance of the year.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-100 REGARDING OLD ALTON SCHOOL HOUSE UPDATE.

That Staff Report 2017-100, Old Alton School House Update be deferred;

That the Town coordinate a community stakeholders meeting to include but not limit the following stakeholders; Alton Community Group, Heritage Caledon, Town of Caledon staff from Strategic Initiatives (Tourism, Economic Development) and Finance and Infrastructure Services, Peel District School Board , Peel Art Gallery, Museum and Archives (PAMA), Staff from the Region of Peel, and the Peel District School Board Trustee and Ward 1 Councillors to discuss the findings from the Town of Caledon Tourism Strategy 2014, that identifies Alton as an Arts and Culture Hub and consider ideas for potential uses for the Old Alton School House;

That the first meeting take place prior to November 1, 2017; and

That staff report back to Council with the outcome of the community stakeholders meeting.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-99 REGARDING PROPOSED TRAFFIC SIGNAL – KENNEDY ROAD AT ABBOTSIDE WAY.

That a new capital project in the amount of $250,000 be created for the installation of a Traffic Signal for the intersection of Kennedy Road at Abbotside Way, funded from the Roads Development Charges Reserve Fund;

That the intersection of Kennedy Road and Snellview Blvd be monitored for volume of traffic and collision records following the installation of the traffic signal at Kennedy Road and Abbotside Way; and

That a traffic signal be installed at the intersection should the warrant of signalization be met as per the Ontario Traffic Manual Book 12.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

During the debate a motion came forward to waive the Procedural By-law to permit a delegation concerning Abbotside Way, the motion failed.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-98 REGARDING PROPOSED ALL-WAY STOP – OLD SCHOOL ROAD LOCATIONS.

That Traffic By-law 2015-058, be amended to include an All-Way Stop at the following intersections:

a) McLaughlin Road at Old School Road,
b) Kennedy Road at Old School Road,
c) Heart Lake Road at Old School Road and
d) Bramalea Road at Old School Road.

That staff be directed to install the regulatory and warning signs as outlined in Report 2017-98 in accordance with the Ontario Traffic Manual and the Highway Traffic Act; and

That as part of the ongoing EA study, Chinguacousy Road be assessed for the warrant of a potential four way stop.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.
Councillor D. Beffort left from 6:07 p.m. 6:09 p.m.

The General Committee adopted the required procedural motion to alter the order of business to discuss Notices of Motion.

NOTICES OF MOTION

The General Committee recommends adoption of the following recommendation:

PAYMENT GRACE PERIODS AND PREAUTHORIZED PAYMENT PLANS

Whereas Caledon is committed to making improvements to customer service through our ongoing work with the Customer Service Strategy;

Whereas there have been public complaints regarding how the Town applies the current tax late penalty; and

Whereas complaints to date have citied seemingly credible, unusual extenuating circumstances that could be resolved by a discretionary grace period;

Now therefore be it resolved that a grace period to accommodate residents who face extraordinary mitigating circumstances which prevent them from adhering to the due date be implemented with the accompanying procedure outlining the criteria; and

That residents have the option of their monthly pre-authorized payment plan (PAP) instalments withdrawn at either the first or fifteenth of the month.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

Councillor D. Beffort left the meeting at 6:23 p.m.

CORRESPONDENCE

Members of Council made comments concerning the Memorandum to Council from Erin Britnell, Senior Analyst, Corporate Projects, Strategic Initiatives dated August 29, 2017 re: Wayfinding and Signage Project Update; and Memorandum to Council from Armando Narvali, Manager, Information Technology, Corporate Services dated August 29, 2017 re: South Western Integrated Fibre Technology Update.

Members of Council received responses from staff.

