



General Committee Meeting Agenda
Tuesday, May 1, 2018
3:00 PM
Council Chamber, Town Hall

Please note that added items are bolded and italicized.

CALL TO ORDER

DISCLOSURE OF PECUNIARY INTEREST

DELEGATIONS

William Boyd, Resident, Town of Caledon re: Memorandum to Council dated May 1, 2018 regarding Illegal Transportation Depots

Mira Budd, Resident, Town of Caledon re: Notice of Motion concerning Public Meeting request for potential sale of Town Land

STAFF REPORTS

Staff Report 2018-46	Revisions to Municipal Alcohol Policy
Staff Report 2018-47	Proposed All-Way Stop – Torbram Road at Old School Road
Staff Report 2018-9	2018 Property Tax Rates and Levy
Staff Report 2018-43	Alton Cemetery Fees for 2018
Staff Report 2018-42	Request from the Knox United Church Cemetery Trustees
Staff Report 2018-39	Noise By-law Exemption Request – Caledon East Sewage Pump Station Upgrades (15897 Airport Road) Ward 3

RECOMMENDATIONS OF ADVISORY COMMITTEES

Accessibility Advisory Committee Report dated [April 19, 2018](#)

General Committee has been requested to consider the following recommendations from the Accessibility Advisory Committee:

2018 ACCESSIBILITY AWARD FOR BUSINESSES – AWARD RECIPIENT

That KeyKeeper be awarded the inaugural 2018 Accessibility Award for Businesses;
and

That a one-time artwork honorarium of \$200 be presented to B. Nam for the design of the Award.

PUBLIC TRANSIT SERVICE IN CALEDON – ACCESSIBLE TRANSPORTATION

Whereas accessible modifications have been made to public transit services across Peel Region;

Whereas there are now individuals who are no longer eligible for Region of Peel accessible transportation as a result of changes to the eligibility criteria;

Whereas those individuals are now anticipated to utilize public transit; and

Whereas the Town of Caledon currently does not provide public transit service;

Now therefore be it resolved that until the Town of Caledon provides public transit service, the Region of Peel be requested to continue to provide accessible transportation to all Caledon residents with disabilities.

NOTICES OF MOTION

Councillor Shaughnessy re: Public Meeting request for potential sale of Town Land

That a public meeting be held to discuss the results from the Town of Caledon ad calling for comments regarding the potential sale of Town land at 15944 Innis Lake Road by May 29, 2018.

CORRESPONDENCE

Memorandums

Memorandum to Council from Amanda Fusco, Deputy Clerk/Manager of Legislative Services, Corporate Services & Ryan Grodecki, Manager of Engineering Services, Finance and Infrastructure Services dated May 1, 2018 re: [Public Notice Policy - Planned and Unplanned Temporary Road Closures](#)

Memorandum to Council from Konstantine Stavrakos, Town Solicitor / Manager Legal Services and Laura Hall, Manager of Regulatory Services, Corporate Services dated May 1, 2018 re: [Illegal Transportation Depots](#)

General Correspondence

Caledon Public Library dated March 26, 2018, 2018 re: [Interest in Public Library Branch – Caledon East Community Centre Expansion](#)

Ministry of Citizenship and Immigration dated April 19, 2018 re: [Champion of Diversity Award](#)

Dan O'Reilly, Resident, Town of Caledon dated April 19, 2018 re: [Commemorating Bill Rea](#)

Mira Budd, Resident, Town of Caledon dated April 29, 2018 re: [Survey – Potential Sale of Town Land at 15944 Innis Lake Road](#)

Request to Present

Request to Present from Environmental Defence re: [Cornerstone Standard for Responsible Aggregate](#)

Request to Present from Canadian Union of Postal Workers re: [Expanding Postal Services and Postal Banking](#)

CONFIDENTIAL SESSION

Confidential Staff Report 2018-10 re: Advice that is subject to solicitor-client privilege including communications necessary for that purpose – Small Claims Court matter between Robert John Ferri and The Corporation of the Town of Caledon, concerning the property of 14687 Creditview Road, Caledon

Confidential Staff Report 2018-14 re: A proposed or pending disposition of land by a municipality – Several Town road allowances within Forks of the Credit Provincial Park (Dominion Street) (Ward 1)

ADJOURNMENT



Accessibility Accommodations

Assistive listening devices for use in the Council Chamber are available upon request from the Staff in the Town's Legislative Services Section. American Sign Language (ASL) Interpreters are also available upon request.

Please provide advance notice if you require an accessibility accommodation to attend or participate in Council Meetings or to access information in an alternate format please contact Legislative Services by phone at 905-584-2272 x. 2366 or via email to legislative.services@caledon.ca.

Staff Report 2018-46

Meeting Date: Tuesday, May 1, 2018

Subject: Revisions to Municipal Alcohol Policy

Submitted By: Ryan Giles, Recreation Supervisor, Community Services

RECOMMENDATION

That the current Municipal Alcohol Policy be repealed and replaced with the Municipal Alcohol Policy as set out in Schedule A to Staff Report 2018-46.

REPORT HIGHLIGHTS

The Municipal Alcohol Policy is reflective of the Alcohol and Gaming Commission's controls and requirements put in place to host functions that involve alcohol (sale or no-sale permits).

- Based on an extensive benchmarking exercise the 2016 Municipal Alcohol Policy has been updated according to industry best practices.
- The updates are as follows:
 - Definitions of Event Workers have been included in the policy.
 - The 'Eligibility for Alcohol on Town Property', 'Designation of Locations', 'Requirements for Events with Alcohol', 'Safe Transportation' and 'Signage' has been added to the policy.
 - Security requirements for large-scale events have been further defined.
 - The Town will now permit the sale of alcohol for all public events.

DISCUSSION

The Municipal Alcohol Policy (MAP) was updated in 2016 to establish the framework on how to responsibly host events on Town property where alcohol is served. Changes are recommended to the 2016 Municipal Alcohol Policy based on a comparison from eight municipalities in the Greater Toronto Area. These changes position the Town of Caledon to better support community activities that involve alcohol.

Changes to the 2016 MAP:

Event Workers has been defined as: any representative (paid or unpaid), agent, partner, employee, servant, contractor or other individual or entity working on the Event for the Event Organizer, and includes volunteers, the Event Organizer, an Event Organizer's Delegates, Servers and Event Workers.

The Eligibility for Alcohol on Town Property: In order to rent a Town facility or host an event on Town Property with alcohol, the Event Organizer must demonstrate to the satisfaction of the Town that the Municipal Alcohol Policy and Procedure is understood, and controls of the Policy and Procedure will be strictly enforced.

Staff Report 2018-46

Designation of Locations: Staff will review all requests to hold a Special Occasion Permit (SOP) event on Town Property to determine if it is an appropriate location for the event. Parks and facilities that are managed by the Town but owned by another entity will require additional approvals in order to permit functions with alcohol. Licensed areas are approved on an event-by-event basis and does not guarantee future approval. The Town reserves the right to remove a designated location at any time.

All events with alcohol must have documentation completed within two weeks of the event date.

Safe Transportation: The Event Organizer is responsible for promoting safe transportation options for attendees of the Event or contacting police as appropriate, including for persons who may be denied entry or removed from the Event.

Signage: The Event Organizer shall post signage for the Event as required under the guidelines of the Alcohol and Gaming Commission of Ontario, Liquor License Act and the Municipal Alcohol Policy. The signage will include the Special Occasions Permit, Fetal Alcohol Spectrum Disorder poster, clearly outlining the licensed and unlicensed areas and price list of drinks.

Security: Sufficient security must be provided by the Event Organizer to ensure alcohol is sold, served and consumed in compliance with the, Liquor License Act and regulations.

Security requirements for large scale outdoor events which are expected to exceed an anticipated attendance of five hundred and one (501) or greater, specific Event Worker requirements will be evaluated on an event-by-event basis in consultation with Recreation Representative. Operational plans may be required at the Event Organizers expense.

Sale of alcohol where minors are present for the event: the Town will now permit the sale of alcohol when minors may be present (Caledon Day). By assessing the past rental requests where alcohol was present the majority of functions are family focused. The policy supports the sale of alcohol in these circumstances.

Staff reviewed comparable policies where the municipality manages events on municipal property; policies which govern permission and requirements to use municipal property to host events. Elements under these policies establish a clear requirement for compliance with Liquor License Act, responsibilities of staff and event organizers, on-site supervision requirements, facilities and properties where such events can be held, authority of the municipality, documentation, and administration requirements.

The Town of Caledon completed extensive Bench marking throughout the Greater Toronto Area of Municipal Alcohol Policies of the following Towns and Cities:

Town of Ajax	City of Hamilton
Town of Halton Hills	City of Kitchener
City of Barrie	City of Toronto
City of Brampton	City of Waterloo

Benefits of Approval

With the launch of Service Caledon customer service is a corporate priority. The changes to the Municipal Alcohol Policy increase staff's ability to support individuals and organizations that are required to work through the Liquor License Act to host functions on Town property that involve alcohol.

The updated policy minimizes risk associated with the use of Town indoor and outdoor facilities to host events where alcohol is being served. A formal process and clear administration requirements are critically important in demonstrating the Town's responsible management of its facilities.

The updated policy ensures staff is able to respond to the needs of residents, acknowledges industry standards, complies with legislation, and gives staff the tools to minimize risk of liability.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with this report.

COUNCIL WORK PLAN

Recreation – To establish and implement a collective community vision for the allocation of parks, facilities and recreation in the Town. Specific emphasis on updating a key procedure.

ATTACHMENTS

Schedule A – Municipal Alcohol Policy

Subject: **Municipal Alcohol Policy**

Policy Statement:

The Corporation of the Town of Caledon (the Town) is the owner and operator of recreation facilities and parks where events involving the serving of alcohol are frequently held. As owners and operators of these facilities and parks, the Town has a responsibility to promote the conscientious use of alcohol at these events. The Corporation must also take appropriate initiatives to protect itself against the risks associated with the use of alcohol in public facilities.

Scope:

This policy applies to:

- Town staff, event organizers, users of all Town facilities where alcohol is consumed.
- Events held on Town property for which a Special Occasion Permit (SOP) has been issued.
- Town events at any location where alcohol is being consumed.

Purpose:

The Municipal Alcohol Policy (**MAP**) is designed to establish the framework of responsibly hosting events on Town property where alcohol will be served. The Policy will provide measures to minimize alcohol-related risk and issues. By managing risks, the Town will increase positive experiences for all patrons, reduce the risk of alcohol-related injury and death, and reduce the risk of liability actions against the Town.

The Policy and its procedures are intended to ensure event organizers are complying with:

- Responsibilities relating to the Alcohol and Gaming Commission of Ontario (**AGCO**);
- **SOP**, Caterer's Endorsement or liquor license;
- The necessary approvals for running an event where alcohol is being consumed;
- And the Town's risk management and liability protocols surrounding the event.

Policy Details:

The Town has developed the **MAP** and procedures to establish the responsibilities for event organizers and Town staff relating to the Liquor License Act (LLA) as enforced by the AGCO.

Corporate Policy

The Municipal Alcohol Procedures outline the responsibilities of the event organizer or designate. Specific information includes:

- Alcohol Management
- Shutting Down an Event
- Role of Town Staff
- Role of event organizer

Reserved Rights:

The Town is under no obligation to allow licensed events to be held on its property. If the Town chooses to allow such events, it may impose whatever restrictions it deems appropriate.

The Town reserves the right to cancel the event if the requirements of the SOP, LLA, **MAP**, or procedures are not fulfilled, or if appropriate documentation is not received within the time prescribed in the procedures.

Reference and Related Documents:

Liquor License Act, as amended
Municipal Alcohol Procedures

Community Services Department Procedure

Subject: Municipal Alcohol Procedures

Purpose Statement:

The Town of Caledon (Town) is committed to providing a safe and enjoyable environment for facility and park users and therefore has established reasonable conditions, which all persons are required to follow where the consumption of alcohol is permitted on Town property.

Scope:

The Municipal Alcohol Policy (MAP) and procedure outlines the controls and requirements for events including Special Occasion Permits (SOP).

This policy applies to:

- Town Staff, Event Organizers, users of all Town facilities where alcohol is consumed
- Events held on Town Property for which a SOP has been issued
- Town events at any location where alcohol is being consumed

DEFINITIONS

For the purpose of this Policy, the following terms have the definitions set out below.

AGCO: “The Alcohol and Gaming Commission of Ontario”.

Caterer’s Endorsement: an endorsement to a liquor license issued by the AGCO that permits the sale and service of beverage alcohol to an Event that is in an area other than a licensed establishment. The catered Event must be sponsored by someone other than the license-holder, and the Event cannot be longer than ten (10) days.

Event: includes all bookings requiring a Special Occasion Permit or License by the AGCO that take place in Town owned facilities or parks. Events may be public or private.

Event Organizer: any person nineteen (19) years of age or older or organization applying to hold an Event on Town property. This includes the person or organization on whose behalf such persons apply or seek permission to hold the Event. This may or may not be the SOP holder.

The Event Organizer is:

- The person responsible for signing the rental contract, and/or
- The person named as such on the Special Occasion Permit, or
- A designate who has been identified by the person signing the rental contract.

Event Worker: any representative (paid or unpaid), agent, partner, employee, servant, contractor or other individual or entity working on the Event for the Event Organizer, and includes volunteers, the Event Organizer, an Event Organizer’s Delegates, Servers and Event Workers.

