



Please note that added items are bolded and italicized.

CALL TO ORDER

DISCLOSURE OF PECUNIARY INTEREST

CONSENT AGENDA

DELEGATIONS

1. ***John Rutter, Resident, Town of Caledon re: Deferred Business, Councillor McClure concerning High Street Parking (Ward 2)***

DEFERRED BUSINESS

1. Councillor McClure re: High Street Parking (Ward 2)

Whereas Council approved an amendment to the Traffic By-law to include a “No Parking Anytime” Prohibition on the north side of High Street from Isabella Street to King Street on July 7, 2015; and

Whereas staff prepared a memo to Council on September 20, 2016 updating Council that staff have not received any concerns/complaints since implementing a one-way status and parking restrictions on High Street and do not recommend any further actions; and

Whereas the Terra Cotta Community Centre Board has recently expressed concerns regarding parking capacity on their site and lack of on-street parking on High Street; and

Now therefore be it resolved that staff be directed to review the on-street parking restriction and direction of the one-way on High Street and report back to Council on any recommended changes.

STAFF REPORTS

Staff Report 2017-22	2017 Property Tax Levy and Rates
Staff Report 2017-65	Quarter 1, 2017 Operating Budget Variance Report
Staff Report 2017-60	2017 Community Green Fund Recommendations
Staff Report 2017-71	New Multi-Residential Property Tax Class for 2017
Staff Report 2017-67	Status Update Regarding Donation Box Licensing

RECOMMENDATIONS OF ADVISORY COMMITTEES

1. Accessibility Advisory Committee Report dated [April 27, 2017](#)

NOTICES OF MOTION

1. Councillor Shaughnessy re: Senior Management Work Plan

Whereas public interest is better served when councilors are kept up to date with reports coming to council; and

Whereas council members need to balance potential conferences and holidays with commitments to attend committee and council and specifically interests within their respective wards; and

Whereas councillors can best serve their residents by being in attendance when local issues come to council,

Now therefore be it resolved that council members be informed of Seniors Management Work Plan on a monthly basis and updates as confirmed.

CORRESPONDENCE

Memorandums

1. Memorandum to Council from Steven Dollmaier, Superintendent, Finance and Infrastructure Services dated May 16, 2017 re: [Winter Operations for Town-owned Parking Lots](#)

General Correspondence

2. Forests Ontario dated March 30, 2017 re: [Heritage Tree Program, Ontario's Green Leaf Challenge, and 50 Million Tree Program](#)
3. City of Brampton dated April 18, 2017 re: [Bill 68 – Modernizing Ontario's Municipal Legislation Act, 2016 City of Brampton Request for Legislative Amendment to The Regional Municipality of Peel Act, 2005, to increase Brampton Council Representation at Region of Peel Council](#)
4. City of Brampton dated April 28, 2017 re: [Bill 68 – Modernizing Ontario's Municipal Legislation Act, 2016 City of Brampton Request for Legislative Amendment to The Regional Municipality of Peel Act, 2005, to increase Brampton Council Representation at Region of Peel Council](#)

ADJOURNMENT



Accessibility Accommodations

Assistive listening devices for use in the Council Chamber are available upon request from the Staff in the Town's Legislative Services Section. American Sign Language (ASL) Interpreters are also available upon request.

Please provide advance notice if you require an accessibility accommodation to attend or participate in Council Meetings or to access information in an alternate format please contact Legislative Services by phone at 905-584-2272 x. 2366 or via email to accessibility@caledon.ca.

Staff Report 2017-22

Meeting Date: Tuesday, May 16, 2017

Subject: 2017 Property Tax Levy and Rates

Submitted By: Hillary Bryers, Manager, Revenue/Deputy Treasurer, Finance and Infrastructure Services

RECOMMENDATION

That the final property tax rates as identified in Schedule A and B to Staff Report 2017-22 be approved; and

That the final property tax due dates be established as Thursday July 6, 2017 and Thursday September 7, 2017; and

That a by-law be enacted for the levy and collection of the 2017 Final Tax Levy.

REPORT HIGHLIGHTS

- The Municipal Act, 2001 requires a municipality to adopt its final tax levy, due dates and tax rates annually through the passing of a by-law.
- Property tax ratios were adopted by Council on April 4, 2017 as outlined in Staff Report 2017-16.
- The final property tax rates are set out in Schedule A and B to this report and are reflective of the approved tax ratios, approved Town of Caledon and Region of Peel budgets and the final 2017 education rates.
- The final property tax due dates will be Thursday July 6 and Thursday September 7.
- The total levy for 2016 is \$151,217,057 inclusive of the Town's general levy of \$57,961,447 and the dedicated broadband levy of \$300,000.

DISCUSSION

To enable the billing of final taxes for 2017, a by-law is required to establish the levy, due dates and other administrative needs regarding the Final property tax amounts. The tax rates set out in the attached schedule for the Town and Region are based on the 2017 budget requirements. The Education tax rates are set by the Province through regulation.

Staff Report 2017-22

The Region of Peel delegated to the Council of each area municipality in Peel the authority to pass a by-law establishing tax ratios as per the Regional by-law number 3-2017 dated January 12, 2017. The Town of Caledon 2017 property tax ratios were presented on Staff Report 2017-16 and approved by Council on April 14, 2017. Once all of the required by-laws and regulations have been passed, the municipal Council may levy its taxes.

Section 290 of the *Municipal Act, 2001, as amended*, states that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality. On December 20, 2016 council approved the Town's 2017 budget, including the continuation of a separate levy to support the growth of broadband services in Caledon. The broadband levy is projected to generate \$300,000 per year.

The Province of Ontario sets the education rates to support the four local school boards. Ontario Regulation 400/98 under the *Education Act* established the education tax rates for all property classes in 2017.

