



General Committee Meeting Report  
Tuesday, March 21, 2017  
1:00 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis (absent)  
Vice-Chair: Councillor R. Mezzapelli  
Mayor A. Thompson  
Councillor D. Beffort (absent)  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor G. McClure  
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway  
General Manager, Corporate Services/Town Clerk: C. deGorter  
Treasurer: H. Haire  
Executive Director, Strategic Initiatives: L. Johnston  
Coordinator, Council Committee: D. Lobo  
Executive Director, Human Resources: J. Porter  
General Manager, Community Services: P. Tollett  
Manager, Legal Services/Town Solicitor: K. Stavrakos  
General Manager, Finance and Infrastructure Services: F. Wong

### **CALL TO ORDER**

Vice-Chair R. Mezzapelli called the meeting to order in the Council Chambers at 1:00 p.m.

**Councillor N. deBoer arrived at 1:02 p.m.**

### **DISCLOSURE OF PECUNIARY INTEREST**

In accordance with the Municipal Act, Vice-Chair R. Mezzapelli asked if anyone from the audience would like to speak with respect to Staff Report 2017-30 Land Tax Apportionments and Staff Report 2017-31 Tax Collector's Roll Adjustment made under Sections 354, 357 and 358 of the Municipal Act, 2011. No members of the audience came forward.

### **CONSENT AGENDA**

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on April 4, 2017:**

#### **STAFF REPORT 2017-30 REGARDING LAND TAX APPORTIONMENTS.**

That the recommended apportionment of taxes and payments set out in Schedule A to Staff Report 30-2017, be approved, and

That Delegated Authority By-law 2016-106 be amended to delegate authority to the Treasurer and Deputy Treasurer to hold hearings for future apportionments under Section 356 of the Municipal Act, 2001.

#### **STAFF REPORT 2017-17 REGARDING 2017 ASSESSMENT APPEALS.**

That the filing of appeals to the Assessment Review Board in respect of the 2017 assessment of lands described in Schedule A to Staff Report 2017-17 on or before March 31, 2017, be authorized; and

That a by-law be enacted to delegate the powers and duties of the municipality in respect of filing appeals to the Treasurer; and

That the Municipal Tax Equity Consultants Inc. be authorized to represent the Town in these appeals at the Assessment Review Board.

**STAFF REPORT 2017-39 REGARDING ACCESSIBILITY AND THE CHELTENHAM BADLANDS.**

That the Ontario Heritage Trust be requested to add two designated accessible parking spaces to the proposed main parking area for the Badlands in accordance with the Town's Traffic By-law 2015-058; and

That the Ontario Heritage Trust and the Region of Peel be requested to consider the addition of an accessible internal walkway from the parking lot to the viewing platform suitable for persons with disabilities and included in the Badlands Master Plan; and

That the Region of Peel be requested to continue to consult with the Town of Caledon's Accessibility Advisory Committee regarding the Badlands Master Plan; and

That a copy of this motion be forwarded to the Region of Peel's Accessibility Advisory Committee for information; and

That a copy of this motion be forwarded to the Ontario Heritage Trust, the Credit Valley Conservation Authority, Bruce Trail Conservancy, and the Niagara Escarpment Commission.

**STAFF REPORT 2017-45 REGARDING REQUEST FOR SUPPORT FOR A MANUFACTURER'S LIMITED LIQUOR SALES LICENCE FOR BADLANDS BREWING COMPANY – 13926 CHINGUACOUSY ROAD.**

That the request from Badlands Brewing Company regarding an application to obtain a Manufacturer's Limited Liquor Sales Licence located at 13926 Chinguacousy Road, to sell and serve beer to patrons for consumption in single servings at their manufacturing site, be supported upon the following conditions:

- a) Condition of the completion of site plan approval; and
- b) Any requirements with respect to a building permit.

**STAFF REPORT 2017-31 REGARDING TAX COLLECTOR'S ROLL ADJUSTMENTS MADE UNDER SECTIONS 354, 357 AND 358 OF THE MUNICIPAL ACT, 2001.**

That the Treasurer be authorized to make such tax adjustments to the tax collector's roll under Sections 354, 357 and 358 of the Municipal Act, 2001, as outlined in Schedule A and Schedule C to Staff Report 2017-31; and

That Delegated Authority By-law 2016-106 be amended to delegate authority to the Treasurer and Deputy Treasurer to hold hearings for future appeals under Section 357 and 358 of the *Municipal Act, 2001*.

**STAFF REPORT 2017-16 REGARDING 2017 PROPERTY TAX RATIOS.**

That the 2017 Property Tax Ratios as outlined in Table One of Staff Report 2017-16 be approved; and

That a by-law be enacted to establish 2017 tax ratios for prescribed property classes as outlined in Table One of Staff Report 2017-16.

**STAFF REPORT 2017-33 REGARDING ANNUAL TREASURER'S STATEMENT ON DEVELOPMENT CHARGE RESERVE FUNDS AS OF DECEMBER 31, 2016.**

That Staff Report 2017-33 regarding Annual Treasurer's Statement on Development Reserve Fund Balances as of December 31, 2016, be received.