Server / Bartender	<i>Accepts tickets for the purchase of alcoholic drinks; serves alcoholic drinks; monitors for intoxication and underage drinkers; refuses service; offers non-alcoholic drinks; etc.</i>
Door Monitor	<i>Checks identification; assesses signs of intoxication; refuses entry where applicable; arranges safe transportation; etc.</i>
Floor Worker	<i>Interacts with participants; monitors behavior, intoxication and underage drinkers; responds to problems; arranges safe transportation; removes patrons where applicable; etc.</i>
Ticket Seller	<i>Sells alcohol tickets; monitors for intoxication and underage drinkers; refuses sale where applicable; etc.</i>

Licensed/Permitted Area: the area identified by the license where alcohol will be stored and served, as per the conditions of the license/permit.

Liquor License Act or LLA: the *Liquor License Act*, R. S. O. 1990. c. L.19 as amended and includes applicable Regulations passed pursuant to the Act.

Municipal Alcohol Policy or MAP: the Town's "Municipal Alcohol Policy" which includes this procedure document.

Smart Serve: means the certification program for responsible service training to all individuals who serve alcohol beverages or who work where alcohol beverages are served in the Province of Ontario.

Special Occasion Permit or SOP: an issued pursuant to Section 19 of the *Liquor License Act*.

Third Parties: individuals, corporations, or partnerships with which the Town is at arm's length within the meaning of the Income Tax Act (Canada) and excludes Town Affiliates.

Town: means the "Corporation of the Town of Caledon".

Town Property, or Town Premises: facilities, lands, buildings, structures, premises or other real property for which the Town is the legal owner, lessee or over which the Town otherwise has authority to grant use.

Town Staff: individuals identified by the Town as the contact for either Municipal Alcohol Policy purposes or the Town property in question, as the context requires, including but not limited to customer service representatives and facility operations staff.

1. ELIGIBILITY FOR ALCOHOL ON TOWN PROPERTY

In order to rent a Town facility or host an event on Town Property with alcohol, the Event Organizer must demonstrate to the satisfaction of the Town that the Municipal Alcohol Policy and Procedure is understood, and controls of the Policy and Procedure will be strictly enforced.

2. DESIGNATION OF LOCATIONS

Staff will review all requests to hold a SOP event on Town Property to determine if it is an appropriate location for the event. Parks and facilities that are managed by the Town but owned by another entity will require additional approvals in order to permit functions with alcohol. Licensed areas are approved on an event-by-event basis and does not guarantee future approval. The Town reserves the right to remove a designated location at any time.

3. REQUIREMENTS FOR EVENTS WITH ALCOHOL

3.1 The following documentation is required within two weeks of the event date:

3.1.1 Signed Rental Contract and payment according to the terms and conditions payment schedule.

3.1.2 A valid SOP for the function, and a copy provided to the Town.

3.1.3 A signed Event Organizer Agreement indicating the Event Organizer has read and understands MAP, and is responsible for ensuring the function is in compliance with the Policy, SOP and LLA as amended.

3.1.4 A minimum of two (2) Smart Serve Trained Event Workers are required for all functions where alcohol is served or sold.

- 3.1.5 A list of Event Workers for the function (including a copy of the original Smart Serve Certificates) must be included in the Event Organizer Agreement.
- 3.1.6 General liability insurance is required for all rentals. Insurance may be purchased through the Town (on behalf of an insurance provider) or a Certificate of Insurance may be provided with the following requirements:
- ✓ Minimum of \$2,000,000 general liability insurance coverage per occurrence (*some exceptions may apply*)
 - ✓ Must name 'The Corporation of the Town of Caledon' as an additional insurer including the address:
Town of Caledon
6311 Old Church Road
Caledon ON L7C 1J6
 - ✓ List of activities or operations and facilities covered under the policy
 - ✓ Coverage for Host Liquor Liability, bodily injury and property damage liability must be included
- 3.1.7 Additional requirements for insurance may be made at the discretion of the Town. Please consult with the designated Department representative.
- 3.1.8 The Town reserves the right to end the Event at any time if the requirements above are not fulfilled.

4 ALCOHOL MANAGEMENT

- 4.1 It is recommended that all bottles are to remain in the bar area. All drinks will be served in cans or plastic cups unless specifically approved by the Recreation division.
- 4.2 Ticket sales for drinks must end 30 minutes prior to the end time stated on the rental contract or SOP, whichever is earlier.
- 4.3 It is recommended that alcohol service be limited to two (2) drinks per person at one time.
- 4.4 There will be no last call for alcohol.
- 4.5 Non-alcohol beverages must be available throughout the Event at a moderate cost to guests. It is strongly recommended that non-alcohol drinks be provided FREE of charge to identified designated drivers.
- 4.6 There must be sufficient food available for those in attendance. This requirement is not satisfied by snack foods such as chips, peanuts and popcorn. Light meals in the form of sandwiches, hamburgers, hot dogs, pizza, etc. are acceptable.
- 4.7 No persons shall be permitted to bring their own alcohol to the Event or to pour their own alcohol drinks. All alcoholic drinks are to be served by a Smart Served trained Event Worker.
- 4.8 Alcohol shall not be offered as a prize in a contest. Gift cards are allowed as an exception.

5 ROLES AND RESPONSIBILITIES

5.2 Role of Town Staff

- 5.2.1 Town Staff will ensure the Event Organizer receives the MAP and Procedures written documentation prior to the event.
- 5.2.2 At least one Town facility representative will ensure the event is in compliance with the MAP.

- 5.2.3 The Town may require and supply additional barriers to separate the Licensed Event Area from locations where alcohol is not consumed.
- 5.2.4 Town Staff has the ability to end an event at any time if the following terms and conditions are not adhered to:
- ✓ Liquor License Act (LLA) of Ontario as amended,
 - ✓ Alcohol and Gaming Commission of Ontario policies, procedures and requirements,
 - ✓ Special Occasion Permit,
 - ✓ Town of Caledon policies, procedures, by-laws and terms and conditions
 - ✓ Any other federal, provincial laws.

5.3 Role of the Event Organizer

The Event Organizer is responsible for the management and control of the Event including but not limited to:

- 5.3.1 Compliance with all federal and provincial laws, including LLA and AGCO. The Event Organizer must also ensure Town policies, procedures, by-laws and terms and conditions are adhered to.
- 5.3.2 Event organizer must be present at all times during the event and shall remain in the facility until attendees have cleared the Town Premise.
- 5.3.3 Event organizer must refrain from consuming alcohol prior to, during and immediately after the event and ensure Event Workers refrain from consuming alcohol.
- 5.3.4 Controlling alcohol service and sales including restrictions of extra strength drinks (i.e. double shots, energy drinks).
- 5.3.5 Ensuring alcohol is served only during hours indicated on the SOP.
- 5.3.6 Organizing and planning of event including set up and take down and inspection of damage or hazards on Town Premises prior to event.
- 5.3.7 Posting the SOP in a visible place (i.e. bar) and being able to produce alcohol receipts.
- 5.3.8 Providing an orientation to all Event Workers or designates on their responsibilities throughout the event. Also ensuring they are aware of an emergency plan and location of emergency exits.
- 5.3.9 Ensure Event Workers are easily identified during the event.
- 5.3.10 Control of entrances and exits to the premises at all times during the event.
- 5.3.11 Maintaining the safety and sobriety of people attending the Event including those persons turned away to control the event or because of intoxication.
- 5.3.12 Must provide light meals and non-alcoholic beverages in the Licensed Area for the duration of the Event.
- 5.3.13 Ensuring alcohol is not consumed in areas outside the permitted location under the SOP (i.e. parking lot, hallways, washrooms).
- 5.3.14 Providing safe transportation options for attendees.
- 5.3.15 Responsible to attend to emergencies and if necessary call the Ontario Provincial Police or other emergency services. Event organizer must notify Town staff to initiate the Incident Report Form process within 24 hours.
- 5.3.16 Adhere to the minimum Guest to Event Worker Ratio as set out in the table below. The Town reserves the right to adjust the minimum number or types of

Event Workers on an event-by-event basis. This includes the provision of both police and/or licensed security.

Number of Guests	Bartenders / Servers	Door Monitors	Floor** Workers	Ticket Sellers	Licensed Security Workers
Up to and including 100	1*	One monitor for each access point	1	0	0
101 – 200	2	One monitor for each access point	1	1	0
201 – 300	2	One monitor for each access point	2 (+1 for outdoor event)	2	1 (for outdoor event)
300 – 500	3	One monitor for each access point	3 (+1 for outdoor event)	2	1
Over 500+	Events which are expected to exceed an anticipated attendance of five hundred and one (501) or greater, specific Event Worker requirements will be evaluated on an every-by-event basis in consultation with Recreation Representative. Operational plans may be required at the Event Organizers expense.				

*For events up to and including one-hundred (100) guests, the Event Organizer can act as the Bartender

**The Event Organizer can act as Floor Worker

5.3.17 Regardless of the chart above, the Event Organizer is required to consider the need for additional Event Workers above the specified minimums, provide additional training, limiting attendance to ensure they meet their responsibilities, ensure that all persons acting as Bartenders / Servers be certified and trained under Smart Serve (minimum 2).

6 **LARGE SCALE OUTDOOR EVENTS**

6.1 The designated Licensed Event Area must be clearly defined and separated from the location where alcohol is not served. The proposed licensed location must have a 36" (0.9 m) high barrier to identify the separate areas.

6.2 SOP applicants for all outdoor public events are required to provide written notice to municipal officials (e.g. municipal clerk's office, police, fire and health departments) prior to the start of the Event:

- ✓ If fewer than five thousand (5,000) people are expected to attend thirty (30) days' notice is required.
- ✓ If the Event is expected to attract five thousand (5,000) or more people, 60 days' notice prior to the start of the Event is required.

6.3 All applicable fees are the responsibility of the Event Organizer.

7 **SECURITY**

7.1 Sufficient security must be provided by the Event Organizer to ensure alcohol is sold, served and consumed in compliance with the LLA and regulations.

7.2 Identification must be checked at each point of entrance and guests legally permitted to consume alcohol at the event must be clearly identified (using bands, stamps, etc.).

7.3 Security/operational plans may be requested to be submitted under the MAP and may be approved by Police, Fire, EMS and the AGCO Inspector under the LLA. The plan must be amended to cover all their requirements if requested.

7.4 It is the Event Organizer's responsibility to pay for any additional fees incurred for hosting the Event (i.e., fencing, security, police, etc.).

8 SAFE TRANSPORTATION

- 8.1 The Event Organizer is responsible for promoting safe transportation options for attendees of the Event or contacting police as appropriate, including for persons who may be denied entry or removed from the Event.
- 8.2 Safe Transportation options can include, but is not limited to:
 - ✓ Providing a designate driver program which encourages and identifies designated drivers that will use a vehicle to transport intoxicated persons to a place of safety.
- 8.3 Providing non-alcoholic beverages either at no charge or at a cost much lower than that of drinks containing alcohol to all designated drivers.
- 8.4 Promoting taxis, buses, or other forms of alternative transportation.
- 8.5 Arranging overnight parking with the Town overnight parking exemption program.
- 8.6 Notifying the police in the event that an intoxicated person attempts to drive a vehicle.

9 SIGNAGE

- 9.1 The Event Organizer shall post signage for the Event as required under the guidelines of the AGCO, LLA and the Municipal Alcohol Policy. The required signage shall include the following:
 - 9.1.1. SOP (acquired from AGCO) – The permit and levy receipt must be onsite and available to show for inspection.
 - 9.1.2. Warning signs respecting Fetal Alcohol Syndrome as specified in the LLA (to be posted regardless of the requirements under the Liquor License Act).
 - 9.1.3. Signage clearly outlining the licensed and unlicensed areas.
- 9.2 To assist with control of the Event, the Event Organizer will post:
 - 9.2.1 A sign stating the name of the Special Occasion Permit holder and the telephone numbers for the Recreation Division and the AGCO and local Police.

Recreation Division – 905.584.2272 x 7327

AGCO – 416.326.8700

Caledon OPP - For non-emergencies call 1.888.310.1122
 - 9.2.2 Price List of drinks.
 - 9.2.3 Additional signs with the following wording shall be displayed in addition to the signs listed above, in a prominent location immediately within each licensed area:
 - ✓ Servers are prohibited from serving alcohol to participants under 19 years of age.
 - ✓ Proper I.D. must be presented to Event Staff when requested.
 - ✓ Service is limited to 2 drinks per person at one time.
 - ✓ All purchased but unused alcohol tickets are redeemable for purchase price or non-alcoholic drink.
 - ✓ Intoxicated persons or anyone who appears to be at the point of intoxication will be refused entry and/or service.
 - ✓ Ask your server about safe transportation options.

Staff Report 2018-47

Meeting Date: Tuesday, May 1, 2018

Subject: Proposed All-Way Stop – Torbram Road at Old School Road

Submitted By: Steve Mathew, Traffic Technologist, Transportation Engineering,
Finance and Infrastructure Services

RECOMMENDATION

That Traffic By-law 2015-058 be amended to include an All-Way Stop at the intersection of Torbram Road at Old School Road;

That staff be directed to install the regulatory and warning signs as outlined in Staff Report 2018-47 in accordance with the Ontario Traffic Manual and the Highway Traffic Act; and

That a copy of Staff Report 2018-47 be forwarded to Caledon Ontario Provincial Police for their information.

