



Council Meeting Minutes  
Tuesday, March 3, 2015  
1:00 p.m.  
Council Chamber, Town Hall

Mayor A. Thompson  
Councillor D. Beffort  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor J. Innis  
Councillor G. McClure  
Councillor R. Mezzapelli  
Councillor B. Shaughnessy

Chief Administrative Officer: D. Barnes  
Deputy Fire Chief: D. Bailey  
Director of Administration/Town Clerk: C. deGorter  
Director of Development Approval and Planning Policy/Deputy CAO: M. Hall  
Director of Parks and Recreation: L. Johnston  
Council/Committee Co-ordinator: B. Karrandjas  
Manager of Economic Development: N. Lingard  
Director of Public Works: D. Loveridge  
Director of Human Resources: J. Porter  
Treasurer: P. Tollett  
Interim Chief Librarian: S. Wilson  
Director of Corporate Services/Chief Financial Officer: F. Wong

1. **CALL TO ORDER**

Mayor Thompson called the meeting to order in the Council Chamber at 1:06 p.m.

2. **PRAYER AND O CANADA**

Councillor deBoer opened the meeting with a prayer, those in attendance joined in singing O Canada.

3. **SUMMARY OF ADDENDUM ITEMS**

Amended By-law

BL-2015-XXX-049 To establish 2015 Fees and charges for services provided by the Town of Caledon and planning applications and to repeal By-Law 2013-131.

4. **APPROVAL OF AGENDA**

Moved by Councillor deBoer - Seconded by Councillor Mezzapelli

2015-070

That the agenda for the March 3, 2015 Council Meeting, be approved as amended.

Carried.

5. **DISCLOSURE OF PECUNIARY INTEREST** – none.

6. **CLOSED MEETING** – none scheduled.

7. **WORKSHOP** – none.

8. **INTRODUCTION OF NEW STAFF** – none.

9. **DELEGATIONS/PRESENTATIONS**

D1 – Ms. Tollett, Treasurer provided a presentation regarding the 2015 Proposed Budget (See attached presentation). Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Thompson thanked Ms. Tollett for her delegation.

10. **REGULAR BUSINESS**

**CS-2015-009 re: 2015 Fees By-Law.**

Moved by Councillor McClure – Seconded by Councillor Innis 2015-071

That Report CS-2015-009 regarding the 2015 Fees By-Law, be received; and

That By-Law 2013-131 be repealed and that a by-law establishing fees be enacted as set out in Appendix A to Staff Report CS-2015-009 in accordance with the Municipal Act, 2001 with new fees effective March 4th, 2015.

Carried.

**CS-2015-011 re: Ontario Regulation 284/09 2015 Budget.**

Moved by Councillor deBoer – Seconded by Councillor Mezzapelli 2015-072

That Report CS-2015-011 regarding Ontario Regulation 284/09 2015 Budget, be received; and

That the full accrual accounting items identified in staff report CS-2015-011 be approved and included as budget figures in the December 31, 2015 audited financial statements.

Carried.