**STAFF REPORT 2017-40 REGARDING AUDITED RESERVES AND RESERVE FUND BALANCES FOR 2016.**

That Staff Report 2017-40 regarding Audited Reserves and Reserve Fund Balances for 2016, be received.

**STAFF REPORT 2017-37 REGARDING 2016 LEASE FINANCING AGREEMENT SUMMARY REPORT.**

That the lease financing arrangements as outlined in Staff Report 2017-37 will not result in a material impact for the municipality.

**STAFF REPORT 2017-44 REGARDING 2016 YEAR END OPERATING BUDGET VARIANCE REPORT.**

That By-law 2016-106 be amended to delegate authority to the Treasurer to make transfers from the Winter Maintenance Reserve as required to fund winter maintenance costs that are in excess of the budget for that year; and

That By-law 2003-160 be amended to remove section 5 with respect to transfer of funds requiring authorization; and

That the 2016 operating surplus of \$2,264,316 be transferred to the following contingency reserves:

- \$1,132,158 to the Operating Contingency Reserve
- \$1,132,158 to the Tax Funded Capital Contingency Reserve; and

That staff be authorized to draw from the Town's Operating Contingency Reserve to fund the 2017 one-time costs of two Customer Service staff positions as part a Strategic Initiatives' corporate project to develop a Service Excellence Strategy for the Town in the amount of \$236,300 inclusive of all associated costs such as training, mileage and membership fees.

**STAFF REPORT 2017-41 REGARDING 2016 TREASURER'S INVESTMENT REPORT FOR 2016.**

That Staff Report 2017 - 41 regarding the 2016 Treasurer's Investment Report be received.

**ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED FEBRUARY 13, 2017.**

That the Accessibility Advisory Committee Meeting Report dated February 13, 2017, be received.

**ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED FEBRUARY 23, 2017.**

That the Accessibility Advisory Committee Meeting Report dated February 23, 2017, be received.

**CALEDON COUNCIL COMMUNITY GOLF TOURNAMENT COMMITTEE REPORT DATED FEBRUARY 21, 2017.**

That the Caledon Council Community Golf Tournament Committee Meeting Report dated February 21, 2017, be received.

**RECOMMENDATIONS FROM THE CALEDON COUNCIL COMMUNITY GOLF TOURNAMENT COMMITTEE REGARDING 2016 CCCGT SECONDARY GRANT DISBURSEMENTS:**

That the Treasurer be authorized to issue grants to the organizations in the amounts listed in Schedule A as part of the Caledon Council Community Golf Tournament 2016 Secondary Grants; and

That the CCCGT Fund Account be disbursed as grants to the organizations in the amounts listed in Schedule A.

**ARTIFICIAL TURF SPORTS FIELD FOR JOHNSTON SPORTS PARK**

Whereas the Bolton Wanderers Soccer Club, Caledon Soccer Club and Bandits Lacrosse Club would like to have off-season field use in the Town; and

Whereas these Caledon Clubs are booking off-season field use outside of the municipality; and

Whereas the next phase of the Johnston Sports Park is identified in the Parks and Recreation 10 year capital plan for 2018; and

Whereas artificial turf is not currently part of the Town's service level and has not been considered in the forecasted budget for Johnston Sports Park;

Now therefore be it resolved that staff include an option in the 2018 Proposed Budget with respect to an artificial turf sports field for Johnston Sports Park and include a business case consisting of financial management and implications for both the short and long term.

**CONFIDENTIAL STAFF REPORT 2017-2 REGARDING A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY OR LOCAL BOARD – EXPROPRIATED LAND SIMPSON ROAD (WARD 5).**

That the settlement amount for the payment of compensation, interest and costs of approximately Sixty Four Thousand Two Hundred and Fifty Three Dollars and Sixty Two Cents (\$64,253.62) be paid to the property owners of 12465 Coleraine Drive for the expropriated land; and

That Capital project 14-132 – Simpson Road Servicing North, fund the settlement of the expropriated land; and

That Staff be authorized to recover all costs related to the servicing of Simpson Road from benefitting landowners; and

That the Mayor and Clerk be authorized to execute all documents necessary and incidental to the settlement of expropriated land for the extension of Simpson Road.

**CONFIDENTIAL STAFF REPORT 2017-6 REGARDING PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES – 2017 CALEDON COMMUNITY RECOGNITION NIGHT AWARD SELECTION.**

That the selection of Joanne Davis as the recipient of the 2017 Community Champion Award be approved; and

That the 2017 Caledon Community Recognition Night award recipients as listed in Schedule A of this report, be received.

**DELEGATIONS**

Jim Firth, Resident, Town of Caledon re: Notice of Motion – Revenues and Bookings Management for the Palgrave Community Facility

Jim Firth identified himself as Past President of the Rotary Club and provided a delegation regarding Notice of Motion – Revenues and Bookings Management for the Palgrave Community Facility. Mr. Firth provided an overview of the Rotary Club's history and activities. He expressed satisfaction with the current location of Rotary Club meetings. He explained that the Rotary Club may consider the Palgrave Community Facility in the future should the facility become available. Members of Council asked questions of Mr. Firth and received responses.