The Region of Peel adopted their estimates of all sums required for 2017 for the purposes of the Regional Corporation and provided a general levy and special levies on lower tier municipalities on April 13, 2017.

Caledon, as a lower-tier municipality, is required to collect the Regional and Education tax levies and forward it on to them regardless if a resident pays their property taxes. Section 342 of the *Municipal Act, 2001* allows the ability to collect taxes in one payment or by installments. The Town of Caledon has elected to have four installments per year – two installments representing the interim billing and two installments for the final billing.

Due Dates

The 2017 final tax levy will be payable in two (2) installments due July 6, 2017 and September 7, 2017. This bill will reflect the new assessed value of the property for 2017 as well as the 2017 tax rates. The amount of the 2017 Interim tax bill will be deducted from the total levied with the balance being the 2017 Final Tax Bill.

The properties enrolled in the Town of Caledon's 10-month Pre-authorized Tax Payment program will have payments adjusted to reflect the final tax bill with payment spread over July to October. Payments will continue to be withdrawn from their chosen bank account on the first of each month for owners on this plan. Payments for properties on the special pre-authorized plan for tax arrears will be re-calculated to reflect any changes as a result of the 2017 final billing.

Staff Report 2017-22

2016 Province-Wide Re-Assessment

In 2016, the Municipal Property Assessment Corporation (MPAC) conducted a province-wide re-assessment of all properties in Ontario. Property owners were mailed notices by MPAC with residential property owners beginning to receive their property assessment notices in May 2016 with all other property owners receiving their new property assessments in Fall 2016. These assessed values will be reflected in the 2017-2020 taxation years. While these notices will quote a valuation date of January 1, 2016, the assessment is Provincially legislated to apply to the 2017-2020 taxation years. The current value assessment date legislated for the 2016 tax year is based on the market value of a property on January 1, 2012.

Next Steps

1. The 2017 Final tax bills will be produced and mailed the week of June 1st, 2017.
2. Staff will prepare a flyer to accompany the 2017 Final tax bills to show the tax dollar distribution and provide an application form for the 2018 Pre-Authorized Payment Plan.

FINANCIAL IMPLICATIONS

The tax rates indicated in Schedule A will generate a total 2017 levy of \$151,217,057 from all the various property classes, allocated as follows:

Town	\$57,961,447
Broadband	\$ 300,000
Region	\$48,041,013
Education	\$44,914,534
Total	<u>\$151,217,057</u>

Adjusting for the interim tax billing, the overall final tax billing will be approximately \$79,052,510. From this amount, the Town will pay the Region and School Boards share. The Region of Peel's final payment due dates are July 7 and September 7, 2017. The School Board's requisition final due dates are September 30 and December 15, 2017.

Staff Report 2017-22

As approved by Council on March 7, 2017 in Staff Report 2017-15 Bolton Business Improvement Area Proposed 2017 Operating Budget, the final tax levy by-law will include a special tax rate levy for businesses within the Bolton Business Improvement Area (BIA) totaling the BIA's approved 2017 levy of \$56,000. Payments from the Town of Caledon to the Bolton BIA are due the day following the Town's property tax due dates, pending approval of the BIA's 2016 financial statements.

COUNCIL WORK PLAN

The matter contained in this report is not relative to the Council Work Plan.