**CS-2015-012 re: Town of Caledon - 2015 Budget.**

Moved by Councillor deBoer – Seconded by Councillor Downey 2015-073

1. That Report CS-2015-012 regarding Town of Caledon - 2015 Budget, be received;
2. That the 2015 Operating Budget net increase of \$2,237,386 representing a 4.57% average residential tax increase to the Town levy only be approved;
3. That the 2015 Budget, as presented to Council on March 3, 2015 be approved at a net Town tax levy amount of an estimated \$49,818,954 inclusive of:
  - a. a base expense operating budget increase of \$304,606 (Inclusive of \$252,512 Previously Approved Council Initiatives and base operating expense increases limited to \$52,094 due to staff identified efficiencies of \$1,533,850);
  - b. a base revenue operating budget decrease of \$886,665;
  - c. recommended Urgent Unmet Needs of \$1,549,677 (as outlined in Schedule B of report CS-2015-012); and
  - d. additional Tax Levy Funded Capital \$849,928
4. That for 2015, 50% assessment growth revenues of \$676,745 be directed to the Town's tax funded capital program via a transfer to the Town's Capital-Tax Levy Funded reserve;
5. That for 2015, 50% assessment growth revenues of \$676,745 be used to fund the recommended Urgent Unmet Needs;
6. That the Town's operating budget, in the gross expense budget amount of \$74,458,010 be approved funded from the sources listed as per Table 1 of Schedule D of report CS-2015-012;
7. That the capital program (expenditures and funding sources), in the gross capital budget amount of \$38,731,249 as listed in Schedule A and funding sources listed as per Table 2 of Schedule D of report CS-2015-012 be approved;
8. That the Treasurer's update of the Town's projected debt servicing charges as it impacts the Town's Annual Repayment limit, outlined in Report CS-2015-012, be received;
9. That the Town's enhanced roads program, capital project 15-128 in the amount of \$4,100,000, be funded from a debenture to be issued, through the Region of Peel, following construction;

10. That a 2015 wage increase of 2% for all non-union staff be approved retroactive to the first pay in January 2015;
11. That the 2016 operating budget include an additional \$300,000 for a total of \$600,000 annualized for projected 2016 debt servicing costs (principal and interest);
12. That the Trackless Sidewalk Plow and Sanding Units capital project 13-105 and Fleet Replacement capital project 12-010 be changed from external debt to internal debt with terms of 3 years and 5 years respectively;
13. That the Treasurer be authorized to issue cheques to the organizations in the amounts listed in Table 3, Schedule D of report CS-2015-012 as part of the Town's Municipal Agricultural and Community grants program, funded from the grants account, 01-10-115-40010-365-62319;
14. That the capital projects listed in Table 4, Schedule D of Report CS-2015-012 be closed and all remaining surplus returned to its original sources of funding;
15. That the funding for capital projects listed in Table 5, Schedule D or Report CS-2012-012 be reduced and the reduction be returned to original sources of funding;
16. That the Treasurer be authorized to make technical adjustments to the 2015 Capital and Operating budget based on business needs and good accounting practices;
17. That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement;
18. That the Mayor and Clerk be authorized to execute any agreements that may be required to accept grant funding from other levels of governments or other partners to reduce expenditures associated with programs, services and/or capital projects or to advance improvements where such grants represent the full value of the service or capital improvement;
19. That the Treasurer be authorized to establish new reserve funds as a result of the 2015 budget;
20. That the Town's 10-year capital forecast and basic principles for a multi-year long term plan as presented at the January 13, 2015 Council Meeting, be approved in principle, and incorporated into the Town of Caledon's Long Term Strategic Financial Plan;
21. That the Town Clerk be authorized to prepare all necessary by-laws to implement the above recommendations.

Carried.

**Amendment #1**

Moved by Councillor Shaughnessy – Seconded by Councillor Groves

That the 2015 Budget be amended by removing the Unmet Need #26 – Community Engagement Coordinator in the amount of \$96,430.

**Amendment to Amendment#1**

Moved by Councillor Mezzapelli – Seconded by Councillor Innis

That the following paragraph be added:

“That staff be directed to consult with members of Council to determine the need for the position and report back to Council for consideration in the 2016 Budget deliberations.”

A recorded vote was requested and taken as follows:

<b>RECORDED VOTE</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor Shaughnessy	X			
Councillor Mezzapelli	X			
Councillor Innis	X			
Councillor McClure	X			
Mayor Thompson		X		
Councillor Beffort	X			
Councillor Downey	X			
Councillor deBoer	X			
Councillor Groves	X			
<b>TOTAL</b>	8	1		

Carried.

**Upon the question of Amendment #1 moved by Councillor Shaughnessy and seconded by Councillor Groves AS AMENDED the motion was Carried.**

**Amendment #2**

Moved by Councillor Shaughnessy– Seconded by Councillor Beffort

That the 2015 Budget be amended to remove the Unmet Need #16 for the General Programmer in the amount of \$70,561 funded by the Caledon Pool Reserve

**At the request of the mover of the motion, Councillor Shaughnessy, Amendment #2 was withdrawn.**

**Amendment #3**

Moved by Councillor Innis – Seconded by Councillor Groves

That the 2015 Budget be amended to change the description of Unmet Need #20 to hire a permanent full time Senior Project Manager that will work on the Engineering Standards for the first year.