The General Committee recommends adoption of the following recommendation:

That a staff report be provided regarding South Western Integrated Fibre Technology Update.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

The General Committee recommends adoption of the following recommendation:

That the following be invited to provide a presentation to Council:

- That the United Way of Peel Region be invited to provide a presentation to Council on September 12, 2017 concerning United Way of Peel Region Update and Launch of 2017 Campaign;
- That Caledon Community Services be invited to provide a presentation to Council concerning the Exchange Collaborative Data Project;
- That Hope 24/7 be invited to provide a presentation to Council concerning Hope 24/7 Services in the Peel Community;
- That Mars Canada be invited to provide a presentation to Council concerning the Pet Friendly Community Presentation;
- That Robert Hunter Andrews be invited to provide a presentation to Council concerning Site Alteration Fees; and
- That Kren Clausen and Clare Riepma be invited to provide a presentation to Council concerning Development Charges – JC Mini Storage.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

CONFIDENTIAL SESSION

The General Committee adopted the required procedural motion and resumed in Confidential Session in the Council Chamber at 6:53 p.m.

Moved by Mayor A. Thompson – Seconded by Councillor G. McClure

That General Committee shall go into confidential session under Section 239 of the Municipal Act for the purpose of:

Confidential Staff Report 2017-8 re: Litigation or potential litigation, affecting the municipality – Antrim Court (Ward 4);

Confidential Staff Report 2017-22 re: Personal matters about identifiable individuals – Committee of Adjustment Appointment;

Confidential Staff Report 2017-18 re: Personal matters about identifiable individuals – Seniors Task Force Appointment; and

Confidential Staff Report 2017-19 re: Personal matters about identifiable individuals – Walk of Fame Nominations.

Carried.

Mayor A. Thompson, Councillor N. deBoer, Councillor J. Downey, Councillor A. Groves, Councillor J. Innis, Councillor R. Mezzapelli, Councillor B. Shaughnessy, Chief Administrative Officer: M. Galloway, General Manager, Corporate Services/Town Clerk: C. deGorter, Executive Director, Strategic Initiatives: L. Johnston, Deputy Clerk: A. Fusco, and Town Solicitor: K. Stavrakos were present for this portion of the meeting.

Executive Director, Strategic Initiatives: L. Johnston left at 7:07 p.m.

General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong, and Manager, Engineering: R. Grodecki joined at 7:08 p.m.

General Committee adopted the required procedural motion at 7:12 p.m. and resumed in Open Session.

The General Committee adopted the required procedural motion to alter the order of business to discuss Staff Report 2017-32 re: Antrim Court Phase 2 Infrastructure Works Update.

The General Committee recommends adoption of the following recommendation:

STAFF REPORT 2017-32 REGARDING ANTRIM COURT PHASE 2 INFRASTRUCTURE WORKS UPDATE.

That staff be authorized to proceed with the award of work to bring Antrim Court Phase 2 to assumption stage despite the fact that the Town is currently not in receipt of cash or securities from the Developer for the works;

That the revised cost estimate of $463,213 for capital project 17-167 – Antrim Court (Phase 2) Works be approved, funded from a recovery from the developer;

That a new 2017 capital project in the amount of $46,967 be approved for Antrim Court Phase 1 roadway resurfacing, funded from the Tax Funded Capital Contingency Reserve; and

That staff proceed with a contract award to Paveal Limited for Antrim Court Phase 1 works in the amount of $41,879 and Antrim Court Phase 2 works in the amount of $328,013.18.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2017-8 RE: LITIGATION OR POTENTIAL LITIGATION, AFFECTING THE MUNICIPALITY – ANTRIM COURT (WARD 4)

That staff be authorized to initiate legal proceedings to recover any additional funds required to complete the public infrastructure required for Antrim Court Phase 2 in order for the Town to assume the development.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on September 12, 2017.

That the following items be deferred:

- Confidential Staff Report 2017-22 re: Personal matters about identifiable individuals – Committee of Adjustment Appointment
- Confidential Staff Report 2017-18 re: Personal matters about identifiable individuals – Seniors' Task Force Appointment
- Confidential Staff Report 2017-19 re: Personal matters about identifiable individuals – Walk of Fame Nominations 2017

ADJOURNMENT

The Committee adjourned at 7:14 p.m.