REPORT HIGHLIGHTS

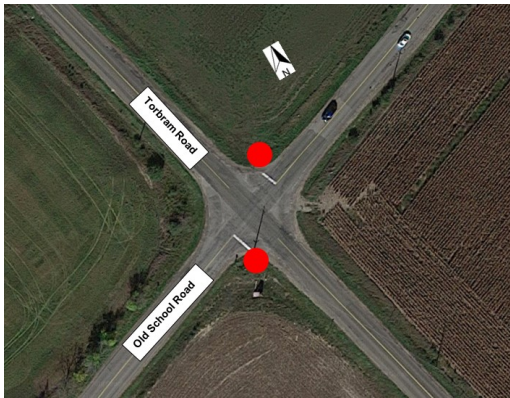
- Transportation staff received traffic safety concerns this past winter from residents in the area of Tobram Road at Old School Road.
- A traffic count, site investigation, and overall review were completed for the intersection of Torbram Road at Old School Road.
- An All-Way Stop is warranted based on applying the Council approved Town All-Way Stop Policy (approved on September 9, 2015 in staff report 2015-066) to the data on traffic volumes and motor vehicle collisions at the subject intersection.

DISCUSSION

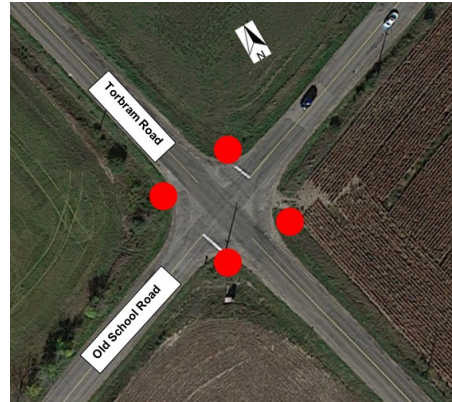
In early 2018, Transportation staff received a request from residents for All-Way Stop signs at the intersection of Torbram Road at Old School Road. Staff conducted site investigations and collected traffic count to determine if an All-Way Stop was justified. The purpose of this report is to provide Council with the results of the staff assessment and to recommend changes to the Town's Traffic By-law.

Torbram Road and Old School Road- Existing and Proposed Traffic Control

Existing: Two-Way Stop Sign



Proposed: All-Way Stop Sign



Roadway Characteristics and Operational Speeds

The intersection of Torbram Road at Old School Road is a 4-legged intersection with Stop Control currently on Old School Road. Both Torbram Road and Old School Road are rural collector type roadways with an Average Daily Traffic of 2,087 on Torbram Road and 2,222 Average Daily Traffic on Old School Road

The posted speed along Old School Road and Torbram Road is 70km/h.

Collision History

A full three year review of reported Motor Vehicle Collisions (MVC) for the intersection of Torbram Road and Old School Road is as follows:

YEAR	TOTAL	Collision Types
2015	2	2 Angle
2016	6	6 Angles
2017	4	3 Angles, 1 Turning Movement
TOTAL	12	

The three year MVC shows a total of 12 collisions with 11 being angle type. An All-Way Stop control can reduce right-angle and turning collisions by providing more orderly movement at intersection, and reducing through and turning speeds.

Staff Report 2018-47

Justification analysis based on the current Town Policy as approved by Council on September 9, 2015 in the report# 2015-066 is summarized in the table below:

Criteria	All-Way Stop Criteria Policy	Torbram Road at Old School Road (Justification Analysis)	Warrant
Intersection Volume	Total vehicle volume on all intersection approaches exceeds 350 for the highest hour recorded	From 5:00-6:00pm the vehicle volume was 669.	YES (almost double compared to the threshold)
Collision Rates	Based on the Town All-Way Stop policy a high frequency is an average of four collisions per year over a three year period. Only those collisions susceptible to relief through All-Way Stop control must be considered.	2 collisions in 2015 6 collisions in 2016 4 collisions in 2017	YES (collisions criteria has been met)

The engineering warrant for an All-Way Stop at Torbram Road and Old School Road has been met based on vehicular volume and motor vehicle collision criteria. Therefore Staff recommends that Traffic By-law 2015-058 be amended to include an All-Way Stop at the intersection of Torbram Road at Old School Road. Subsequently, Staff recommends that All-Way Stop Signs, Warning Signs, and Pavement Markings be implemented as per the Ontario Traffic Manual and Highway Traffic Act. The installation of an All-Way Stop at this intersection should increase the overall level of safety.

Old School Road/Healey is a strategic corridor

Old School Road/Healey Road is an east-west roadway connecting Georgetown, Mayfield West and Bolton, all of which has been and will be experiencing high growth of population and employment according to past records and growth projections. Furthermore, the corridor is being sandwiched by Mayfield Road and King Street, both of which are Regional Roads serving a high-/medium- capacity arterial function. Traffic from the two Regional Roads spilling off onto Old School Road/Healey Road could occur due to congestion or the construction detour. In summary, because of connectivity, proximity, and development potential, Old School Road/Healey is considered to be a strategic corridor for Caledon. This recommendation of All-Way Stop has been reviewed holistically with the Old School Road corridor, and staff concluded that the overall safety and function of the corridor will not be affected.

FINANCIAL IMPLICATIONS

The cost to purchase and install the required regulatory signs, pavement markings, associated posts and hardware is estimated at \$800 and will be funded from Infrastructure Services 2018 operating budget (account 01-09-500-49115-365-62660 Traffic Operations Maintenance).

COUNCIL WORK PLAN

The recommendation aligns with the Council Community Work Plan 2014-2018 under “Infrastructure”, which is to increase the Service level in a rural area.

ATTACHMENTS

None.

Staff Report 2018-9

Meeting Date: Tuesday, May 1, 2018

Subject: 2018 Property Tax Rates and Levy

Submitted By: Hillary Bryers, Manager, Revenue/Deputy Treasurer, Finance and Infrastructure Services

RECOMMENDATION

That the final property tax rates as identified in Schedule A and Schedule B to Staff Report 2018-9 be approved;

That the final property tax due dates be established as Thursday, July 5, 2018 and Thursday, September 6, 2018; and

That a by-law be enacted for the levy and collection of the 2018 Final Tax Levy.

REPORT HIGHLIGHTS

- The *Municipal Act, 2001* requires a municipality to adopt its final tax levy, due dates and tax rates annually through the passing of a by-law.
- Property tax ratios were adopted by Council on February 20, 2018 as outlined in Staff Report 2018-8.
- The final property tax rates are set out in Schedule A and B to this report and are reflective of the approved tax ratios, approved Town of Caledon and Region of Peel budgets and the final 2018 education rates.
- The final property tax due dates will be Thursday July 5 and Thursday September 6.
- The total levy for 2018 is \$161,400,310 inclusive of the Town's general levy of \$63,449,639 and the dedicated broadband levy of \$300,000.

DISCUSSION

To enable the billing of final taxes for 2018, a by-law is required to establish the levy, due dates and other administrative needs regarding the Final property tax amounts. The tax rates set out in the attached schedule for the Town and Region are based on the 2018 budget requirements. The Education tax rates are set by the Province through regulation.

Staff Report 2018-9

The Region of Peel delegated to the Council of each area municipality in Peel the authority to pass a by-law establishing tax ratios as per the Regional by-law number 2-2018 dated January 11, 2018. The Town of Caledon 2018 property tax ratios were presented on Staff Report 2018-8 and approved by Council on February 20, 2018. Once all of the required by-laws and regulations have been passed, the municipal Council may levy its taxes.

Section 290 of the *Municipal Act, 2001, as amended*, states that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality. On December 12, 2017 council approved the Town's 2018 budget, including the continuation of a separate levy to support the growth of broadband services in Caledon. The broadband levy is projected to generate \$300,000 per year.

The Province of Ontario sets the education rates to support the four local school boards. Ontario Regulation 400/98 under the *Education Act* established the education tax rates for all property classes in 2018.

The Region of Peel adopted their estimates of all sums required for 2018 for the purposes of the Regional Corporation and provided a general levy and special levies on lower tier municipalities on April 12, 2018.

Caledon, as a lower-tier municipality, is required to collect the Regional and Education tax levies and forward it on to them regardless if a resident pays their property taxes. Section 342 of the *Municipal Act, 2001* allows the ability to collect taxes in one payment or by installments. The Town of Caledon has elected to have four installments per year – two installments representing the interim billing and two installments for the final billing.

Due Dates

The 2018 final tax levy will be payable in two (2) installments due July 5, 2018 and September 6, 2018. This bill will reflect the new assessed value of the property for 2018 as well as the 2018 tax rates. The amount of the 2018 Interim tax bill will be deducted from the total levied with the balance being the 2018 Final Tax Bill.

The properties enrolled in one of the Town of Caledon's 10-month Pre-authorized Tax Payment program will have payments adjusted to reflect the final tax bill with payment spread over July to October. Payments will continue to be withdrawn from their chosen bank account on the first or the fifteenth of each month for owners on this plan. Payments for properties on the special pre-authorized plan for tax arrears will be re-calculated to reflect any changes as a result of the 2018 final billing.

Staff Report 2018-9

The final 2018 property tax bills will be produced and mailed the week of June 1, 2018.

FINANCIAL IMPLICATIONS

The tax rates indicated in Schedule A will generate a total 2018 levy of \$161,400,310 from all the various property classes, allocated as follows:

Town	\$63,449,639
Broadband	\$ 300,000
Region	\$49,999,938
Education	<u>\$47,650,733</u>
Total	<u>\$161,400,310</u>

Adjusting for the interim tax billing, the overall final tax billing will be approximately \$83,494,128. From this amount, the Town will pay the Region and School Boards share. The Region of Peel's final payment due dates are July 6 and September 7, 2018. The School Board's requisition final due dates are September 28 and December 14, 2018.

As approved by Council on January 30, 2018 in Staff Report 2018-3 Bolton Business Improvement Area Proposed 2018 Operating Budget, the final tax levy by-law will include a special tax rate levy for businesses within the Bolton Business Improvement Area (BIA) totaling the BIA's approved 2018 levy of \$56,000. Payments from the Town of Caledon to the Bolton BIA are due the day following the Town's property tax due dates, pending approval of the BIA's 2017 financial statements.

COUNCIL WORK PLAN

The matter contained in this report is not relative to the Council Work Plan.

ATTACHMENTS

Schedule A – 2018 Property Tax Rates

Schedule B – 2018 New Construction Property Tax Rates

Schedule A to Staff Report 2018-9
2018 Town of Caledon Property Tax Rates

RTC / RTQ	Tax Class Description	2018 CVA	Tax Ratio	Town Rates	Broadband Rates	Region Rates	Education Rates	Total Rate	Town Levy	Broadband Levy	Region Levy	Education Levy	Total Levy
C1	Commercial Farmland Awaiting Development Phase I	1,057,500	1.000000	0.112127%	0.000530%	0.088359%	0.051000%	0.252016%	1,186	6	934	539	2,665
C4	Commercial Farmland Awaiting Development Phase II	0	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	0	0	0	0	0
CH	Commercial Taxable (full rate, shared PIL)	0	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	0	0	0	0	0
CJ	Commercial Taxable (vacant land, shared PIL)	0	1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	0	0	0	0	0
CM	Commercial Taxable - (no education)	0	1.338488	0.500270%	0.002365%	0.394225%	0.000000%	0.896860%	0	0	0	0	0
CT	Commercial Taxable Full Rate	755,723,607	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	3,780,658	17,876	2,979,254	7,698,760	14,476,549
CU	Commercial Excess Land	20,448,104	1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	71,607	339	56,428	145,817	274,191
CX	Commercial Vacant Land	37,623,320	1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	131,753	623	103,824	268,295	504,495
DT	Office Building	1,091,700	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	5,461	26	4,304	11,121	20,912
DH	Office Building Taxable (full rate, shared PIL)	0	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	0	0	0	0	0
DU	Office Building Excess Land	0	1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	0	0	0	0	0
E	Exempt	613,446,372	0.000000	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0	0	0	0	0
FT	Farmland	978,272,857	0.168900	0.063128%	0.000298%	0.049746%	0.042500%	0.155672%	617,564	2,920	486,653	415,766	1,522,903
GT	Parking Lot	4,879,450	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	24,410	115	19,236	49,708	93,470
HT	Landfill		1.276355	0.477047%	0.002256%	0.375925%	0.971516%	1.826744%	0	0			0
I1	Industrial Farmland Awaiting Development Phase I	5,538,500	1.000000	0.112127%	0.000530%	0.088359%	0.051000%	0.252016%	6,210	29	4,894	2,825	13,958
I4	Industrial Farmland Awaiting Development Phase II	0	1.589951	0.594256%	0.002810%	0.468289%	1.171562%	2.236917%	0	0	0	0	0
IH	Industrial Taxable (full rate, shared PIL)	4,229,522	1.589951	0.594256%	0.002810%	0.468289%	1.171562%	2.236917%	25,134	119	19,806	49,551	94,611
IJ	Industrial Vacant Land, Shared PIL	0	1.589951	0.415979%	0.001967%	0.327802%	0.820093%	1.565841%	0	0	0	0	0
IK	Industrial Excess Land, Shared PIL	3,984,979	1.589951	0.415979%	0.001967%	0.327802%	0.820093%	1.565841%	16,577	78	13,063	32,681	62,398
IT	Industrial Taxable Full Rate	262,082,247	1.589951	0.594256%	0.002810%	0.468289%	1.171562%	2.236917%	1,557,439	7,364	1,227,302	3,070,456	5,862,561
IU	Industrial Excess Land	3,572,710	1.589951	0.415979%	0.001967%	0.327802%	0.820093%	1.565841%	14,862	70	11,711	29,300	55,943
IX	Industrial Vacant Land	141,825,497	1.589951	0.415979%	0.001967%	0.327802%	0.820093%	1.565841%	589,964	2,789	464,907	1,163,102	2,220,762
JT	Industrial New Construction - Full	63,011,678	1.589951	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%	374,451	1,770	295,077	686,827	1,358,125
JX	Industrial New Construction Vacant Land		1.589951	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%	0	0	0	0	0
LT	Large Industrial Taxable	104,520,240	1.589951	0.594256%	0.002810%	0.468289%	1.171562%	2.236917%	621,118	2,937	489,457	1,224,519	2,338,031
LU	Large Industrial Excess Land	907,940	1.589951	0.415979%	0.001967%	0.327802%	0.820093%	1.565841%	3,777	18	2,976	7,446	14,217
MT	Multi-Residential	36,307,800	1.722344	0.643739%	0.003044%	0.507283%	0.170000%	1.324066%	233,727	1,105	184,183	61,723	480,739
M1	MR Farmland Awaiting Dev. Ph. 1	0	1.000000	0.112127%	0.000530%	0.088359%	0.051000%	0.252016%	0	0	0	0	0
M4	MR Farmland Awaiting Dev. Ph. 2	0	1.722344	0.643739%	0.003044%	0.507283%	0.170000%	1.324066%	0	0	0	0	0
NT	New Multi-Residential	0	1.000000	0.373757%	0.001767%	0.294530%	0.170000%	0.840054%	0	0	0	0	0
PT	Pipelines	21,216,500	0.980013	0.366287%	0.001732%	0.288644%	1.253343%	1.910006%	77,713	367	61,240	265,916	405,236
R1	Residential Farmland Awaiting Development Phase I	1,149,500	1.000000	0.112127%	0.000530%	0.088359%	0.051000%	0.252016%	1,289	6	1,016	586	2,897
R4	Residential Farmland Awaiting Development Phase II	0	1.000000	0.373757%	0.001767%	0.294530%	0.170000%	0.840054%	0	0	0	0	0
RH	Residential Taxable (full rate, shared PIL)	0	1.000000	0.373757%	0.001767%	0.294530%	0.170000%	0.840054%	0	0	0	0	0
RT	Residential	13,528,563,634	1.000000	0.373757%	0.001767%	0.294530%	0.170000%	0.840054%	50,563,954	239,075	39,845,727	22,998,558	113,647,314
ST	Shopping Centres	164,463,226	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	822,760	3,890	648,356	1,675,431	3,150,437
SU	Shopping Centres Excess Land		1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	0	0	0	0	0
TT	Managed Forests	112,491,460	0.250000	0.093439%	0.000442%	0.073633%	0.042500%	0.210014%	105,111	497	82,830	47,809	236,247
XT	Commercial New Construction: Full	738,528,194	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	3,694,635	17,469	2,911,465	7,523,586	14,147,155
XU	Commercial New Construction: Excess Land	12,842,856	1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	44,974	213	35,441	91,584	172,211
YT	Office New Construction: Full		1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	0	0	0	0	0
ZT	Shopping Centre New Construction: Full	12,645,697	1.338488	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%	63,263	299	49,853	128,825	242,239
ZU	Shopping Centre New Construction: Excess Land	0	1.338488	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%	0	0	0	0	0
Total		17,630,425,090							63,449,639	300,000	49,999,938	47,650,733	161,400,310