Carried.

**Amendment #4**

Moved by Councillor Innis – Seconded by Councillor Groves

That the 2015 Budget be amended by removing the Unmet Need #12 – Recreation Development Coordinator, Sports, Tourism and Partnerships including tourism website, asset database and way-finding in the amount of \$150,000; and

That Economic Development staff be authorized to proceed with an enhanced municipal tourism website, asset database and way-finding signage implementation strategy and plan with the remaining \$24,479 budget in 2014 Capital Project 14-103 – Tourism Study project; and

That Unmet Need #12 - Recreation Development Coordinator, Sports, Tourism and Partnerships be considered in the 2016 Operational Budget based on the results of the Parks and Recreation Department’s 2015 visioning exercise.

**Council recessed from 2:42 p.m. to 2:56 p.m.**

**Amendment to Amendment #4**

Moved by Councillor Beffort – Seconded by Councillor McClure

That paragraph 1 be amended by deleting the word “removing” and replacing it with the word “reducing” and deleting the amount “\$150,000” and replacing with “\$75,000”.

That paragraph 3 be deleted.

**In accordance with the Procedural By-law the Amendment to Amendment #4 was deemed to be out of order, as it was directly negative to Amendment #4.**

A recorded vote was requested for Amendment #4 and taken as follows:

<b>RECORDED VOTE</b>	<b>YES</b>	<b>NO</b>	<b>CONFLICT</b>	<b>ABSENT</b>
Councillor Shaughnessy	X			
Councillor Mezzapelli	X			
Councillor Innis	X			
Councillor McClure	X			
Mayor Thompson		X		
Councillor Beffort		X		
Councillor Downey		X		
Councillor deBoer	X			
Councillor Groves	X			
<b>TOTAL</b>	<b>6</b>	<b>3</b>		

Carried.

**Amendment #5**

Moved by Councillor Beffort – Seconded by Councillor Innis

That the net proceeds from the sale of the Caledon Pool HVAC unit be transferred to the reserve for the building of a northwest Caledon indoor recreation facility; and

That the General Programmer and Caledon East position be reviewed in the 2016 budget.

Carried.

**Amendment #6**

Moved by Councillor deBoer – Seconded by Councillor McClure

That the 2015 Budget be amended to add the Unfunded Unmet Need #8 - Youth Services (Library) to convert three part-time staff to full-time in the amount of \$71,414.

Carried.

**Amendment #7**

Moved by Councillor Mezzapelli – Seconded by Councillor McClure

That the 2015 Budget be amended by removing the Unmet Need #27 – Assistant to Council in the amount of \$79,620.

That staff be directed to consult with members of Council to determine the need for the position and report back to Council for consideration in the 2016 Budget deliberations.

Lost.

**Amendment #8**

Moved by Councillor Beffort – Seconded by Councillor Shaughnessy

That that 2015 Budget be amended to include an increase of \$5,118 to the Parks and Recreation Operating Budget to compensate Ward 1 Residents for the use of the Town of Orangeville pool facilities. (The difference between Town of Orangeville non-resident rate less Town of Caledon Resident rate)

Carried.

**Amendment #9**

Moved by Councillor Mezzapelli – Seconded by Councillor Innis

That the 2015 Budget be amended by adding Unfunded Unmet Need #7 – Recognition Monument in the amount of \$5,000.

Carried.

**Amendment #10**

Moved by Councillor deBoer – Seconded by Councillor Mezzapelli

That a commitment be made by Council and staff to close the gap of its 20 million dollar capital infrastructure funding deficit significantly during the 2014-2018 term of Council.

Carried.