ATTACHMENTS

Schedule A – 2017 Property Tax Rates

Schedule B – 2017 New Construction Property Tax Rates

Schedule A to Staff Report 2017-22
2017 Town of Caledon Property Tax Rates

RTC / RTQ	Tax Class Description	2017 CVA	Tax Ratio	Town Rates	Broadband Rates	Region Rates	Education Rates	Total Rate	Town Levy	Broadband Levy	Region Levy	Education Levy	Total Levy
C1	Commercial Farmland Awaiting Development Phase I	799,750	1.000000	0.111702%	0.000578%	0.092584%	0.053700%	0.258564%	893	5	740	429	2,068
C4	Commercial Farmland Awaiting Development Phase II	0	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	0	0	0	0	0
CH	Commercial Taxable (full rate, shared PIL)	0	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	0	0	0	0	0
CJ	Commercial Taxable (vacant land, shared PIL)	0	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	0	0	0	0	0
CM	Commercial Taxable - (no education)	0	1.327283	0.494203%	0.002558%	0.409617%	0.000000%	0.906378%	0	0	0	0	0
CT	Commercial Taxable Full Rate	713,880,214	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	3,528,017	18,260	2,924,175	7,445,392	13,915,845
CU	Commercial Excess Land	14,694,910	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	50,836	263	42,135	107,282	200,516
CX	Commercial Vacant Land	35,776,180	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	123,765	641	102,582	261,189	488,176
DT	Office Building	1,014,350	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	5,013	26	4,155	10,579	19,773
DH	Office Building Taxable (full rate, shared PIL)	0	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	0	0	0	0	0
DU	Office Building Excess Land	0	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	0	0	0	0	0
E	Exempt	564,074,349	0.000000	0.000000%	0.000000%	0.000000%	0.000000%	0.000000%	0	0	0	0	0
FT	Farmland	969,301,288	0.166800	0.062107%	0.000321%	0.051477%	0.044750%	0.158655%	602,004	3,116	498,964	433,762	1,537,846
GT	Parking Lot	758,000	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	3,746	19	3,105	7,906	14,776
I1	Industrial Farmland Awaiting Development Phase I	4,916,250	1.000000	0.111702%	0.000578%	0.092584%	0.053700%	0.258564%	5,492	28	4,552	2,640	12,712
I4	Industrial Farmland Awaiting Development Phase II	0	1.589441	0.591815%	0.003063%	0.490522%	1.231495%	2.316895%	0	0	0	0	0
IH	Industrial Taxable (full rate, shared PIL)	5,649,761	1.589441	0.591815%	0.003063%	0.490522%	1.231495%	2.316895%	33,436	173	27,713	69,577	130,899
IJ	Industrial Vacant Land, Shared PIL	0	1.589441	0.414270%	0.002144%	0.343366%	0.862047%	1.621827%	0	0	0	0	0
IK	Industrial Excess Land, Shared PIL	3,178,990	1.589441	0.414270%	0.002144%	0.343366%	0.862047%	1.621827%	13,170	68	10,916	27,404	51,558
IT	Industrial Taxable Full Rate	252,917,951	1.589441	0.591815%	0.003063%	0.490522%	1.231495%	2.316895%	1,496,806	7,747	1,240,619	3,114,672	5,859,845
IU	Industrial Excess Land	3,670,565	1.589441	0.414270%	0.002144%	0.343366%	0.862047%	1.621827%	15,206	79	12,603	31,642	59,530
IX	Industrial Vacant Land	151,444,913	1.589441	0.414270%	0.002144%	0.343366%	0.862047%	1.621827%	627,391	3,247	520,010	1,305,526	2,456,174
JT	Industrial New Construction - Full	53,774,754	1.589441	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%	318,247	1,647	263,777	613,032	1,196,704
JX	Industrial New Construction Vacant Land	898,000	1.589441	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%	3,720	19	3,083	7,166	13,989
LT	Large Industrial Taxable	102,529,250	1.589441	0.591815%	0.003063%	0.490522%	1.231495%	2.316895%	606,783	3,141	502,929	1,262,643	2,375,496
LU	Large Industrial Excess Land	976,275	1.589441	0.414270%	0.002144%	0.343366%	0.862047%	1.621827%	4,044	21	3,352	8,416	15,833
MT	Multi-Residential	34,897,300	1.722344	0.641300%	0.003319%	0.531538%	0.179000%	1.355157%	223,796	1,158	185,492	62,466	472,913
NT	New Multi-Residential	0	1.000000	0.372342%	0.001927%	0.308613%	0.179000%	0.861882%	0	0	0	0	0
M1	MR Farmland Awaiting Dev. Ph. 1	0	1.000000	0.111702%	0.000578%	0.092584%	0.053700%	0.258564%	0	0	0	0	0
M4	MR Farmland Awaiting Dev. Ph. 2	0	1.722344	0.641300%	0.003319%	0.531538%	0.179000%	1.355157%	0	0	0	0	0
PT	Pipelines	19,974,750	0.949245	0.353443%	0.001829%	0.292950%	1.288127%	1.936349%	70,599	365	58,516	257,300	386,781
R1	Residential Farmland Awaiting Development Phase I	1,054,250	1.000000	0.111702%	0.000578%	0.092584%	0.053700%	0.258564%	1,178	6	976	566	2,726
R4	Residential Farmland Awaiting Development Phase II	0	1.000000	0.372342%	0.001927%	0.308613%	0.179000%	0.861882%	0	0	0	0	0
RH	Residential Taxable (full rate, shared PIL)	0	1.000000	0.372342%	0.001927%	0.308613%	0.179000%	0.861882%	0	0	0	0	0
RT	Residential	12,519,131,870	1.000000	0.372342%	0.001927%	0.308613%	0.179000%	0.861882%	46,613,986	241,267	38,635,690	22,409,246	107,900,189
ST	Shopping Centres	151,116,055	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	746,820	3,865	618,997	1,576,060	2,945,743
SU	Shopping Centres Excess Land	958,263	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	3,315	17	2,748	6,996	13,076
TT	Managed Forests	98,779,300	0.250000	0.093085%	0.000482%	0.077153%	0.044750%	0.215470%	91,949	476	76,211	44,204	212,840
XT	Commercial New Construction: Full	546,490,566	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	2,700,773	13,979	2,238,518	5,699,607	10,652,877
XU	Commercial New Construction: Excess Land	6,926,120	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	23,960	124	19,859	50,565	94,509
YT	Office New Construction: Full	2,578,828	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	12,745	66	10,563	26,896	50,270
ZT	Shopping Centre New Construction: Full	6,843,110	1.327283	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%	33,819	175	28,031	71,370	133,394
ZU	Shopping Centre New Construction: Excess Land	0	1.327283	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%	0	0	0	0	0
Total		16,269,006,162							57,961,447	300,000	48,041,013	44,914,534	151,217,057