Vice-Chair R. Mezzapelli thanked Mr. Firth for his delegation.

John Rutter, Resident, Town of Caledon re: Staff Report 2017-46 regarding Connect to Innovate Funding Application Partnership

John Rutter provided a delegation regarding Staff Report 2017-46 Connect to Innovate Funding Application Partnership. Mr. Rutter expressed concern with the geographic coverage of broadband in Caledon and inquired about how the locations were chosen for the grant. He advocated for coverage of underserved areas in Caledon. Members of Council asked questions of Mr. Rutter and received responses.

Vice-Chair R. Mezzapelli thanked Mr. Rutter for his delegation.

**The General Committee adopted the required procedural motion to waive the Procedural By-law permit an additional delegation.**

Sherry Brioschi, Resident, Town of Caledon re: Notices of Motion regarding procedural by-law matters.

Sherry Brioschi provided a delegation regarding procedural by-law matters. Ms. Brioschi expressed concern with Council's past decision to remove the public question period. Ms. Brioschi requested Council amend the Procedural By-law to permit a 15 minute public question period. Members of Council asked questions of Ms. Brioschi and received responses.

Vice-Chair R. Mezzapelli thanked Ms. Brioschi for her delegation.

**The General Committee adopted the required procedural motion to waive the Procedural By-law to permit an additional delegation.**

John Rutter, Resident, Town of Caledon re: Notices of Motion regarding procedural by-law matters.

John Rutter provided a delegation regarding procedural by-law matters. Mr. Rutter expressed support for the notice of motion regarding public question period. He expressed concern with Council's past decision to remove the public question period.

Vice-Chair R. Mezzapelli thanked Mr. Rutter for his delegation.

**STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-43 REGARDING REVIEW OF THE FEASIBILITY OF IMPLEMENTING AN URBAN TREE BY-LAW WITHIN THE TOWN OF CALEDON.**

That an Urban Tree By-law not be pursued at this time; and

That staff investigate the options available to protect trees in a Proposed Heritage Conservation District and report back.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 4, 2017.**

**The Committee recessed from 2:09 p.m. until 2:19 p.m.**

**Councillor G. McClure returned at 2:21 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-46 REGARDING CONNECT TO INNOVATE FUNDING APPLICATION PARTNERSHIP.**

That a letter of support be provided to Packetworks (Packet-tel Corporation) for an application to the Connect to Innovate (CTI) grant funding for the delivery of Backbone Fiber services to the communities of Belfountain, Campbell Cross, Sandhill, and Ballycroy; and

That, upon the successful award of the CTI grant funding to Packetworks, staff be authorized to identify and contract, as necessary, an Anchor Institution to consume internet services utilizing the new Backbone Fibre build; and

That, upon the successful award of the CTI grant funding to Packetworks, staff be supportive in principle of a long term land lease or facility co-location arrangements to house Internet Point of Presence infrastructure, and report back to Council accordingly.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 4, 2017.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-47 REGARDING KENNEDY ROAD REHABILITATION FROM OLDE BASE LINE TO KING STREET.**

That Contract No. 2017-29 be awarded to Graham Bros. Construction Limited in the amount of \$2,123,215.19 (inclusive of non-recoverable H.S.T.) funded from Capital Project 16-115 – Kennedy Road Rehabilitation; and

That the Mayor and Clerk be authorized to execute a contract with Graham Bros. Construction Limited for the completion of this work.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 4, 2017.**

**Councillor B. Shaughnessy left at 2:41 p.m. and returned at 2:45 p.m.**

**NOTICES OF MOTION**

**REVENUES AND BOOKINGS MANAGEMENT FOR THE PALGRAVE COMMUNITY FACILITY**

**The General Committee discussed and debated this matter and the motion was lost. Therefore this matter resulted in no further action.**

**REVENUE SHARING OF PALGRAVE EQUESTRIAN FACILITY**

**The General Committee discussed and debated this matter and the motion was lost. Therefore this matter resulted in no further action.**

**The General Committee recommends adoption of the following motion:**

**NOTICES OF MOTION**

Whereas the time between Committee of the Whole and Council meetings is causing unnecessary delays in getting residents' concerns before Council; and

Whereas allowing Notices of Motions at both Committee of the Whole meetings and Council meetings may reduce the number of "motions without notice" (walk on motions);

That the Procedural By-law Committee be re-instated; and

That the Mayor be an ex-officio member on the Committee; and

That matters requiring further public process included in the Procedural By-law including Notices of Motion, Public Question Period and Recorded Votes be reviewed by the Committee in a timely fashion.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 4, 2017.**

**The Committee recessed from 3:38 p.m. to 3:59 p.m.**

**The Committee recessed from 4:38 p.m. to 4:43 p.m.**

**PUBLIC QUESTION PERIOD**

**The General Committee discussed and debated this matter and the motion was referred to the Procedural By-law Committee for consideration.**

**RECORDED VOTES**

**The General Committee discussed and debated this matter and the motion was referred to the Procedural By-law Committee for consideration.**

**ADJOURNMENT**

**The Committee adjourned at 4:56 p.m.**