Note: Any differences in addition due to rounding

Schedule B to Staff Report 2018-9

Town of Caledon

2018 New Construction Property Tax Rates

Tax Class Description	Tax Class	Town Rates	Broadband Rates	Region Rates	Education Rate	Total Tax Rate
Industrial New Construction Shared (PIL for Ed)	JH	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Industrial New Construction - Water Intake System (PIL for Ed)	JI	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Industrial New Construction Vacant Land (PIL for Ed)	JJ	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Industrial New Construction Excess Land (PIL for Ed)	JK	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Industrial New Construction - Non-Generating Station (PIL for Ed)	JN	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Industrial New Construction - Generating Station (PIL for Ed)	JS	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Industrial New Construction	JT	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Industrial New Construction Excess Land	JU	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Industrial New Construction Vacant Land	JX	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Large Industrial New Construction Shared (PIL for Ed)	KH	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Large Industrial New Construction - Water Intake System (PIL for Ed)	KI	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Large Industrial New Construction Excess Land (PIL for Ed)	KK	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Large Industrial New Construction - Non-Generating Station (PIL for Ed)	KN	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Large Industrial New Construction - Generating Station (PIL for Ed)	KS	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Large Industrial New Construction	KT	0.594256%	0.002810%	0.468289%	1.090000%	2.155355%
Large Industrial New Construction Excess Land	KU	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Large Industrial New Construction Vacant Land	KX	0.415979%	0.001967%	0.327802%	0.763000%	1.508748%
Commercial New Construction - Lower Tier and Education Only	XC	0.500270%	0.002365%	0.000000%	1.018727%	1.521362%
Commercial New Construction - Education Only	XD	0.000000%	0.000000%	0.000000%	1.018727%	1.018727%
Commercial New Construction Shared (PIL for Ed)	XH	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%
Commercial New Construction Vacant Land (PIL for Ed)	XJ	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Commercial New Construction Excess Land (PIL for Ed)	XK	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Commercial New Construction - Upper Tier and Education Only	XL	0.000000%	0.000000%	0.394225%	1.018727%	1.412952%
Commercial New Construction	XT	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%
Commercial New Construction Excess Land	XU	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Commercial New Construction Vacant Land	XX	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Office Building New Construction - Lower Tier and Education Only	YC	0.500270%	0.002365%	0.000000%	1.018727%	1.521362%
Office Building New Construction - Education Only	YD	0.000000%	0.000000%	0.000000%	1.018727%	1.018727%
Office Building New Construction Shared (PIL for Ed)	YH	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%
Office Building New Construction Excess Land (PIL for Ed)	YK	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Office Building New Construction - Upper Tier and Education Only	YL	0.000000%	0.000000%	0.394225%	1.018727%	1.412952%
Office Building New Construction	YT	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%
Office Building New Construction Excess Land	YU	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Shopping Centre New Construction - Lower Tier and Education Only	ZC	0.500270%	0.002365%	0.000000%	1.018727%	1.521362%
Shopping Centre New Construction - Education Only	ZD	0.000000%	0.000000%	0.000000%	1.018727%	1.018727%
Shopping Centre New Construction Shared (PIL for Ed)	ZH	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%
Shopping Centre New Construction Excess Land (PIL for Ed)	ZK	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%
Shopping Centre New Construction - Upper Tier and Education Only	ZL	0.000000%	0.000000%	0.394225%	1.018727%	1.412952%
Shopping Centre New Construction	ZT	0.500270%	0.002365%	0.394225%	1.018727%	1.915587%
Shopping Centre New Construction Excess Land	ZU	0.350189%	0.001656%	0.275958%	0.713109%	1.340912%

Staff Report 2018-43

Meeting Date: Tuesday, May 1, 2018

Subject: Alton Cemetery Fees for 2018

Submitted By: Patrick Trafford, Analyst, Legislative Services, Corporate Services

RECOMMENDATION

That for 2018 the Town's operations associated with the Alton cemetery be limited to completing necessary maintenance, interments and scatterings as required;

That the Fees By-law be amended to add the following fees:

- Cremation interment: \$282.50 (inclusive of HST)
- Full interment: \$1,412.50 (inclusive of HST)
- Other services – cost recovery including applicable taxes

REPORT HIGHLIGHTS

- Pursuant to the *Funeral, Burial and Cremation Services Act*, 2002, S.O. 2002, c. 33, (FBCSA) the owner of a cemetery is essentially responsible to honour previously sold burial or scattering rights.
- Staff recommend for the remainder of 2018, services in respect of the cemetery be limited to the completion of necessary maintenance and facilitating burials or scatterings to ensure compliance with the FBCSA.

DISCUSSION

Background

As directed by Council, the Alton Cemetery is currently undergoing the process of being legally abandoned. As a result, the Town will become the owner of the cemetery which entails several obligations pursuant to the FBCSA. In anticipation of ownership in 2018 the purpose of this report is to establish fees for the 2018 in order for the Town to fulfill its legal obligations.

Recommended Approach

In consultation with the Bereavement Authority of Ontario (BAO) it has been determined that a price list must be established to recover the cost of any burials in 2018. Although the FBCSA requires a cemetery maintain a price list. Upon review of the files, the Alton Village Public Cemetery Board did not have a complete price list. It was discovered that the Board was charging consistent prices as outlined in correspondence sent to Town Council dated June 14, 2016:

- Cremation interment: \$250.00
- Full interment: \$1,250.00

Staff Report 2018-43

Staff is recommending that the existing fee structure of the Alton Village Public Cemetery Board be included in the Town's Fees By-law. Staff believes that maintaining the fees at this time is preferred for consistency until a full review can be completed in 2019. In addition, staff is recommending adding a line in the Fees By-law to recover any costs for Alton Village Cemetery services currently not reflected in the correspondence provided by the Board. HST, where applicable, will be added to these fees.

Required Maintenance

The FBCSA requires that "cemetery grounds, including all lots, structures and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery". Council has included maintenance costs in the 2018 budget to meet the legislative requirements. No additional funding is required at this time.

It is recommended that for the remainder of 2018 the level of service be limited to completing necessary maintenance and facilitating burials and scatterings to ensure compliance with the FBCSA. Staff do not believe that a higher level of service, such as selling new scattering or interment rights, can be provided until such time as further work is completed and the cemetery is brought up to an appropriate standard in compliance with the FBCSA.

Staff will continue to consult with local cemetery boards through bi-annual meetings, work with the BAO and gain experience through the administration of the cemetery in the remainder of 2018. These opportunities will provide Staff with additional knowledge to report back to Council in 2019 with recommendations for the future of the Alton Cemetery.

FINANCIAL IMPLICATIONS

Revenues and expenses related to the Town's provision of services at the Alton Village Cemetery will be dependent upon the number of cremation and interment services provided to current right holders. Staff will procure cremation, interment, and other Alton Cemetery services, as required, in accordance with the Town's Purchasing By-law. As the Town will honour the 2018 pricing, established by the Board, for the balance of the year, the pricing may not fully recover the Town's costs. HST, where applicable, will be added to the user fees charged.

COUNCIL WORK PLAN

The matter contained in this report is not relative to the Council Work Plan.

ATTACHMENTS

None.

Staff Report 2018-42

Meeting Date: Tuesday, May 1, 2018

Subject: Request from the Knox United Church Cemetery Trustees

Submitted By: Patrick Trafford, Analyst, Legislative Services, Corporate Services

RECOMMENDATION

That the Mayor and Clerk be authorized to enter into an Agreement of Purchase and Sale for the transfer of the Knox United Cemetery legally described as Part Lot 17, Concession 1 EHS (Caledon) as in OMT50503; Town of Caledon; Regional Municipality of Peel (the "Subject Lands") for nominal consideration;

That the Mayor and Clerk be authorized to execute any and all documents necessary for transferring the Subject Lands to the Town subject to the terms and conditions set out in Staff Report 2018-42;

That staff be authorized to draw up to \$7,000 from the Operating Contingency Reserve, if required to fund the 2018 operation of the Knox United Cemetery as outlined in Staff Report 2018-42; and

That an unavoidable budget increase in the amount of \$7,000 be included in the 2019 budget for operating costs associated with the annual maintenance of the Knox United Cemetery.

REPORT HIGHLIGHTS

- The Trustees of the local Knox United Church responsible for the Knox United Cemetery (the "Trustees") have provided a written request for the Town to take ownership of their cemetery.
- As an alternative to the abandonment process outlined in the *Funeral, Burial and Cremation Services Act*, 2002, S.O. 2002, c. 33 (FBCSA), the Town may work with the Trustees and the Bereavement Authority of Ontario (BAO) to facilitate the transfer of the cemetery.
- If the Town were to own the cemetery, it is anticipated that costs will primarily result from maintenance including grass cutting, tree pruning, fence repair and some work to ensure the safety of grave markers.

DISCUSSION

Background

Recently, Staff has been contacted by a representative of the Trustees associated with the Knox United Cemetery located in Caledon Village. The representative has provided notification that the Trustees would like to transfer the ownership of the cemetery, including the land, to the Town. If the Town were to become the owner, this will entail

several obligations pursuant to the FBCSA. Therefore, the purpose of this report is to recommend an approach for the Town to address this request and outline the potential associated costs.

Location and Grounds

To provide context and assess the request from the Trustees it is necessary to consider the location and grounds of the cemetery. While the Knox United Church is located at the intersection of Hurontario Street and Charleston Side Road, the cemetery grounds are separate from this property. As identified on the map attached as Schedule A, the cemetery is located on Hurontario Street at the edge of Caledon Village, approximately a half kilometre north of the church. The grounds are almost two (2) acres in size and only a portion of the site is occupied by graves as there appears to be open space at the back of the property. Finally, the cemetery is entirely grassed and does not include any roads.

Request from the Trustees

Staff was provided with a motion from the cemetery Trustees that formally confirmed their intent to proceed with the transfer of the Knox United Cemetery to the Town. Further, a motion was passed by the church's governing body, the Congregational Life Commission of the Northern Waters Presbytery, to approve this action. Therefore, the Trustees have provided the Town with a formal request in writing, attached as Schedule B, which confirms that they believe that the cemetery is inactive and closed as there are no outstanding burial or interment rights to be honoured.

The Town is currently responsible for several pioneer cemeteries which are identified in Schedule C. To date, the Town's policy regarding pioneer cemeteries has been that, when a cemetery is no longer active, there are no plots to be filled and it is no longer being managed, the Town will become the owner thereby assuming the responsibility for the maintenance. As the Trustees intend to resign their ownership of the cemetery, they will no longer be responsible for the management. Therefore, based on the information received from the Trustees, the cemetery will effectively meet the above criteria.