Note: Any differences in addition due to rounding

Schedule B to Staff Report 2017-22

Town of Caledon

2017 New Construction Property Tax Rates

Tax Class Description	Tax Class	Town Rates	Broadband Rates	Region Rates	Education Rate	Total Tax Rate
Industrial New Construction Shared (PIL for Ed)	JH	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Industrial New Construction - Water Intake System (PIL for Ed)	JI	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Industrial New Construction Vacant Land (PIL for Ed)	JJ	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Industrial New Construction Excess Land (PIL for Ed)	JK	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Industrial New Construction - Non-Generating Station (PIL for Ed)	JN	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Industrial New Construction - Generating Station (PIL for Ed)	JS	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Industrial New Construction	JT	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Industrial New Construction Excess Land	JU	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Industrial New Construction Vacant Land	JX	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Large Industrial New Construction Shared (PIL for Ed)	KH	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Large Industrial New Construction - Water Intake System (PIL for Ed)	KI	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Large Industrial New Construction Excess Land (PIL for Ed)	KK	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Large Industrial New Construction - Non-Generating Station (PIL for Ed)	KN	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Large Industrial New Construction - Generating Station (PIL for Ed)	KS	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Large Industrial New Construction	KT	0.591815%	0.003063%	0.490522%	1.140000%	2.225400%
Large Industrial New Construction Excess Land	KU	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Large Industrial New Construction Vacant Land	KX	0.414270%	0.002144%	0.343366%	0.798000%	1.557780%
Commercial New Construction - Lower Tier and Education Only	XC	0.494203%	0.002558%	0.000000%	1.042947%	1.539708%
Commercial New Construction - Education Only	XD	0.000000%	0.000000%	0.000000%	1.042947%	1.042947%
Commercial New Construction Shared (PIL for Ed)	XH	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%
Commercial New Construction Vacant Land (PIL for Ed)	XJ	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Commercial New Construction Excess Land (PIL for Ed)	XK	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Commercial New Construction - Upper Tier and Education Only	XL	0.000000%	0.000000%	0.409617%	1.042947%	1.452564%
Commercial New Construction	XT	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%
Commercial New Construction Excess Land	XU	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Commercial New Construction Vacant Land	XX	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Office Building New Construction - Lower Tier and Education Only	YC	0.494203%	0.002558%	0.000000%	1.042947%	1.539708%
Office Building New Construction - Education Only	YD	0.000000%	0.000000%	0.000000%	1.042947%	1.042947%
Office Building New Construction Shared (PIL for Ed)	YH	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%
Office Building New Construction Excess Land (PIL for Ed)	YK	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Office Building New Construction - Upper Tier and Education Only	YL	0.000000%	0.000000%	0.409617%	1.042947%	1.452564%
Office Building New Construction	YT	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%
Office Building New Construction Excess Land	YU	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Shopping Centre New Construction - Lower Tier and Education Only	ZC	0.494203%	0.002558%	0.000000%	1.042947%	1.539708%
Shopping Centre New Construction - Education Only	ZD	0.000000%	0.000000%	0.000000%	1.042947%	1.042947%
Shopping Centre New Construction Shared (PIL for Ed)	ZH	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%
Shopping Centre New Construction Excess Land (PIL for Ed)	ZK	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%
Shopping Centre New Construction - Upper Tier and Education Only	ZL	0.000000%	0.000000%	0.409617%	1.042947%	1.452564%
Shopping Centre New Construction	ZT	0.494203%	0.002558%	0.409617%	1.042947%	1.949325%
Shopping Centre New Construction Excess Land	ZU	0.345942%	0.001791%	0.286732%	0.730063%	1.364528%

Staff Report 2017-65

Meeting Date: Tuesday, May 16, 2017

Subject: Quarter 1, 2017 Operating Budget Variance Report

Submitted By: Vida Reeves, Financial Analyst, Finance and Infrastructure Services

RECOMMENDATION

That Staff Report 2017-65 regarding the Quarter 1, 2017 Operating Budget Variance report be received.

REPORT HIGHLIGHTS

- There is an overall net favourable variance of \$1,003,398 in the 2017 Operating Budget variance as of March 31, 2017 (Quarter 1, 2017) comprised of:
 - \$ 33,490 unfavourable variance in overall revenues; and
 - \$1,036,888 favourable variance in overall expenditures

DISCUSSION

The purpose of this report is to provide a high level overview of the 2017 Operating Budget variance (ie. budget vs. actuals) for the first three months of 2017 ending on March 31, 2017.

Variances reported during the year may be related to timing differences where the budget for a revenue or expense is in a particular month/quarter and the actuals occur in a different month/quarter. Timing differences reported in a quarter may be offset in another quarter and result in no overall surplus or deficit by the end of the year. Any realized surplus or deficit at the end of the year will be reported to Council along with recommendations for transfers to or from the Town's Operating Contingency Reserve, if necessary.

Staff within each department are responsible for the delivery of their programs and/or services while managing their budgets within the Council-approved 2017 Operating Budget. The responsibility for monitoring the operating budget variances is shared by Finance and departmental staff.

Finance and Department managers have worked together to review the actual revenues and expenditures as of March 31, 2017 and have compared them to the 2017 approved operating budget to identify trends and provide comments for any issues or budget variances.

Staff Report 2017-65

2017 Operating Budget Variance (Quarter 1, 2017)

Based on the results for the quarter ending March 31, 2017, the Town has a \$1,003,398 favourable operating budget variance comprised of a \$33,490 unfavourable variance in revenues and a \$1,036,888 favourable variance in expenditures. The table below provides an overview of the first quarter variance by department and by revenues/expenses:

SUMMARY OF Q1 2017 BUDGET OPERATING VARIANCE BY DEPARTMENT

DEPARTMENT	REVENUE / EXPENSE	March YEAR-TO-DATE BUDGET	March YEAR-TO-DATE ACTUALS	VARIANCE Favourable / (Unfavourable)	Variance %
Community Services	Revenue	(2,847,547)	(2,661,854)	(185,693)	-6.5%
	Expense	8,051,398	7,683,109	368,289	4.6%
	Net Budget	5,203,851	5,021,255	182,596	3.5%
Corporate Services	Revenue	(1,256,409)	(1,238,005)	(18,404)	-1.5%
	Expense	2,855,415	2,666,772	188,643	6.6%
	Net Budget	1,599,006	1,428,767	170,239	10.6%
Finance & Infrastructure Services	Revenue	(353,016)	(346,020)	(6,996)	-2.0%
	Expense	6,690,318	6,497,683	192,635	2.9%
	Net Budget	6,337,302	6,151,663	185,639	2.9%
Human Resources	Revenue	-	-	-	-
	Expense	278,151	252,300	25,851	9.3%
	Net Budget	278,151	252,300	25,851	9.3%
Strategic Initiatives	Revenue	(78,874)	(92,281)	13,407	17.0%
	Expense	1,495,575	1,405,350	90,225	6.0%
	Net Budget	1,416,701	1,313,069	103,632	7.3%
Corporate Accounts	Revenue	(29,584,314)	(29,748,510)	164,196	0.6%
	Expense	15,956,998	15,785,753	171,245	1.1%
	Net Budget	(13,627,316)	(13,962,757)	335,441	2.5%
TOTAL	Revenue	(\$34,120,160)	(\$34,086,670)	(\$33,490)	-0.1%
	Expense	35,327,855	34,290,967	1,036,888	2.9%
TOTAL to MARCH 31, 2017	Net Budget	\$1,207,695	\$204,297	\$1,003,398	83.1%

The 2017 budget operating variance is further broken down by division within each department and is available on Schedule A of this report.