**Amendment #11**

Moved by Councillor deBoer – Seconded by Councillor Innis

That the 2015 Budget be amended to reduce the 2015 unmet needs related to staffing in the amount of \$300,000; and

That the funds be allocated to the Tax Funded Capital Contingency Reserve to fund future proposed Council work plan initiatives; and

That a staffing annualization amount of \$300,000 be included in the 2016 base operating budget as an unavoidable budget increase.

**Amendment to Amendment #11**

Moved by Councillor Innis – Seconded by Councillor Shaughnessy

That Paragraph#2 be deleted.

Carried.

**Upon the question of Amendment #11 moved by Councillor deBoer and seconded by Councillor Innis AS AMENDED the motion was Carried.**

**Amendment #12**

Moved by Councillor deBoer – Seconded by Councillor Innis

That the 2015 Budget be amended to add a capital project for the assessment of the Barn on Johnson's Farm in the amount of \$25,000 to conduct a building review; and

That the brick shed and Lean-to be removed due to safety issues.

Carried.

**Amendment #13**

Moved by Councillor Mezzapelli – Seconded by Councillor Groves

That the 2015 Budget be amended by removing Capital Project 15-126 for the Official Plan 5 Year Statutory Review in the amount \$ 200,000 funded by \$103,000 Tax Levy funding and \$97,000 Development Charges Reserve; and

That the 2015 Budget be amended by adding a Capital Project in the amount of \$50,000 funded by the Capital Tax Levy for a Town Wide Zoning Review; and

That the \$53,000 remaining in the Tax Levy be available for Council's consideration in the 2015 Budget.

**Amendment to Amendment #13**

Moved by Councillor deBoer – Seconded by Councillor Groves

That paragraph 3 be deleted and replaced with the following:

“That the \$53,000 remaining be used to fund a capital project to offset future Official Plan 5 year statutory review costs”.

Carried.

**Upon the question of Amendment #13 moved by Councillor Mezzapelli and seconded by Councillor Groves AS AMENDED the motion was Carried.**

**Council recessed from 4:30 p.m. to 4:40 p.m.**

**Amendment #14**

Moved by Councillor Mezzapelli – Seconded by Councillor Downey

That the 2015 Budget be amended by adding the following Unfunded Capital projects:

- a) Project #15-054 – Cheltenham Community Centre parking lot paving in the amount of \$32,500;
- b) Project #15-050 – Mayfield Recreation Complex LED sign in the amount of \$15,000;
- c) Project #15-040 – Caledon Community Complex LED sign in the amount of \$15,000;
- d) Project #15-049 – Southfields Community LED sign in the amount of \$15,000.

**At the request of the mover of the motion, Councillor Mezzapelli, Amendment #14 was withdrawn.**

**Amendment #15**

Moved by Councillor Downey – Seconded by Councillor Mezzapelli

That the 2015 Budget be amended by removing Funded Capital Project 15-033 Caledon Centre for Recreation Wellness – Running Track Replacement in the amount of \$100,000; and

That the 2015 Budget be amended by adding the following Unfunded Capital projects:

- a) Project #15-054 – Cheltenham Community Centre parking lot paving in the amount of \$32,500;
- b) Project #15-050 – Mayfield Recreation Complex LED sign in the amount of \$15,000;
- c) Project #15-040 – Caledon Community Complex LED sign in the amount of \$15,000;
- d) Project #15-049 – Southfields Community LED sign in the amount of \$15,000.

That the remaining \$22,500 be allocated to the Tax Funded Contingency Reserve Fund.

**Amendment #1 to Amendment #15**

Moved by Councillor Innis – Seconded by Councillor Groves

That paragraph 3 be deleted.

Carried.

**Amendment #2 to Amendment #15**

Moved by Councillor Shaughnessy – Seconded by Councillor Groves

That Paragraph 2 b), c) and d) be separated from the motion and voted on separately.

Lost.

**Amendment #3 to Amendment #15**

Moved by Councillor deBoer – Seconded by Councillor Mezzapelli

That paragraph 1 be deleted.

Lost.