Methods to Transfer Ownership

There are two primary methods for transferring the ownership of a cemetery. Pursuant to the FBCSA, the Trustees could independently apply to the Superior Court of Justice to legally abandon their ownership of the cemetery. If successful, this would result in the Town becoming the owner which will entail the responsibility for the maintenance. Through consultation with the BAO, Staff has determined that, where both parties are in agreement to transfer the ownership and management of the cemetery, an alternative to the abandonment process may be pursued which will avoid an application to the court. First, the ownership of the land may be transferred from the Trustees to the Town through an agreement of purchase and sale with nominal consideration. Next, the BAO will need to be contacted to facilitate the process of having the Town officially recognized as the operator of the cemetery. For this purpose the BAO requires the following:

Staff Report 2018-42

- written notice from the Trustees, being the current operator, outlining their intention to transfer responsibility of the cemetery to the Town;
- written notice from the Town that it accepts responsibility for the cemetery which shall be in the form of a copy of a resolution or By-law;
- written direction from the Trustees with respect to the Care and Maintenance Fund; and
- if the land is being transferred to the Town, the BAO requires land transfer documents confirming the ownership of the land or deed.

Once the BAO receives all of the necessary documents, their Trust Compliance Officers will work with both the Town and the Trustees to determine the outcome of the Care and Maintenance Fund which is a trust fund that the operator is required to deposit money into so that the interest may provide for the perpetual maintenance of the cemetery. As a trust fund, the capital cannot be accessed. Finally, once the financial considerations are addressed, the BAO will transfer the operator licence to the Town to complete the process, thereby making the Town fully responsible for the management of the cemetery.

Required Operations and Costs

Pursuant to the FBCSA, the owner is ultimately responsible to ensure that the “cemetery grounds, including all lots, structures and markers, are maintained to ensure the safety of the public and to preserve the dignity of the cemetery”. Staff anticipate that, if the Town becomes the owner, the costs associated with the cemetery will primarily result from maintenance. The Town’s Parks Division has estimated that, based on the size of the cemetery, \$5,000 will be required annually for grass cutting at a service level of twice per month. Further, an annual allowance of \$1,000 will be needed for tree trimming and \$1,000 for fence maintenance. As there are no roads in the cemetery, winter maintenance will be negligible. It is important to note that the above costs will be ongoing.

As the Trustees have identified that the cemetery is closed and inactive, facilitating burials will not be necessary. Therefore, the maintenance of the cemetery will be similar to the pioneer cemeteries that the Town currently maintains. The future maintenance costs will be accounted for in the Parks operating budget.

Recommended Approach

It is recommended that Staff work with the cemetery Trustees associated with the Knox United Church in order to transfer the land to the Town rather than pursuing the abandonment process. If the Town were to refuse the Trustees’ request, they could still independently initiate the abandonment process. Further, pursuant to the FBCSA, while an application for abandonment is pending the municipality is responsible for the maintenance of the cemetery and the Town would ultimately be required to pay for the cost of the application to the court if successful.

Next Steps

Should council approve the recommended approach, Staff will work with the Trustees and BAO to assume ownership of the cemetery. The resolution approving this report will be provided to the BAO as authorization to engage in the process for transferring ownership.

FINANCIAL IMPLICATIONS

Should the Town become the owner of the Knox United Cemetery, ongoing costs will be primarily associated with grass cutting, tree pruning and fence repairs and is estimated to cost \$7,000. This cost estimate is based on the assumption that the Cemetery is inactive and the grave markers have been maintained. Therefore, Staff recommends a draw of \$7,000 from the Operating Contingency Reserve to fund the 2018 operation of the Knox United Cemetery as outlined above, if required. There will also be a 2019 unavoidable budget increase of \$7,000 to fund the future annual maintenance costs.

The current uncommitted balance in the Operating Contingency Reserve is \$3,017,286.93.

COUNCIL WORK PLAN

The matter contained in this report is not relative to the Council Work Plan.

ATTACHMENTS

- Schedule A – Map identifying the location and legal description of the Knox United Cemetery
- Schedule B – Letter from the representative of the Trustees associated with the Knox United Church and cemetery
- Schedule C – List of the pioneer cemeteries which the Town is responsible for

Schedule A to Staff Report 2018-42

Legal Description: Part Lot 17, Concession 1 EHS (Caledon) as in OMT50503; Town of Caledon; Regional Municipality of Peel

Cemetery Grounds



Location in Relation to the Church



Northern Waters Presbytery

April 11, 2018

From: John Neff (Rev.)
Congregational Life Commission
Northern Waters Presbytery
Toronto Conference
The United Church of Canada

To: Town of Caledon
6211 Old Church,
Caledon East ON L7C 1J7

Re: Conveyance of Knox United Church Cemetery

To whom it may concern,

In the structure of The United Church of Canada pastoral charges are under the authority of, and accountable to, presbyteries. Northern Waters Presbytery has oversight of Knox United Church located in Caledon Village. Knox United Church requested permission from Northern Waters Presbytery to transfer the cemetery property over to the control and responsibility of Caledon Village.

In an effort to help support the request of Knox United Church, Caledon Village the Congregational Life Commission of Northern Waters Presbytery passed the following motion at its February 27, 2018 meeting:

... that the Congregational Life Commission of Northern Waters Presbytery agrees with the request of Knox United Church, Caledon trustees to transfer the cemetery property to the care of the Town of Caledon.

The local trustees have signing authority and the presbytery is aware of their plans.

Please feel free to contact me if you have any questions.



John Neff (Rev.)
Conference Program Staff for Governance and Ministry Support
Northern Waters Presbytery, Toronto Conference
800-446-4729 ext. 6242
jneff@united-church.ca

Schedule C to Staff Report 2018-42

Town Owned Pioneer Cemeteries

Name	Municipal Address
Albion Presbyterian Cemetery	12992 Coleraine Drive
Brigg's Cemetery	14968 Mount Hope Road
Castlederg United Cemetery	15410 Mount Hope Road
Cedar Mills Methodist Cemetery	3 Cedar Mains Drive
Coventry/Columbia Primitive Methodist Cemetery	9950 Columbia Way
Crawford Cemetery	17584 Centreville Creek Road
Dacre Cemetery	16434 Mount Pleasant Road
Godbolt Cemetery	14686 Albion Vaughan Road
Kidd Family Vault	45 Simcoe Street
Monkman Cemetery	15290 Mount Hope Road
Mount Pleasant Cemetery	16381 Mount Pleasant Road
Plummer Cemetery	2 Plummer Road
Speirs Cemetery	16433 The Gore Road
Congregational Cemetery Cairn	107 Queen Street North
Bolton Anglican Cemetery Cairn	166 Centennial Drive
Bolton Methodist Cemetery	166 Centennial Drive
Glassford Cemetery	19355 Willoughby Road
Greenlaw Cemetery	990 The Grange Sideroad
MacDonald Cemetery	15586 Creditview Road
St Judes Cemetery	17211 Horseshoe Hill Road
Ceasar's Cemetery	14999 Dixie Road
Cork Cemetery	13402 McLaughlin Road
Snyder Cemetery	14493 Kennedy Road
Mayfield United Church Cemetery	12496 Dixie Road

Staff Report 2018-39

Meeting Date: Tuesday, May 1, 2018

Subject: Noise By-law Exemption Request – Caledon East Sewage Pump Station Upgrades (15897 Airport Road) Ward 3

Submitted By: Laura Hall, Manager, Regulatory Services, Corporate Services

RECOMMENDATION

That Baseline Constructors Inc. be exempted from Section 15 of Table 3-1 of Noise By-law 86-110 to permit construction activity between the hours of 11:00 p.m. and 6:00 a.m. subject to the conditions outlined in Schedule B of Staff Report 2018-39; and

That the exemption expire on September 16, 2018.

REPORT HIGHLIGHTS

- Staff received a request for an exemption from the Town's Noise By-law to permit construction related equipment to operate outside of the permitted hours as set out in the By-law.
- Peel Region has retained the services of Baseline Constructors Inc. to carry out upgrades to the Caledon East Sewage Pumping Station.
- The purpose of the request is to permit the dewatering equipment related to the construction to operate twenty four (24) hours per day until September 16, 2018. Dewatering equipment is required to operate continuously until the underground construction work is complete.
- The Town's Noise By-law does not contain an exemption process with the exception of emergency situations, therefore anyone seeking to perform activities related to noise outside of the permitted times requires approval from Council.
- Approximately 50 properties may be directly impacted by the activity. The Noise By-law does not specify the measurement of impact; as a result, this is staff's best estimate.
- The Region has advised that measures have been taken to control any noise resulting from the operation of the dewatering equipment. Results from noise measurements around the site before and after the dewatering equipment was installed indicate average noise levels near the site did not increase. The Region has committed to monitor the site and the noise levels to ensure they do not create an adverse effect on neighbouring property owners. Adjustments will be made if any issues arise. Property owners in the area will be advised to contact the Region directly if they have any concerns.
- Staff are recommending the exemption request be approved subject to notification to impacted property owners and the Town prior to commencement of the work.

DISCUSSION

Staff received a request for an exemption from the Town's Noise By-law to permit construction activity to occur outside of the permitted hours as set out in the By-law. The purpose of this report is to provide details of the request and receive approval for the exemption request.

Project Details

Peel Region has retained the services of Baseline Constructors Inc. to carry out the upgrades to the Caledon East Sewage Pumping Station at 15897 Airport Road. The project is expected to be completed by September 16, 2018.

The contractor has requested approval to operate a dewatering pump seven days a week, 24 hours a day. The dewatering equipment is required for the underground excavation work related to the project. The contractor has indicated that construction work will not occur before 7 a.m. or after 7 p.m. with the exception of the operation of the dewatering equipment. The Region has advised that they will monitor the effectiveness of the noise mitigation measures to ensure neighbouring property owners are not impacted.

Measures have been taken on site to control noise resulting from the operation of the dewatering equipment. Results from noise measurements around the work site before and after the installation of dewatering equipment indicates average noise levels in close proximity to the property have not increased. At this time, the decibel level of the noise is 60. For comparison purposes noise emitted from traffic exceeds 85 decibels. The industry standard is set at 92 decibels for motor vehicle traffic. The current Noise By-law does not capture decibel levels with respect to construction activities only with sounds related to motor vehicles. The Region has advised that they are committed to addressing any concerns brought forward by the public regarding the noise (refer to Schedule A of this report for further details).

Exemption Details

The contractor is requesting approval to operate the dewatering equipment outside of the permitted hours of the Town's Noise By-law. The Noise By-law prohibits noise related to construction activity to occur between the hours of 11:00 p.m. and 6:00 a.m.

The Town's Noise By-law does not contain an exemption process with the exception of emergency situations, therefore anyone seeking to perform activities related to noise outside of the permitted times requires approval from Council.

Potential Impact

In reviewing the request and the particular location, staff have determined that approximately 50 properties may be directly impacted (attached as Schedule A to this report provides further details) by the noise of the dewatering equipment. The contractor has advised that the area has been hoarded with solid 12 foot walls to assist in localization of the sound inside the site. The contractor will also provide additional sound deadening covers over equipment intended to operate outside of the permitted times. The Noise By-law does not specify the measurement of impact; as a result, this is staff's best estimate. The Region has committed to addressing any concerns brought forward by property owners and will address those on a case by case basis.

Conditions of Approval

Staff is recommending the exemption request be approved subject to the following conditions intended to mitigate potential impacts to area property owners:

1. Written notification be provided to each property captured in Schedule A of Staff Report 2018-39 with the following information included in the notification:
 - a. Project scope
 - b. Timeline of activity, including dates when the work is expected to performed between the hours of 11:00 p.m. and 6:00 a.m.
 - c. What type of noise or nuisance i.e. lighting, vibrations, etc. may occur
 - d. Contact information for questions and to report any disturbances
2. Notify the Town at least 24 hours in advance of each occurrence.
3. A sign posted at the property capturing the above information.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with this report.

COUNCIL WORK PLAN

Growth – To plan for complete communities as required under growth plan

Customer Service – to adopt an innovative approach that adapts to the changing needs and expectations of our community while supporting best practices

ATTACHMENTS

Schedule A – Letter from the Region of Peel

Schedule B – Map demonstrating the properties directly impacted by the exemption request

Schedule C – Conditions of the Exemption



April 20, 2018

The Corporation of the Town of Caledon
6311 Old Church Road
Caledon, ON L7C 1J6

Attention: Caledon Town Council

Public Works

10 Peel Centre Dr.
Suite B
Brampton, ON
L6T 4B9
tel: 905-791-7800

peelregion.ca

**Re: Caledon East Sewage Pumping Station Upgrades, Ward 3
Noise By-law Exemption Request**

The purpose of this Noise By-law exemption request is to permit the contractor to run their dewatering pumps 24hrs/day, and not for the allowance of excessive noise.

Noise data has been collected at several locations around the perimeter of the Caledon East SPS construction site. Average background noise level at the SPS property line was determined to be 60 dB, with no active construction, and excluding peaks caused by passing vehicle traffic on Airport Road and Mountcrest Road.

Measurements were repeated with the dewatering equipment active, and no impact to the baseline noise level of 60 dB was detected. For reference, 60 dB is often quoted as being the noise level of a typical conversation between two people.

The following measures have been put in place to mitigate noise produced by the dewatering equipment, which have noise emitted by the equipment to measured ambient levels.

- Tall plywood construction hoarding installed around perimeter of construction site
- Dewatering equipment located behind existing pumping station building
- Construction of enclosure around dewatering pumps
- Use of electrical service in lieu of diesel powered generator

We believe that measures currently in place will effectively mitigate any noise impacts from the operation of the dewatering equipment. If these measures prove insufficient, we are committed to increase noise mitigation measures to achieve an acceptable result.