Department Overview

The following comments by department are high-level, relevant explanations of the Quarter 1, 2017 variances. Variance review and explanations are derived through the combined efforts of Finance and department staff.

Community Services

Quarter 1, 2017 favourable variance of \$182,596

- \$142,603 favourable variance for contracted services and maintenance and repair costs in the first quarter of 2017 due to the timing of expenses mainly in the Parks, Recreation and Fire divisions. Budgeted expenses for contracted services are expected to be fully utilized by the end of the year.
- \$104,532 overall favourable variance in Salaries, Wages and Benefits for the Community Services department. The favourable variance is due to salary gapping for position vacancies which are partially offset by higher than anticipated costs from an increase in the Q1 number of Fire & Emergency Services calls and the number of responders at each call.
- \$87,590 favourable variance in Planning and Development revenue due to higher than budgeted Site Plan Application, Part Lot Control and Committee of Adjustment fees in the first quarter.
- \$80,291 favourable variance due to timing in various other expense accounts such as operating supplies, utilities, training, mileage, printing and advertising. Budgeted expenses are expected to be fully utilized by the end of the year.
- \$42,433 favourable variance due to the timing of Heritage Grant expenses. This variance includes \$29,932 in previously approved grants for 2015 and 2016 pending payment to the applicants and \$12,501 in budgeted grants for the 2017 calendar year still to be allocated, approved and paid out.
- \$24,364 favourable variance in overall Recreation division revenues which includes a \$63,151 favourable variance in camp/other program registration fees and a \$57,483 unfavourable variance for ice rental revenue. Ice rental revenue is lower than budgeted as local hockey teams did not advance to the playoffs.
- \$213,734 unfavourable variance in Building Services revenue due to a lower than budgeted number of building permits issued for the first quarter. Building activity is expected to increase in the second half of the year to coincide with construction season. Any shortfall in Building Services revenues in 2017 will be recovered from the Building Permit Stabilization Reserve fund at year end.
- \$61,000 unfavourable variance in Parks revenue due to a lower revenue than was estimated for the 2017 budget for the Region of Peel sidewalk and trail maintenance agreement. Both the Finance & Infrastructure Services and Parks department are sharing the revenue generated from this agreement.

Corporate Services

Quarter 1, 2017 favourable variance of \$170,239

- \$121,438 favourable variance in salary gapping due to employee re-assignments, retirements and vacancies.
- \$100,406 favourable variance in Legal Services, OMB Hearing and other contracted services due to the timing of expenses.
- \$49,735 favourable variance in Agreement Administration Fees attributed to the timing of the revenues received as compared with the budget for the quarter.
- \$140,782 unfavourable variance as the French Language Services (FLS) provincial grant funds were not received as budgeted in the first quarter of 2017. The funds are expected to be received in the second quarter of 2017.

Finance & Infrastructure Services

Quarter 1, 2017 favourable variance of \$185,639

- \$90,207 favourable variance in contacted services from multiple divisions due to work that will be completed in future months.
- \$56,045 favourable in winter calcium chloride, sand, and salt as several invoices for purchases in the first quarter were not received until the second quarter.
- \$39,488 favourable variance due to salary gapping (staff vacancies net of an unfavourable variance in project management fee recoveries from capital projects).
- \$27,947 favourable variance for electricity costs due to timing of streetlight invoices with multiple reading dates.
- \$19,970 favourable variance in traffic operations maintenance supplies due to staff vacancies.
- \$46,860 unfavourable variance in fuels, primarily due to diesel fuel required for increased ice events this winter.
- \$50,378 unfavourable variance in equipment and vehicle repairs primarily due to necessary repairs and maintenance required on heavy duty vehicles.

Human Resources

Quarter 1, 2017 favourable variance of \$25,851

- The overall favourable variance of \$25,851 is due to the timing of expenses such as Legal Services, Health & Wellness Initiatives and Staff Recognition in the first quarter of 2017.

Strategic Initiatives

Quarter 1, 2017 favourable variance of \$103,632

- \$68,702 overall favourable variance for the Caledon Public Library mainly due to the timing of expenses for online databases, software licenses, and audit fees.
- \$16,976 favourable variance in expenses for marketing and special events planned by the Economic Development division that will take place later in the year.

Corporate Accounts

Quarter 1, 2017 favourable variance of \$335,441

- \$183,514 favourable variance from Information Technology maintenance contracts due to timing of invoices received for various software.
- \$51,932 favourable variance from insurance deductibles on claims due to timing of deductible payments with the Town's new insurer.

FINANCIAL IMPLICATIONS

At the end of three months (January to March, 2017), the Town is showing a \$1,003,398 favourable operating variance.

Included in the \$1,003,398 favourable variance is a \$150,467 unfavourable variance for the Building Services division which is due to fewer building permits than anticipated for the first quarter of 2017. However, under Bill 124 of the *Building Code Act*, the Building division operates at full cost recovery and any surplus or deficit in the division is accounted for by a transfer to/from the Building Permit Stabilization Reserve fund. Accordingly, there will be no impact to the Town's year-end financials from the Building division variance.

