TOWN OF CALEDON

General Committee Report
Tuesday, January 12, 2016
1:00 p.m.
Council Chamber, Town Hall

Chair: Councillor J. Innis
Vice Chair: Councillor R. Mezzapelli
Mayor A. Thompson
Councillor D. Beffort
Councillor N. deBoer
Councillor J. Downey
Councillor A. Groves
Councillor G. McClure
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway
Deputy Fire Chief: D. Bailey
Director of Administration/Town Clerk: C. deGorter
Fire Chief: D. Forfar
Director of Development Approval and Planning Policy/Deputy CAO: M. Hall
Council/Committee Co-ordinator: B. Karrandjas
Manager of Corporate Communications: B. Lee
Manager, Economic Development: N. Lingard
Chief Librarian: C. Lipp
Director of Public Works: D. Loveridge
Director of Human Resources: J. Porter
Director of Parks and Recreation: L. Johnston
Treasurer: P. Tollett
Director of Corporate Services/Chief Financial Officer: F. Wong

CALL TO ORDER

Chair J. Innis called the meeting to order in the Council Chamber at 1:01 p.m.

Mayor Thompson welcomed Mike Galloway, Chief Administrative Officer to the Town of Caledon.

DISCLOSURE OF PECUNIARY INTEREST – none stated.

CONSENT AGENDA

The General Committee recommends adoption of the following recommendations which were dealt with on the consent portion of the agenda:

CS-2016-001 RE: 2016 FEES BY-LAW.

That Report CS-2016-001 regarding the 2016 Fees By-Law, be received; and

That a Recreation Tax Subsidy be established at 46%; and

That By-Law 2015-012 be repealed and replaced with a by-law establishing fees as set out in Appendix A to Staff Report CS-2016-001 in accordance with the Municipal Act, 2001 to take effect January 20, 2016.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on January 19, 2016.

CS-2016-002 RE: ONTARIO REGULATION 284/09 2016 BUDGET.

That Report CS-2016-002 regarding Ontario Regulation 284/09 2016 Budget, be received; and

That the full accrual accounting items identified in Staff Report CS-2016-002 be approved and included as budget figures in the December 31, 2016 audited financial statements.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on January 19, 2016.

DEFERRED BUSINESS – none.

DELEGATIONS

In accordance with the Town's Procedural By-law, the Committee waived Section 8(2) of the procedural by-law to permit a delegation from Glenda Simeone, President, Caledon Agricultural Society regarding Staff Report CS-2016-003 - Town of Caledon - 2016 Budget.

1. Glenda Simeone, President, Caledon Agricultural Society provided a delegation regarding Staff Report CS-2016-003 - Town of Caledon - 2016 Budget. She provided information pertaining to the grant application provided by the Caledon Agricultural Society. Members of the Committee asked a number of questions concerning the information provided and received responses from Town staff and the delegate.

   Chair J. Innis thanked Ms. Simeone for her delegation.

PRESENTATIONS

1. Peggy Tollett, Treasurer provided a presentation regarding the 2016 Proposed Budget (see attached presentation).

   Chair J. Innis thanked Ms. Tollett for her presentation.

STAFF REPORTS

General Committee recommends adoption of the following recommendation:

CS-2016-003 RE: TOWN OF CALEDON - 2016 BUDGET.

That Report CS-2016-003 regarding Town of Caledon - 2016 Budget, be received.

That the 2016 Operating Budget net increase of $2,076,832 representing a 4.0% average residential tax increase to the Town levy only be approved.

That the 2015 Budget, as presented on January 12th, 2016 be approved at a net Town tax levy amount of an estimated $53,373,086 inclusive of:

a. a base operating budget increase of $1,077,840
b. recommended Urgent Unmet Needs of $1,286,113 (as outlined in Appendix B of report CS-2016-003), and
c. additional Tax Levy Funded Capital $587,879

That a special levy be established for Broadband for $300,000 or 0.6% tax increase to the Town levy only be approved.