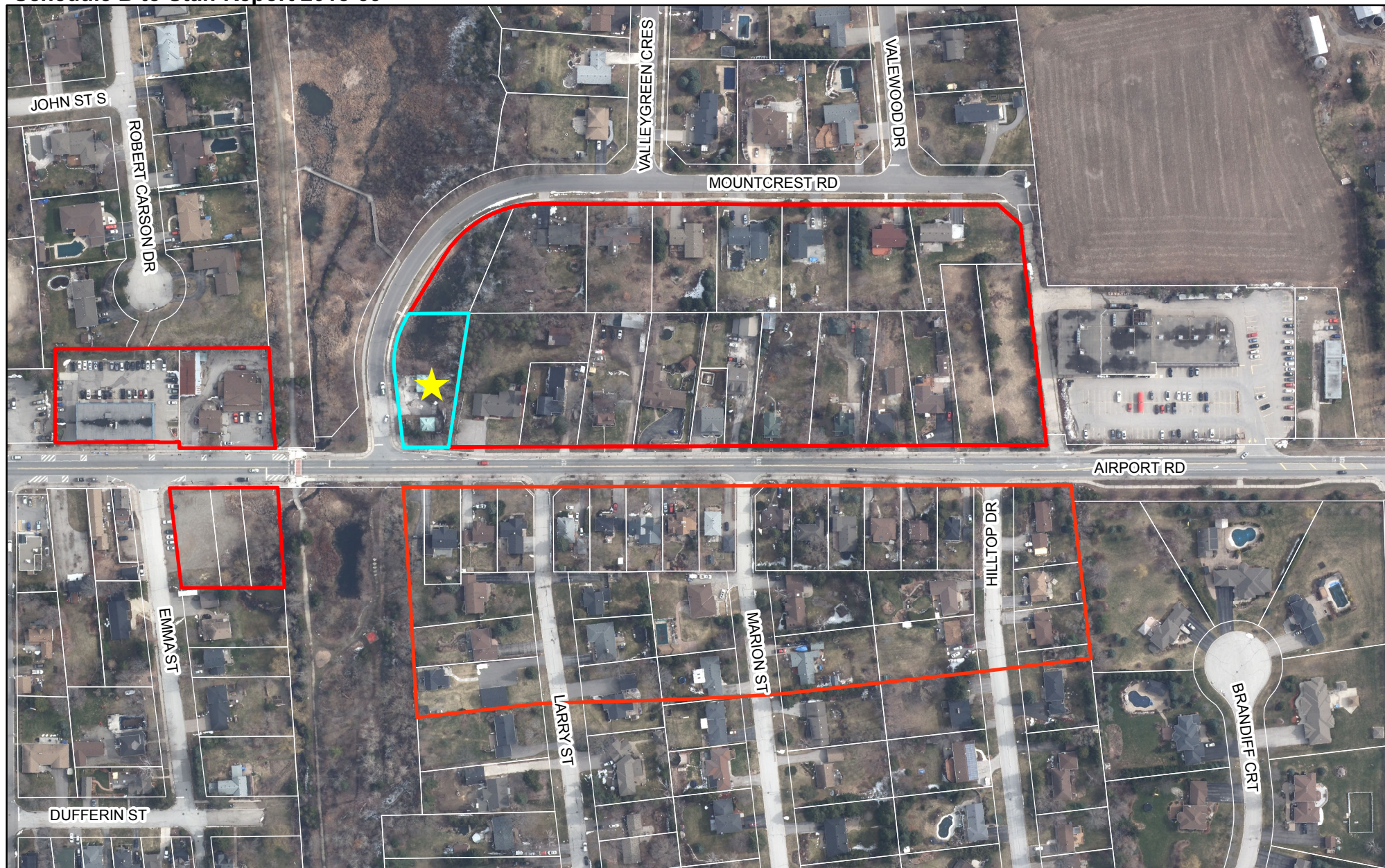
The contact info for Grace Krasowski, P.Eng., the project manager for the construction of upgrades to the Caledon East SPS has been communicated to the residents by several public notices advising of construction progress. It is expected that residents will contact her directly, should the noise from the operation of dewatering equipment affect them. We will investigate any complaints carefully and implement measures mitigating the issue.

Please let me know if any additional information is required. I can be reached at 907-791-7800, ext. 7808 or by e-mail: simon.hopton@peelregion.ca

Yours truly,

Simon Hopton, P.Eng.
Manager, Capital Works
Wastewater Division

Schedule B to Staff Report 2018-39



0 20 40 60 80 100 Metres



Subject Property



Impacted Property

Schedule C to Staff Report 2018-39
Conditions of Exemption to Noise By-law 86-110, as amended

The following conditions shall be imposed onto Baseline Constructors Inc. as part of the exemption of the Town's Noise By-law 86-110, as amended:

1. Written notification be provided to each property captured in Schedule A of Staff Report 2018-28 with the following information included in the notification:
 - a. Project scope
 - b. Timeline of activity, including dates when the work is expected to performed between the hours of 11:00 p.m. and 6:00 a.m.
 - c. What type of noise or nuisance i.e. lighting, vibrations, etc. may occur
 - d. Contact information for questions and to report any disturbances
2. Notify the Town at least 24 hours in advance of each occurrence.
3. A sign posted at the property capturing the above information.



Accessibility Advisory Committee Report
Thursday, April 19, 2018
6:15 p.m.
Committee Room, Town Hall

Members

Chair: M. Tymkow
Vice-Chair: D. Farrace
Councillor B. Shaughnessy (absent)
R. Cowan
F. Lucchetta (absent)
D. St. Clair

Town Staff

Legislative Specialist: W. Sutherland
Council Committee Coordinator: D. Lobo

CALL TO ORDER

Chair M. Tymkow called the meeting to order at 6:15 p.m.

DECLARATION OF PECUNIARY INTEREST – none.

RECEIPT OF MINUTES

The minutes of the March 22, 2018 Accessibility Advisory Committee meeting were received.

REGULAR BUSINESS

1. Staff Report – 2018 Accessibility Award for Businesses – Award Recipient

Members of the Committee asked questions regarding recognition events prior to council meetings, council committee structure, National Accessibility Week and communication pieces with respect to the award. The Committee received responses from staff.

Chair M. Tymkow disclosed a potential pecuniary interest with respect to Staff Report – 2018 Accessibility Award for Businesses – Award Recipient as she is employed with the company that submitted the nomination being considered. Chair M. Tymkow did not participate in the debate or vote on the matter.

Vice-Chair D. Farrace assumed the role of Chair at 6:34 p.m.

The Committee recessed from 6:42 p.m. to 6:48 p.m.

Moved by: R. Cowan

AAC-1

That KeyKeeper be awarded the inaugural 2018 Accessibility Award for Businesses; and

That a one-time artwork honorarium of \$200 be presented to B. Nam for the design of the Award.

Carried.

M. Tymkow resumed the role of Chair at 6:54 p.m.

2. Modifications to the Accessibility Award Design

A member of the Committee asked a question with respect to the Certificates of Recognition for the designers and received a response from staff.

The Committee reviewed and discussed modifications to the award design.

The Committee selected a modified design.

The Committee recessed from 7:14 p.m. to 7:18 p.m.

3. Public Transit Service in Caledon

Members of the Committee provided a number of comments with respect to public transit in Peel, noting Caledon as well as some rural areas of Brampton lack access to conventional public transit. The Committee discussed changes to the Region of Peel's specialized accessible transportation, specifically revisions to TransHelp eligibility criteria. The revisions broaden the client base and establish the expectation that users of specialized accessible transportation who may be able to use conventional transit do so where such transit exists. TransHelp users whose disability does not present a barrier for using conventional transit for all or part of their trip, are now expected to use conventional transit or transfer from specialized transportation to conventional transit. Members of the Committee expressed support for Caledon residents with a disability, travelling to Brampton and/or Mississauga, to receive door-to-door specialized accessible transportation. The Committee received responses from staff.

Moved by D. St. Clair

AAC-2

Whereas accessible modifications have been made to public transit services across Peel Region;

Whereas there are now individuals who are no longer eligible for Region of Peel accessible transportation as a result of changes to the eligibility criteria;

Whereas those individuals are now anticipated to utilize public transit; and

Whereas the Town of Caledon currently does not provide public transit service;

Now therefore be it resolved that until the Town of Caledon provides public transit service, the Region of Peel be requested to continue to provide accessible transportation to all Caledon residents with disabilities.

Carried.

The Chair altered the order of the agenda to begin with the Site Plans that have previously been reviewed by the Committee.

4. Site Plan Review re: SPA 2013-61 – 12673 Coleraine Drive – Yaso Somalingam (proposing to update existing on-site buildings and features)

All accessibility concerns have been addressed; therefore there are no further accessibility recommendations for consideration.

5. Site Plan Review re: SPA 2016-72 – 12700 Regional Road 50 – SaplysArchitects Inc. (proposing to construct a 3 storey medical building)

All accessibility concerns have been addressed; therefore there are no further accessibility recommendations for consideration.

6. Site Plan Review re: SPA 2017-35 – 50 Anne Street – Brookfield Homes (proposing to construct a 5 storey, 72 unit residential condominium building)

All accessibility concerns have been addressed; therefore there are no further accessibility recommendations for consideration.

7. Site Plan Review re: SPA 2017-60 – 12555 Coleraine Drive – Licenza Park (proposing to construct 3 industrial buildings)

All accessibility concerns have been addressed; therefore there are no further accessibility recommendations for consideration.

8. Site Plan Review re: SPA 2016-17 – 13540 Caledon King Town Line – Hi-Lands of Bolton (proposing to construct 140 residential townhouse units)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Please relocate the accessible parking space #11 to the parking space identified as #21. This relocation provides immediate access to a walkway.

9. Site Plan Review re: SPA 2018-8 – 13540 Caledon King Town Line (Crestridge) – Hi-Lands of Bolton (proposing to construct 3 proposed detached residential dwellings)

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Please note that the Town will require that prior to offering units for sale and in a place readily available to the public, the owner will display information regarding universal design options that may be available for purchase within the development prior to offering units for sale;
- 2) All sidewalks shall be connected when crossing over to another street with accessible features, such as tactile surfaces and curb ramps;
- 1) Lighting on exterior routes of travel shall comply with the Town's lighting standard; and
- 2) If a community mail box is installed on Crestridge Drive, the area shall be well lit via a light standard and a curb depression from the sidewalk and/or roadway to the mail box landing area.

10. Site Plan Review re: SPA 2018-4 – 0 Coleraine Drive - Boltcol Holdings (proposing to construct three industrial buildings with onsite car and transportation vehicle parking)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Snow storage shall be illustrated on the site plan to ensure the accessibility provisions on the site are maintained.

11. Site Plan Review re: SPA 2018-5 – 12435 Highway 50 – Caledon Chrysler Dodge Jeep Ram (proposing a new parking lot expansion for vehicle storage)

The Committee reviewed the site plan and confirmed the following recommendations:

- 3) Once parking for the site has been determined, accessible parking space(s) for the site shall comply with By-law 2015-058 – Schedule K; and
 - 4) The surface of the expansion parking area shall be firm, stable and slip resistant.
12. Site Plan Review re: SPA 2018-18 - 10 Polenta Crescent - Calder Engineering (proposing a warehouse and office addition to existing warehouse facility)

The Committee reviewed the site plan and confirmed the following recommendations:

- 1) Snow storage shall be illustrated on the site plan to ensure the accessibility provisions on the site are maintained; and
- 2) Site Plan shall indicate that all walkways including existing shall be a minimum of 1.5 metres wide in compliance with the Design of Public Spaces requirements within the Accessibility for Ontarians with Disabilities Act.

ADJOURNMENT

On a motion by Chair M. Tymkow, the meeting adjourned at 8:32 p.m.

Memorandum

Date: Tuesday, May 1, 2018

To: Members of Council

From: Amanda Fusco, Deputy Clerk/Manager of Legislative Services, Corporate Services & Ryan Grodecki, Manager of Engineering Services, Finance and Infrastructure Services

Subject: Public Notice Policy - Planned and Unplanned Temporary Road Closures

At the January 30, 2018 Council meeting, Council directed staff to review the Public Notice Policy to enhance resident communication for those who are impacted by planned and unplanned temporary road closures. At the meeting, concerns were raised specifically with respect to the recent full closure of the Grange Sideroad and notice to affected property owners.

A review of the Town's Public Notice Policy was conducted in March 2018 with respect to the Town's practice of notifying residents of planned and unplanned temporary full road closures.

Subject Matter	Requirement for Public Notice
Roads & Highways	
Planned Temporary Full Road Closure of Town operated Roads in excess of a 24 hour period of time for maintenance and/or construction purposes and filming purposes	Published on the Website and Posted 7 calendar days prior to the date the road closure is to commence.
Unplanned Temporary Full Road Closure of Town operated Roads due to an emergency situation or Planned temporary full road closure of Town operated Roads for less than a 24 hour period of time	Notice is not required to be Published, however, when possible Notice may be published on the Website and Posted.

The current Public Notice Policy was adopted by Council on January 23, 2013 and amended on January 14, 2014. Section 270(1) of the *Municipal Act* ("the Act") requires that municipalities adopt and maintain policies with respect to the circumstances in which the municipality shall provide notice to the public and, if notice is to be provided, the form, manner and times notice shall be given. The Act does not prescribe the content of such policies. A municipal scan was completed and while all municipalities capture public notice with respect to Permanently Closing a Highway and Naming or Changing Name of a Public Highway, those surveyed, including the Cities of Brampton, Mississauga, Guelph, London, Kingston and the Towns of Whitby and Georgina do not include notice provisions in their policy for planned and unplanned temporary road closures.

The provisions to publish on the website and post 7 calendar days prior to the date of the planned temporary road closure and where possible to publish notice on the website and posted of any planned temporary road closure for less than 24 hours, demonstrates the Town's commitment to fostering accountability and transparency through open and engaging forms of communication.