The current uncommitted balance in the Building Permit Stabilization Reserve fund is \$3,173,402.51.

Finance and department staff will continue to review the Town-wide budget to actual variances and report the results to Council after the end of the second quarter of 2017.

COUNCIL WORK PLAN

The matter contained in this report is not relative to the Council Work Plan.

ATTACHMENTS

Schedule A – 2017 Q1 Operating Variances

2017 YEAR END OPERATING BUDGET VARIANCE BY DEPARTMENT / DIVISION - as of MARCH 31, 2017

DEPARTMENT	DIVISION	REVENUE / EXPENSE	March YEAR-TO-DATE BUDGET	March YEAR-TO-DATE ACTUALS	VARIANCE Favourable / (Unfavourable)	Variance %	
Community Services							
	Building Services ¹	Revenue	(649,047)	(435,313)	(213,734)	-32.9%	
		Expense	1,503,415	1,440,148	63,267	4.2%	
		Net Budget	854,368	1,004,835	(150,467)	-17.6%	
	Fire & Emergency Services	Revenue	(101,201)	(74,394)	(26,807)	-26.5%	
		Expense	2,221,270	2,208,240	13,031	0.6%	
		Net Budget	2,120,069	2,133,846	(13,777)	-0.6%	
	Parks	Revenue	(81,930)	(24,756)	(57,174)	-69.8%	
		Expense	436,119	414,261	21,858	5.0%	
		Net Budget	354,189	389,505	(35,316)	-10.0%	
	Planning & Development	Revenue	(184,521)	(272,111)	87,590	47.5%	
		Expense	675,751	651,895	23,856	3.5%	
		Net Budget	491,230	379,785	111,445	22.7%	
	Policy & Sustainability	Revenue	(171)	(240)	69	40.4%	
		Expense	317,596	265,388	52,208	16.4%	
		Net Budget	317,425	265,148	52,277	16.5%	
	Recreation	Revenue	(1,830,677)	(1,855,041)	24,364	1.3%	
		Expense	2,897,247	2,703,177	194,070	6.7%	
		Net Budget	1,066,570	848,136	218,434	20.5%	
	Community Services Total			5,203,851	5,021,255	182,596	3.5%
	Corporate Services						
	Information Services	Revenue	(225)	(1,745)	1,520	675.3%	
		Expense	122,312	111,633	10,679	8.7%	
		Net Budget	122,087	109,888	12,199	10.0%	
	Information Tecnology	Revenue	(202,440)	(202,626)	186	0.1%	
		Expense	435,106	404,863	30,243	7.0%	
		Net Budget	232,666	202,237	30,429	13.1%	
	Legal Services	Revenue	(116,860)	(185,607)	68,747	58.8%	
		Expense	515,620	430,622	84,998	16.5%	
		Net Budget	398,760	245,015	153,745	38.6%	
	Provincial Offences Court	Revenue	(819,786)	(678,440)	(141,346)	-17.2%	
		Expense	790,394	732,657	57,737	7.3%	
		Net Budget	(29,392)	54,217	(83,609)	284.5%	
	Regulatory/By-Law	Revenue	(112,602)	(134,121)	21,519	19.1%	
		Expense	372,502	355,605	16,897	4.5%	
		Net Budget	259,900	221,485	38,415	14.8%	
	Legislative Services/Council Support	Revenue	(4,496)	(35,467)	30,972	688.9%	
		Expense	619,481	631,393	(11,912)	-1.9%	
		Net Budget	614,985	595,926	19,059	3.1%	
	Corporate Services Total			\$1,599,006	\$1,428,767	\$170,239	10.6%

2017 YEAR END OPERATING BUDGET VARIANCE BY DEPARTMENT / DIVISION - as of MARCH 31, 2017

DEPARTMENT	DIVISION	REVENUE / EXPENSE	March YEAR-TO-DATE BUDGET	March YEAR-TO-DATE ACTUALS	VARIANCE Favourable / (Unfavourable)	Variance %
Finance & Infrastructure Services						
	Energy & Environment	Revenue	(18,524)	(26,622)	8,098	43.7%
		Expense	100,546	91,770	8,776	8.7%
		Net Budget	82,022	65,149	16,873	20.6%
	Engineering & Capital Projects	Revenue	(2,865)	-	(2,865)	-100.0%
		Expense	203,303	282,439	(79,136)	-38.9%
		Net Budget	200,438	282,439	(82,001)	-40.9%
	Facilities	Revenue	(102,381)	(90,853)	(11,528)	-11.3%
		Expense	576,356	446,040	130,316	22.6%
		Net Budget	473,975	355,187	118,788	25.1%
	Finance	Revenue	(2,703)	(1,795)	(908)	-33.6%
		Expense	595,289	564,170	31,119	5.2%
		Net Budget	592,586	562,375	30,211	5.1%
	Roads & Fleet	Revenue	(217,792)	(221,515)	3,723	1.7%
		Expense	4,406,478	4,372,645	33,833	0.8%
		Net Budget	4,188,686	4,151,130	37,556	0.9%
	Transportation	Revenue	(8,751)	(4,829)	(3,922)	-44.8%
		Expense	210,923	164,843	46,080	21.8%
		Net Budget	202,172	160,015	42,157	20.9%
	Administration	Revenue	-	-	-	-
		Expense	419,036	414,171	4,865	1.2%
		Net Budget	419,036	414,171	4,865	1.2%
	Purchasing & Risk Management	Revenue	-	(408)	408	-
		Expense	178,387	161,605	16,782	9.4%
		Net Budget	178,387	161,197	17,190	9.6%
Finance & Infrastructure Services Total			6,337,302	6,151,663	185,639	2.9%
Human Resources						
	Human Resources	Revenue	-	-	-	-
		Expense	278,151	252,300	25,851	9.3%
Human Resources Total		Net Budget	\$278,151	\$252,300	\$25,851	9.3%