That for 2016, 50% assessment growth revenues of $500,000 be directed to the Town's tax funded capital program via a transfer to the Town's Capital-Tax Levy Funded reserve.

That for 2016, 50% assessment growth revenues of $500,000 be used to fund the recommended Urgent Unmet Needs.

That the Town's operating budget, in the gross expense budget amount of $78,705,860 be approved funded from the sources listed below:

Operating Budget Funding Sources	Amount
Tax Revenue	$55,446,595
Fines & Penalties	$5,182,790
User Fees / Rentals	$12,273,375
Transfer from Operating Contingency Reserve	$140,000
Transfer from Development Charge Reserve fund	$47,535
Interest	$1,219,757
Grants	$1,296,761
Sales	$279,689
Other	$2,819,358
Total Operating Budget Funding	**$78,830,860**

That the capital program (expenditures and funding sources), in the gross capital budget amount of $40,453,922 as listed in Appendix A of report CS-2016-003 to be funded from the funding sources as follows:

Tax Levy Funding	$13,497,807
Gas Tax Funding	$4,406,029
Aggregate Levy	$178,842
Accessibility Reserve	$15,000
Building Stabilization Reserve	$220,000
Fleet Equipment Reserve	$145,000
Development Charge Reserves	$16,754,242
Debenture	$4,100,000
Grant – Community Infrastructure Plan Fund	$255,000
Grant – Region of Peel	$150,000
Other	$732,002
Total Capital Funding	$40,453,922

That the Town's enhanced roads program, capital project 16-172 in the amount of $4,100,000, be funded from a debenture to be issued, through the Region of Peel, following construction.

That the Treasurer's update of the Town's projected debt servicing charges as it impacts the Town's Annual Repayment limit, outlined in Report CS-2016-003, be received.

That a 2016 wage increase of 1.5% for all non-union staff be approved retroactive to the first pay in January 2016.

That the Treasurer be authorized to issue cheques or in kind grants to the organizations in the amounts listed in Appendix C of report CS-2016-003 as part of the Town's Municipal Agricultural and Community grants program. (Account # 01-10-115-40010-365-62319).

That the Treasurer be authorized to draw from the Operating Contingency Reserve Fund (Account # 08-00-900-35005-000-25000) to fund the two knowledge transfer positions as identified as Human Resources unmet need #11 as listed on Appendix B of report CS-2016-003 in any year that expenses are incurred for these positions.

That the Treasurer be authorized to make technical adjustments to the 2016 Capital and Operating budget based on business needs and good accounting practices.

That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement.

That the Mayor and Clerk be authorized to execute any agreements that may be required to accept grant funding from other levels of governments or other partners to reduce expenditures associated with programs, services and/or capital projects or to advance improvements where such grants represent the full value of the service or capital improvement.

That the Town's 10-year capital forecast and basic principles for a multi-year long term plan as presented at the November 17, 2015 Council Meeting be received, approved in principle, and incorporated into the Town of Caledon's Long Term Strategic Financial Plan and Council Workplan.

That the Treasurer be authorized to establish new reserve funds as a result of the 2016 Budget;

That the Town Clerk be authorized to prepare all necessary by-laws to implement the above recommendations.

That staff in the Public Works Department be directed to provide a staff report concerning the value of the Enhanced Roads Program and if the program should be continued for the next two years and funded by debt.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on January 19, 2016.

During the discussion of Staff Report CS-2016-03, Council recessed from 2:56 p.m. to 3:08 p.m. and from 4:42 p.m. to 4:51 p.m.

RECOMMENDATIONS OF ADVISORY COMMITTEES - none

NOTICE OF MOTION

1. COUNCILLOR B. SHAUGHNESSY RE: COUNCIL AGENDA PREPARATION.

That the Notice of Motion regarding Council Agenda Preparation be referred to the Chief Administrative Officer for further consideration.

CORRESPONDENCE

ADJOURNMENT

The Committee adjourned at 5:24 p.m.