Concerns raised at the January 30, 2018 Council meeting may have stemmed partly in response to a planned temporary full road closure of the Grange Sideroad advertised on December 12, 2017 and physically closed on December 21, 2017.

Grange Sideroad Road Closure

During the 2017 budget process, Council approved the road stabilization and culvert replacement of the Grange Sideroad approximately 0.7 km west of Mountainview Road. Notice of the road works was given in the local newspapers in May 2016 and a public information centre (PIC) for the design works was held on July 28, 2016. Due to an issue with the Town securing permission for grading onto private property being un-successful, the culvert related roadworks were ultimately delayed.

On December 21, 2017 upon an assessment of the road by engineers prior to Town winter operations, the Grange Sideroad was closed from St. Andrews Road to Mountainview Road until further notice due to structural concerns with the roadway at the location of the closure. Following the Public Notice Policy, a road closure notice and detour signage work order was submitted. Unfortunately there was a communication error in the process and the notice of the road closure was not posted at the appropriate limits of the project in advance of the pending closure. For example, staff typically post signage to advise drivers of the closure a week in advance minimum should they not see social media or newspapers.

Conclusion

The Public Notice Policy and its Guiding Principles are utilized by Town staff in all departments for various corporate initiatives. The Public Notice Policy is consistent with other municipal policies with respect to the prescribed matters whereby notice must be given. The Town's policy goes beyond the standard matters to ensure that, from a customer service standpoint, that residents impacted by planned and unplanned temporary road closures receive notice of the work prior to it commencing. There have been no complaints with this process in the past. The Grange Sideroad road closure was demonstrated to be a communication error internally in following the process. No changes are being recommended to the current Public Notice Policy.

Memorandum

Date: Tuesday, May 1, 2018

To: Members of Council

From: Konstantine Stavrakos, Town Solicitor / Manager Legal Services and Laura Hall, Manager of Regulatory Services, Corporate Services

Subject: Illegal Transportation Depots

EXECUTIVE SUMMARY

Council has requested that staff report back on options for proactively enforcing Town by-laws with respect to illegal transportation depots. These operations account for half of the Town's zoning by-law complaints, with the majority of operations occurring in the area south of King Street from Highway 50 to McLaughlin Road.

Illegal transportation depots raise significant noise, nuisance, public health and safety and environmental concerns. Enforcement staff has found that some of these operations violate multiple Town by-laws, including the Town's Fill and Property standards by-laws.

Historically, the Town has had little success enforcing its by-laws against these types of operations. Recently, strategic shifts in the approaches taken by Regulatory Services and Legal Services have led to some success stories.

Despite these enforcement successes, the presence of illegal transportation depots has not been significantly reduced due to the scale of the problem, the growing nature of the issue, and the level of resources required to successfully prosecute even a single case.

Town staff is examining three options for increasing the impact of the Town's enforcement, including:

1. proactive enforcement, retaining additional legal and enforcement staff to increase the Town's enforcement capacity;
2. bringing an application for injunction against multiple operations that violate the Town's by-laws at the same time; and
3. establishing a licensing by-law that addresses negative operational impacts that cannot be addressed through zoning.

Each of these options has merit alone or in conjunction with the other options. However, additional information and analysis is required to determine the best approach for the Town. In particular the scale of the issue is not fully understood at this time, as the Town's enforcement process is complaint driven, meaning if the Town has not received a complaint regarding an illegal truck depot it will not necessarily be aware of its presence. Town staff will be conducting GIS research over the course of 2018 to better understand the scale of the issue. In addition, each of these options has potentially significant budgetary implications that are best considered as part of the 2019 budgetary process. Both scale and budgetary impacts are key considerations in determining the appropriate course of action.

Once the investigation has been completed, staff will be bringing forward any recommendations to Council for consideration in early 2019.

BACKGROUND: A GROWING PROBLEM

Since 2015, the Town has received over 564 zoning by-law related complaints. Approximately 50% of the complaints are related to commercial trucking activities or transportation depots on properties. Complaints have been largely concentrated in the area south of King Street from Highway 50 to McLaughlin Road and have primarily raised the following concerns:

- violations of the Town zoning by-law and official plan (for instance, operating a truck depot in an area zoned for agricultural use)
- impacts on road safety, including access points with poor sightlines and visibility, use of roads that are not designed for heavy truck use and speeding along rural roads
- noise (including the noise from trucks entering and exiting, idling and air brakes), nuisance and related concerns
- public health or environmental concerns, including the illegal dumping of fill
- poorly kept properties not in keeping with the Town's property standards by-law

The Town's enforcement model – like that of most municipalities – is complaint driven. The Town investigates complaints, but does not proactively police compliance. Therefore the scale of the issue of illegal truck depots is potentially understated by the statistics noted in this memo. The Town's Regulatory Services Division has had discussions with other municipalities and found that Halton Hills, King and Brampton are also facing pressures from illegal trucking depots.

The underlying issues driving the growth of illegal transportation depots in the Town are structural. Growth pressures within the GTA have raised the value of lands zoned for industrial or commercial purposes. As the Town's neighbouring municipalities in Mississauga, Brampton and Vaughan have become increasingly built out, the owners of the truck depots have sought comparatively inexpensive agricultural lands in the Town to operate from – in direct conflict with the Town's zoning by-laws and official plan.

As a result, transportation depots have sprung up in areas not zoned for these uses, where the road infrastructure does not support commercial trucking and adjacent land uses are often incompatible. These operations have also led to other enforcement issues, including breaches of the Town's Fill and Property Standards by-laws through the dumping of illegal fill and accumulation of debris, including used oil drums and other potentially contaminated materials.

Transportation depots also contain a number of sources of potential environmental contamination, including wastes, oils, solvents grease and lubricants that can cause environmental harm, if they are not maintained in accordance with environmental regulations.

ENFORCEMENT CHALLENGES

Until recently, the Town has had limited success in enforcing its zoning bylaws. Defendants, even those who only recently commenced operations, have frequently asserted the "legal non-conforming use" defense. Legal non-conforming status is a kind of grandfathering that applies to zoning by-laws. If a land use was legal when it was commenced, it can continue, even after changes in zoning prohibit the use, as long as the use is continuous and has not materially changed.

The effect of the defense is to force the Town to prove that the infringing land use did not predate the relevant zoning by-laws. This can require evidence going back decades. In many instances – most notably in the Town's unsuccessful prosecution of a transportation depot on Centreville Road in 2009, this is evidence the Town simply does not have.

More recently, the Town has seen greater success by employing a two part strategy:

1. expanding the enforcement focus from zoning, to include breaches of other Town by-laws, including the Town's Fill and Property Standards by-laws. These by-laws allow the Town to make orders for the clean-up of properties; and
2. devoting significant resources to the prosecution of individual matters. For instance, a recent prosecution regarding a property on Mayfield Road led to a plea and a court order prohibiting the activity. Prosecuting the charge took two years, and approximately 100 hours of Legal Services staff time.

ENFORCEMENT OPTIONS:

While the Town has seen greater success in prosecuting illegal truck depots, given the scale of the problem combined with the level of time and resources required to successfully prosecute an illegal truck depot, Town staff do not have the resources to significantly reduce the number of illegal transportation depots operating in the Town.

In order to increase the Town's enforcement impact, there are three options that can be used alone or in combination:

- a. **proactive enforcement:** this would involve hiring enforcement and legal staff to increase the Town's enforcement reach. Increasing staff would allow for more pro-active enforcement and provide the resources needed to investigate and prosecute these complex cases. Whether pro-active enforcement is advisable, and the extent of the additional staff required to undertake this approach will depend on the scale of the problem, which Town staff are in the process of determining. In addition, as this would impact the Town's budget, staff will be considering this option in conjunction with the development of the Town's 2019 budget.
- b. **investigate civil litigation options:** the City of Oshawa, when faced with a large number of illegal student housing establishments, successfully brought a court application for an injunction against 30 landowners, winning against the majority of them. Bringing this kind of proceeding against a large number of properties requires (a) that the cases against the defendants are similar from an evidentiary standpoint; (b) the cases are fairly clear cut; and (c) the dedication of significant resources (either external legal counsel or internal staff resources).

At this time, the Town does not have sufficient information on illegal truck depot operations or resources to bring this type of proceeding against a large number of illegal transportation depot operations. Further investigation is required, including investigating the scope of the issue through satellite imaging. Further, it should be noted that even a relatively simple civil proceeding can cost in the area of \$100,000-200,000 – and far more, for a case against a large number of defendants. In addition, in civil matters there are also greater risks, as the Town would be required to pay the defendants' costs if it is unsuccessful.

- c. **Develop a licensing by-law:** many of the issues raised by transportation depots are operational in nature, such as noise and nuisance, public health and safety and environmental concerns. These types of operational issues are best addressed through a licensing regime, which ensures that only compliant operators receive licenses. A licensing regime has further benefits, in that it is a relatively straightforward matter to bring enforcement proceedings against those operating without a license. It should be noted that a budget for external technical consultants may be needed to assist in the development of licensing standards.

Each of these options has merit alone or in conjunction with the other options. However, additional information and analysis is required to determine the best approach for the Town. In particular the scale of the issue is not fully understood at this time, as the Town's enforcement process is complaint driven, meaning if the Town has not received a complaint regarding an illegal truck depot it will not necessarily be aware of its presence.

Town staff will be conducting GIS research over the course of 2018 to better understand the scale of the issue. It should be noted that 2017 satellite data is not yet available, but will be available later in 2018. In addition, each of these options has potentially significant budgetary implications that are best considered as part of the 2019 budgetary process. Both scale and budgetary impacts are key considerations in determining the appropriate course of action.

Once the investigation has been completed, staff will be bringing forward any recommendations to Council for consideration in early 2019.

March 26, 2018

Mayor Allan Thompson and Members of Council
Town of Caledon
6311 Old Church Road
Caledon, Ontario
L7C 1J6

Dear Mayor Thompson and Members of Council,

Please accept this correspondence as confirmation of the Caledon Public Library's interest in including a public library branch in Phase 3 / 4 of the Caledon East Community Centre expansion.

Adopted by the Caledon Public Library Board in November of 2016, the Library Service/Facility Review and Master Plan includes a series of recommendations in support of effective and efficient service to a growing Caledon. This plan includes a recommendation to relocate the Caledon East Branch to an expanded community centre and hub. Though a branch library is currently located in the R.F. Hall Catholic Secondary School, the consultant's review found that "this location does not present the ideal for the residents of Caledon" and is challenged by its general perception "as a school library first and foremost". Further challenges include the recent decision of the Peel Dufferin Catholic District School Board to recover the Public Library's portion of operating costs for our co-located branch.

The Caledon Public Library Board and staff are committed to our strategic goal to strengthen facilities by "building new branches in support of a growing Caledon, while also encouraging and embracing opportunities for participation in shared Town facilities". We welcome the opportunity to meet with the retained consultants and Town staff to discuss the feasibility and functional planning of a public library branch within an expanded CCEC.

Sincerely,



Janet Manning
Chair, Caledon Public Library Board



Colleen Lipp
CEO/Chief Librarian, Secretary-Treasurer to the Board

Ministry of Citizenship and
Immigration

Minister
6th Floor
400 University Avenue
Toronto ON M7A 2R9

Tel.: (416) 325-6200
Fax: (416) 325-6195

Ministère des Affaires civiques et
de l'Immigration

Ministre
6^e étage
400, avenue University
Toronto ON M7A 2R9

Tél.: (416) 325-6200
Télé.: (416) 325-6195



March 2018

RECEIVED

APR 19 2018

Dear Friends,

TOWN OF CALEDON
CLERK'S DEPARTMENT

Throughout the year, Ontarians from all walks of life play a vital role in championing diversity and the richness it brings to the province.

Today, I am writing to encourage you to submit a nomination for the **Champion of Diversity Award** so that outstanding individuals, groups and employers receive the recognition they deserve for actively promoting diversity and inclusion and immigrant economic success in Ontario. You can submit a nomination under the following award categories:

- Inclusion and Diversity
- Cross-Cultural Understanding
- Business Leadership in Immigrant Employment

To submit a nomination for this award:

- a) Visit ontario.ca/honoursandawards.
- b) Select the **Inclusion** category.
- c) Click on **Champion of Diversity Award**.
- d) Download the PDF form.
- e) Read the eligibility criteria and instructions carefully.
- f) Fill out the form, then submit it **no later than May 15, 2018**. Instructions for submitting your nomination package can be found on the website.

If you have any questions please call 416-314-7526, toll free 1-877-832-8622 or TTY 416-327-2391, or email ontariohonoursandawards@ontario.ca.

Thank you for your support of this important recognition program.

Sincerely,

A handwritten signature in cursive script that reads "Laura Albanese".

Laura Albanese
Minister

DAN O'REILLY

April 19, 2018

Mayor Allan Thompson and Councillors
Town of Caledon
6311 Old Church Road Caledon East ON LON 1EO

Dear Mayor Thompson:

RE: Commemorating Bill Rea

The recent passing of Caledon Citizen editor Bill Rea was a profound shock to a wide cross section of the Caledon community and he will be sorely missed.

Bill worked tirelessly to cover almost every event in the town and provided the best source of reliable community and municipal reporting. As was cited by several of people following the news of his unfortunate passing, he performed that task without bias or letting personal opinions creep into his writing.

This is a request the Town of Caledon consider naming a park or facility in his honour when such an occasion arises. It would be a fitting and lasting honour commemorating his contribution to the community.

As Bill touched the lives of people in every corner of the Town of Caledon, any location would be appropriate.

Thank you for your consideration.