**Upon the question of Amendment #15 moved by Councillor Downey and seconded by Councillor Mezzapelli AS AMENDED by Amendment #1 the motion was Carried.**

**Amendment #16**

Moved by Councillor Innis – Seconded by Councillor Downey

That the 2015 Budget be amended to add a Capital Project for Electronic Agenda Software in the amount of \$50,000; and

That the procurement of Agenda and Meeting Management Suite (Agenda.NET) be awarded by single sourcing to Provex Systems Inc. as the Region of Peel and the Cities of Brampton and Mississauga have purchased Agenda and Meeting Management Suite (Agenda.NET) and are currently working towards implementing the same system.

Carried.

**Amendment #17**

Moved by Councillor Shaughnessy – Seconded by Councillor Beffort

That the 2015 Budget be amended to add a capital project in the amount of \$100,000 for a Drainage Study in the Village of Alton.

Carried.

**Amendment #18**

Moved by Councillor Shaughnessy – Seconded by Councillor Beffort

That the 2015 Budget be amended to add a capital project in the amount of \$40,000 for a Parking Study in the Village of Alton.

Carried.

**Amendment #19**

Moved by Councillor Innis – Seconded by Councillor Downey

That the 2015 Budget be amended to add a Capital Project to install Public WiFi for the Town Hall Campus in the amount of \$50,000 to be funded from the Tax Levy; and

That an increase of \$ 25,000 be added to the 2015 Operating Budget Base for operating costs related to WiFi; and

That staff be directed to investigate the costs associated with public WiFi for all Town facilities for consideration in the 2016 Budget.

Carried.

**Council recessed from 5:38 p.m. to 6:03 p.m.**

**Amendment #20**

Moved by Councillor Mezzapelli – Seconded by Councillor deBoer

That the 2015 budget be amended to add \$317,500 to the tax funded capital contingency reserve; and

That staff bring forward a report to a future Council meeting on implementing Phase 1 of the LED (Cobrahead) streetlight replacement program in 2015 and options to fund the project.

Carried.



Upon the question of the main Motion moved by Councillor deBoer and seconded by Councillor Downey AS AMENDED by Amendments #1 as amended, #3, #4, #5, #6, #8, #9, #10, #11 as amended, #12, #13 as amended, #15 as amended, #16, #17, #18, #19 and #20 a recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Shaughnessy		X		
Councillor Mezzapelli	X			
Councillor Innis		X		
Councillor McClure		X		
Mayor Thompson	X			
Councillor Beffort	X			
Councillor Downey	X			
Councillor deBoer	X			
Councillor Groves		X		
TOTAL	5	4		

Carried as Amended

11. **COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS**

Announcements – none.

Urgent Business.

Moved by Councillor Beffort - Seconded by Councillor Shaughnessy 2015-074

That a motion without notice be introduced regarding the Alton Village Study Update as it is time sensitive.

Carried.

Moved by Councillor Beffort - Seconded by Councillor Shaughnessy 2015-075

That the report regarding the Alton Village Study update be delayed until the April 14, 2015 Council Meeting for consideration.

Carried.

Notices of Motion – printed with the Agenda - none.

Notices of Motion – presented at the meeting - none.

Council Inquiries – none.

12. **RECEIPT OF MINUTES** – none.

13. **PROCLAMATIONS** – none.

14. **CORRESPONDENCE** – none.

15. **PUBLIC QUESTION PERIOD**

SHERRY BRIOSCHI, expressed concern with the tax increase and suggested the Town concentrate on generating revenue.

16. **BY-LAWS**

Moved by Councillor McClure - Seconded by Councillor Innis 2015-076

That the following by-laws be read a first, second and third time and finally passed:

BL-2015-012 To establish 2015 Fees and charges for services provided by the Town of Caledon and planning applications and to repeal By-Law 2013-131.

BL-2015-013 To confirm the proceedings of the Council for The Corporation of the Town of Caledon at its Council Meeting held on the 3rd day of March, 2015.

Carried.

17. **ADJOURNMENT**

On verbal motion moved by Councillor McClure and seconded by Councillor Beffort, Council adjourned at 6:32 p.m.

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Allan Thompson, Mayor

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Carey deGorter, Town Clerk