2017 YEAR END OPERATING BUDGET VARIANCE BY DEPARTMENT / DIVISION - as of MARCH 31, 2017

DEPARTMENT	DIVISION	REVENUE / EXPENSE	March YEAR-TO-DATE BUDGET	March YEAR-TO-DATE ACTUALS	VARIANCE Favourable / (Unfavourable)	Variance %
Strategic Initiatives						
	Administration/Communications	Revenue	(63,619)	(66,777)	3,158	5.0%
		Expense	302,015	282,903	19,112	6.3%
		Net Budget	238,396	216,126	22,270	9.3%
	Economic Development & Tourism	Revenue	(252)	1,327	(1,579)	-626.8%
		Expense	211,311	197,072	14,239	6.7%
		Net Budget	211,059	198,399	12,660	6.0%
	Library	Revenue	(15,003)	(26,831)	11,828	78.8%
		Expense	982,249	925,375	56,874	5.8%
		Net Budget	967,246	898,544	68,702	7.1%
	Strategic Initiatives Total			\$1,416,701	\$1,313,069	\$103,632
Corporate Accounts						
		Revenue	(29,584,314)	(29,748,509)	164,195	0.6%
		Expense	15,956,998	15,785,752	171,246	1.1%
		Net Budget	(13,627,316)	(13,962,757)	335,441	2.5%
Corporate Accounts Total			(\$13,627,316)	(\$13,962,757)	\$335,441	2.5%
TOTAL to MARCH 31, 2017		Revenue	(\$34,120,160)	(\$34,086,670)	(\$33,490)	-0.1%
		Expense	35,327,855	34,290,968	\$1,036,888	2.9%
		Net Budget	\$1,207,695	\$204,298	\$1,003,398	83.1%

¹ Building Services nets to zero at year-end as this division is self-funded as per Bill 124. A contribution of \$18,532 to the Building Permit Stabilization Reserve is budgeted for 2017.

Staff Report 2017-60

Meeting Date: Tuesday, May 16, 2017

Subject: 2017 Community Green Fund Recommendations

Submitted By: Shannon Carto, Specialist, Climate Change, Finance and Infrastructure Services

RECOMMENDATION

That the recommended 2017 Community Green Fund recipients listed in Table 1 of Staff Report 2017-60 be approved; and

That the Mayor and Clerk be authorized to execute funding agreements and all other necessary documents for the Community Green Fund.

REPORT HIGHLIGHTS

Through the Community Green Fund, the Town has been supporting community projects with an environmental focus since 2006. In response to the Town's 2017 Call for applications, six submissions were received from the following organizations/groups:

- Ontario Streams
- Toronto Regional Conservation Authority's Living City Foundation
- Bolton and District Horticulture Society
- Albion Hills Community Farms
- Trout Unlimited
- Credit Valley Conservation Foundation

Town staff recommend that the organizations outlined in Table 1 in Staff Report 2017-60, receive 2017 funding from the Community Green Fund. Further details of the projects proposed by each organization are provided in the body of this report.

DISCUSSION

The purpose of this Report is to seek Council approval for the 2017 Community Green Fund recommendations.

In 2006, Council approved the Green Fund Framework and authorized the Town's Energy and Environment Section to initiate and proceed with the Community Green Fund Program.

Staff Report 2017-60

Funding Program Procedure

As part of the Community Green Fund Program, Energy and Environment staff accepts and pre-screen applications to ensure the minimum criteria of the funding program are met. The applications are then provided to the Town's Staff Environment Committee for review and to provide a Council recommendation.

The Town offers two streams of funding: Fast Track Funding and Project Funding. Project Funding applications have a \$5,000 maximum funding request whereas Fast Track applications have a \$1,000 maximum request.

2017 Projects & Evaluation Results

The Town received six (6) applications; one for Fast Track funding and five for Project Funding. For project funding applications, the staff Environment Committee relies on an evaluation matrix that has 19 available points; applications that score between 16 and 19 receive a recommendation for full (100%) funding whereas those that score between 12 and 15 points receive a recommendation for partial funding (seventy-five percent; 75 %) of their funding request.

For fast track applications, the staff Environment Committee relies on a checklist to ensure the application meets the project requirements. Applications must meet four (4) out of the six (6) project requirements to receive a recommendation for full (100%) funding.

In an effort to better align the funded projects with the Town's Energy and Environment Strategic Plans, staff introduced a bonus point to the application process for theme areas that aligned with these Plans. For the 2017 Community Green Fund application, a bonus point was awarded to projects that incorporated elements of sustainable waste management.

The staff Environment Committee's funding recommendation are summarized in Table 1 below.

Table 1: 2017 Recommended Community Green Fund Recipients			
Recipient	Grant Request	Partial or Full Funding	Recommended Funding (Grant)
Ontario Streams	\$5,000	Full	\$5,000
Albion Hills Community Farms	\$4,846	Full	\$4,846
Trout Unlimited	\$1,000	Full	\$1,000
Credit Valley Conservation Foundation	\$5,000	Partial	\$1,154
Total Funding			\$12,000

Staff Report 2017-60

Albion Hills Community Farm - Caledon Community Compost & ReCycling Collaboratory (Project Funding)

Albion Hills Community Farm (ACHF) is a not for profit organization based in Caledon which advances the understanding of local food and sustainable agricultural practices through farming, education, conservation and community partnerships.