Yours truly,

Dan O'Reilly

c.c. Sandra Sharpe, Executive Assistant to the Mayor
Editor, Caledon Citizen

Office Of the Clerk

Good Morning Carey

I would like to ask that the below email and attachments be added to the agenda for the May 1st 2018, 3pm General Meeting as correspondence and I would also like to delegate to present these findings to staff and council.

Background: I created an online survey to get feedback from Caledon residents on the sale of the town owned property know as 15944 Innis Lake Road, Caledon East, Ontario.

Consisting of two questions and requiring an electronic signature, the surveys came back overwhelmingly against the sale of the town owned property. (97% against and 3% for).

All the survey results with names, address and electronic signatures will submitted to legal@caledon.ca by the deadline May 15th 2018.

I have attached (up to Date):

- 1) All the comments of what residents what this Town Owned Property to be used for.
- 2) Survey Report
- 3) Online Survey Link to online Survey <https://www.itsahikething.com/survey>

Thank you in advance.

Mira Budd

Below are ALL the comments and suggestions submitted by all (excluding 2) that answered No to the Sale of the Town Owned Property:

1. "The Town should be obligated to follow the Official Plan"
2. "A park would be good. Caledon is known for being green-literally and figuratively. A park is a marvelous way to show this."
3. "Anything but high density housing. It should be used for purposes that the entire community can utilize, park, amphitheater, sports complex, baseball diamonds, etc."
4. "Use it as parkland with various recreation opportunities, perhaps for seniors residences or even a wildlife refuge."
5. "Please retain for future Park / Recreation use."
6. "Leave it as designated, according to Official Plan."
7. "Any venue that will be for public use, not property development"
8. "What about a small dog park with a connection to the existing trail and even some exercise stations or tables so people can sit and watch the wild life that wont be there for very much longer once the sub division comes in and forces them away I hope the MNR is looking into this because thats what happens every time a new housing project happens."
9. "Consider public uses for trails, park picnic area."
10. "Green space possibly available for public use on foot or bicycle, but preferably not for organized sport."
11. "Green space to be used for recreation."
12. "Maintained as green space."
13. "Green space or parkland"
14. "Park, public use"
15. "Leave as is"
16. "It should be public space. The density of this new neighborhood is so high compared to the surrounding residential space, we should be working to preserve what green space we can."
17. "Any venue that will be for public use, not property development."
18. "An accessible public park/picnic grounds."
19. "I would like to see the Town of Caledon work with the two soccer clubs in Caledon (Caledon Soccer Club and the Bolton Wanderers Soccer Club) to build and maintain an indoor/outdoor turf facility which could be utilized by both clubs as well as other local sports groups and local schools, twelve months of the year. Currently, there are at least 50 competitive soccer teams, which play 12 months of the year, that have to leave Caledon to rent indoor turf facilities 6 – 7 months of the year. Currently these teams travel at least one – two days per week (or more) to rent turf fields in Vaughan, Mississauga, Orangeville, Toronto, Brampton, Erin, Milton, etc. They would gladly pay rental fees for a facility closer to home. This facility could be used to provide recreational activities as well and could be used by multi-generational groups in the daytime ie: Seniors walking soccer club, or poll walking groups; Moms and Tots programs, public and catholic school sports tournaments, birthday parties, etc. The closest indoor turf facility is at the Brampton Fairgrounds and it is almost impossible to book time there as they have returning clubs and leagues that operate out of the facility. If the Caledon facility was managed and marketed well, I believe that it would pay for itself and could become a great revenue generating venture for the Town of Caledon. The current indoor soccer leagues in the area fill up fast with long waiting lists. (Hershey Soccer League in Mississauga and Brampton Fairgrounds – rec. league). Perhaps Caledon could run a "GTA North Competitive Indoor Soccer League"? Note: Teams paid between \$2,106 – \$3,850 (depending on age group) to play in the 2017-2018 Hershey league. Other suggested partners for this project could be the 2 school boards, other local sports clubs such as baseball, lacrosse or track and field. These groups could share the

facility. This initiative would also create jobs in Caledon such as facility management / supervision, league coordinator, referees, fitness trainers, etc. Please seriously consider this suggestion as I feel there is a real need for this in our community.”

20. “The town needs to explain how open space can be changed without public discussion.”
21. “I would really like to see a full community center go in, with a gym and a swimming pool.”
22. “I don’t have any ideas at the moment, but perhaps if the Town has available land, they might open up discussion with the residents to review needs and realistic options. Is there other land and opportunities we should be aware of? We pay a lot of taxes here and I would like a better understanding of how that money is being used. For the same reason, the Town and Council should be paying more attention to the work and decisions already made (Secondary Plan), and the voices of our residents now.”
23. “Park Land”
24. “Keep for park, viewing point, link up to trails and for green space for all to enjoy.”
25. “Please keep the property as it is. Thank you.”
26. “A park”
27. “They should keep it just the way it is as green space seeing that everywhere else is being developed!!! Oh, or perhaps use it for the cell phone tower that was being purposed last year to be erected behind the old OPP station!! Just a thought...lol”
28. “Parkland Greenbelt”
29. “If there is no money in farming as Mr. Innis states, all the farmland will be eventually sold for development. Fine. You will see the same players playing in this market over and over again in the town of Caledon. But If the Town owns land they should keep it for the Towns’ people use, not as a bargaining chip for inevitable payoffs. But, it seems the town will do what the town wants to do despite the comments and pleas from the town’s people. I suspect you will see this land sold to Triple Crown before the next election. C’est la vie !”
30. “Amphitheater”
31. “The land should be parkland for the public. It would be nice to see the town develop the land to be used as a public park . With all the new homes already added, it would be a great facility . I do not want to see anymore subdivision developments as this will lead to more congestion and crime with no services , jobs or public transit to support this kind of development.”
32. “Playground with skate park and splash-pad with bbq grills and picnic tables for families to come and spend time outdoors together. With a water-fountain to drink from. Trees, paths and benches. And parking-lot for visitors not from immediate vicinity.”
33. “Land should be left as is or made to naturalized area for wildlife and/or recreation”
34. “Leave it as a park! With all the land that is being developed in Caledon East the least that the town can do is leave something that the kids can go and play!”
35. “Parkland”
36. “Parkland and public access to Innis Lake.”
37. “Since it is designated open space, then leave as natural heritage, ie. wilderness”
38. “GREEN SPACE!!!!”
39. “Leave as is or if it absolutely needs to be developed park space”
40. “Recreation and new dog park or a swimming and exercise area specifically for disabled and senior Caledon citizens.”
41. “Parkland”
42. “Open space, keep it in its natural environment. However, the amphitheater idea is interesting”
43. “Keep it as open space until after all the new builds then decide what is needed for the people. Maybe a park maybe sports fields or courts.”
44. “Hiking trail/ green space/ public garden”
45. “Park or conservation.”

46. "Land should be kept as an environmental buffer between the new development and green space"
47. "The land should be used for either a hospital or recreational use, not sold to builders."
48. "Public park"
49. "This land is close to the soccer fields. It should be kept as green space for the time being. With all these houses going in, the town has to ensure they have sufficient land in town for future needed services. Have them invite the citizens for a hike and let us make recommendations for it's use. I think we have approved sufficient housing to get additional tax funds to support more services in town. Been waiting 40 years to have a pool again town. Have they forgotten they closed the one we had!"
50. "Keep it open"
51. "Parkland or recreation"
52. "Recreation facility or parkland"
53. "Green space"
54. "It MUST remain as green space! Forest, trees, trails etc"
55. "I believe this land should be kept as wetlands. Caledon East does not have the infrastructure to accommodate another subdivision. Caledon East should keep the small town feel!"
56. "I am opposed to not only the development of this land but as well s what looks like will be the over development by Triple Crown. The maximum units per hectare should be held to the approved number and not be increased. I think the development should be delayed until that is agreed to. This land in question should stay the way it is until a full assessment can be made on its impact."
57. "Keep as soccer fields, if town is growing they will need more space, learning center environmental. Park , outdoor picnic space out door pool town would make money charging entry fee create jobs as you will need maintenance and cleaning
Why not make Caledon east shine for the beauty of the green lush land and forest which people crave."
58. "I think it should stay as parkland, or even better an outdoor performance space (amphitheater). Caledon has very little space dedicated to the arts and culture. And what is the point of spending time and money on planning if it is just overturned on a whim."
59. "Thinking of a park maybe for skateboarding something for the kids to do. Maybe basketball courts and a pavilion with benches to relax."
60. "The subject land should remain as open space or park, as outlined in the Caledon East Secondary Plan."
61. "Green space. Trees."
62. "Green space maybe park but definitely no more homes. This will no longer have small town atmosphere. Heading for trouble the next Brampton garbage which used to be nice crime, drug, gangs human trafficking horrible I have lived here for 40 years and if I had millions I would buy properties and deed them to keep them as green space. Horrible what is happening. Town wants money taxes will be raised soon a temple"
63. "This would make a perfect amphitheater.
Caledon East, its residents and local businesses will benefit greatly."
64. "Parkland"
65. "Parkland"
66. "Recreation"
67. "Should be used for the community. It should be asked the the local residents what they would like or need most."
68. "Green space or a park"
69. "The town should use this for green space."
70. "I would like to see this land used for a leash-free dog park or an indoor soccer dome or perhaps an outdoor seasonal public pool for the community to enjoy for years to come."

71. "For a community park green space."
72. "Park. Outdoor skating rink and ball hockey. Basketball courts. Baseball diamond. Swimming pool."
73. "THERE SHOULD BE NO MORE HOUSING DEVELOPMENTS BUILT, THIS IS NOT BRAMPTON!!! Seeing as Caledon East is very much family oriented, this space needs to be created for them. It needs to be a combination of indoor and outdoor space where families can enjoy time together. An amazing skate park WITH LIGHTS, a couple of turf fields and green space with playground to encourage the kids to be outdoors as much as possible. A covered picnic area to hide under if it rains. A community center with a pool and a gym since our only closest options are Bolton or Mayfield. We do not have enough to serve the current community, let alone the one about to move in with the completely unnecessary Pathways development."
74. "It should be left for Park as in Original Plan. It would be nice to leave Caledon as a beautiful place still without becoming your typical bedroom community."
75. "Open space for children, pets, nice walking paths, parks for children to play, skateboard, play out sports."
76. "Leave it attached to the environmental protection area that now abuts Centerville Creek. This area is a viable wildlife corridor and Centerville Creek is home to a native population of Brook Trout."
77. Parkland
78. "Green space / Parkland"
79. "Keep the land as GREEN SPACE. There are too many new homes being built in this town. The roads cannot handle all of the traffic now with Airport Road being a main road to cottage country! What will it be like with all the new homes? Are we turning into Bolton or Brampton?? What's the plan for new shops/schools/restaurants and other services to accommodate all of these new people. This new subdivision's plan is not acceptable. How could the town allow this to happen....very disappointing."
80. "Park, green space or community swimming pool."
81. "I like the idea of a park and open land maybe a walking/running track around it? I just think that space would have better use then more houses. In my opinion I feel all those house planning to go up anyways will take away from the beautiful charm of Caledon East as my favourite part driving into town over the past 30 years has always been seeing the land and farms. I know change is good for the community and I am supportive of these changes but it's hard when I see beautiful land being mowed down more and more for more houses."
82. "Recreational Green space, hiking, trail, natural environment"
83. "Nature trails"
84. "Green Public Space"
85. "Parks and trails"
86. "Parks, public space, if sold would be nice to use for nicer businesses ie. more restaurants, food options, high end gym etc."
87. "Keep it natural"
88. "Recreation"

Question 1
1/1

Do you want to see the subject's answer?



Electronic Survey for Town of Caledon Owned Property Sale (15944 Innis Lake Road, Caledon East, Ontario)

Name *

Email *

Phone

Address

Do you want Town to sell the Subject Land? *

☐ YES

☐ NO

If NO what do you want this Town Subject Land to be used for?

Electronic Signature *

Verification *



Send

Presentation Request Form



Completed Forms shall be submitted to the Legislative Services Section and can be dropped off or mailed to Town Hall, Attn: Legislative Services Section, 6311 Old Church Road, Caledon, ON L7C 1J6; faxed to 905-584-4325 or emailed to agenda@caledon.ca

Applicant Information

Last Name:

First Name:

Street Number:

Street Name:

Town/City:

Postal Code:

Email Address:

Contact Number:

Please state the purpose of the presentation (subject matter to be discussed) and any other relevant information regarding the Presentation Request:

Personal information contained on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of providing correspondence relating to matters before Council.

Please note that all meetings are open to the public except where permitted to be closed under legislated authority. Council meetings are audio recorded and available on the Town's website. Questions about this collection should be forwarded to the Municipal Freedom of Information Coordination at 905.584.2272.

Print Form

Submit by Email

Presentation Request Form



Completed Forms shall be submitted to the Legislative Services Section and can be dropped off or mailed to Town Hall, Attn: Legislative Services Section, 6311 Old Church Road, Caledon, ON L7C 1J6; faxed to 905-584-4325 or emailed to agenda@caledon.ca

Applicant Information

Last Name:

Richmond

First Name:

Derek

Street Number:

12-130

Street Name:

Dynamic Dr

Town/City:

Scarborough

Postal Code:

M1V-5C9

Email Address:

drichmond@cupw-sttp.org

Contact Number:

416-809-7632

Please state the purpose of the presentation (subject matter to be discussed) and any other relevant information regarding the Presentation Request:

To speak on expanding postal services and the variety of ways this can be done. We are asking council to write a letter of support to expand our services such as postal banking, checking in on our elderly, hubs...

I would like Derek to be present June 5th 2018

I have provided all attachments needed

Personal information contained on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, and will be used for the purpose of providing correspondence relating to matters before Council.

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