ACHF's 2017 proposed project proposes to create a community scale composting facility at the the Farm that will involve partnering with local schools to build bicycle powered waste processing systems. Workshops will also be hosted for Caledon residents and stakeholders to promote sustainable waste management practices. The composted products generated from the facility will be used at the Farm.

The staff Environment Committee is recommending full funding for this project since it received an average score of 18 (highest score among all projects). The funds requested will be used to offset costs related to the hiring of workshop facilitators and purchase of construction materials.

Ontario Streams - Caledon Headwaters Rehabilitation Initiative 2017 (Project Funding)

Ontario Streams is a non-profit organization whose mission is to protect and rehabilitate streams and wetlands in Ontario. Ontario Streams have been involved in habitat restoration work within the Town of Caledon since 1998.

Ontario Stream's proposed 2017 project has six components: (1) In-stream restoration and enhancement of Boyces Creek involving the installation of three habitat enhancement structures and the replacement of an aging fishway; (2) In-stream/ riparian waste removal; (3) Riparian tree planting along Boyces Creek to restore canopy cover; (4) Removal and control of an invasive plant species (Japanese Knotweed) in Centreville Creek; (5) Atlantic Salmon classroom hatchery field trips to release salmon fry in Coffey Creek and the Upper Humber River; (6) Brown Trout spawning surveys in the Main Upper Humber and Coffey Creek, and Brook Trout spawning surveys on Boyces and Centreville Creeks.

The staff Environment Committee is recommending full funding for this project since it received an average score of 17 (second highest score among all projects). The grant funds will be used to support the hiring of staff.

Trout Unlimited - Bringing Back Brookies, Upper Credit Conservation Area Brook Trout Habitat Restoration Project (Fast Track)

Trout Unlimited is a not-for-profit organization dedicated to conserving, protecting and restoring Canada's fresh water ecosystems and their cold water resources for current and future generations.

Trout Unlimited's 2017 proposed project aims to increase the trout population in the Upper Credit River by installing habitat structures for benthic invertebrates and Brook Trout in the Upper Credit River; planting native vegetation along the stream banks to

improve stability and increase shading of the river to lower water temperatures; strategically placing gravel in the stream to increase substrate available to Brook Trout for spawning; and, installing a new silt trap and augmenting several older silt traps to help narrow the stream which will deepen the River, lower water temperatures, and expose Brook Trout friendly substrate materials.

The staff Environment Committee is recommending full funding for this project since it met five (5) out of six (6) Fast Track project requirements. The funds requested will be used to offset cost related to the purchase of materials (native plants) for the vegetative restoration of the streambanks.

Credit Valley Conservation Foundation - Forks of the Credit Centre for Biodiversity Community Dog-strangling Vine Management Project (Project Funding)

The Credit Valley Conservation Foundation (CVC Foundation) is the charitable arm of Credit Valley Conservation. Established in 1964, the CVC Foundation exists to inspire people and organizations to donate to support CVC's vision of a thriving environment that protects, connects and sustains us.

CVC Foundation's proposed project seeks to address the largest known infestation of invasive Dog-strangling Vine in the Credit River watershed through the assessment of the surrounding area to determine the extent of the infestation and the application of a herbicide treatment. The project will focus on a section of the Bruce Trail between Hwy 10 and Forks of the Credit Provincial Park.

The staff Environment Committee is recommending partial funding for this project. The project received an average score of 15, which qualifies the project for 75% of its funding request. However, \$1,154 remained in the available budget after the Environment Committee's recommended funding allocation to projects with a higher score. Therefore, the Environment Committee recommends allocating the remaining funds as partial funding in support of this project. The funds requested will be used to offset cost related to the purchase of materials (herbicide) and hiring of staff (contractor, CVC staff, Forks of the Credit Park staff).

Bolton & District Horticultural Society (Project Funding)

The staff Environment Committee is not recommending project funding for Bolton & District Horticultural Society. Although the project received an average score of 14, which qualifies the project for partial the staff Environment Committee was only able to allocate Green Funds to the applications with the highest scores due to limited funds available.

Staff Report 2017-60

Living City Foundation - Girls Can Too program, Bolton Camp Redevelopment (Project Funding)

The staff Environment Committee is not recommending project funding for the Living City Foundation. Although the project received an average score of 14, which qualifies the project for partial funding the staff Environment Committee was only able to allocate Green Funds to the applications with the highest scores due to limited funds available.

FINANCIAL IMPLICATIONS

Annual funding of \$12,000 for Community Green Fund grants (account 01-09-255-44040-365-62224) is included in the Finance and Infrastructure Services department, Energy and Environment division's 2017 operating budget.

In light of the high volume of applications received in 2017 and in recent years, Town staff may consider submitting a 2018 operating budget request to increase the Community Green Fund grant amount in order to better support community efforts to protect and preserve natural systems and wildlife in Caledon.

COUNCIL WORK PLAN

Protection of the rural environment – to enhance and protect our rural environment and to enable a viable rural economy

ATTACHMENTS

None.

Staff Report 2017-71

Meeting Date: Tuesday, May 16, 2017

Subject: New Multi-Residential Property Tax Class for 2017

Submitted By: Hillary Bryers, Manager, Revenue/Deputy Treasurer, Finance and Infrastructure Services

RECOMMENDATION

That a by-law be enacted to establish the 2017 property tax ratio for the New Multi-Residential (NT) tax class at 1.0.

REPORT HIGHLIGHTS

- As part of the recent Fair Housing Plan, the Province is implementing a mandatory New Multi-Residential property class province wide to ensure that municipalities tax new multi-residential buildings at a similar rate as other residential properties.
- The tax ratio range of fairness for this new tax class is between 1.0 and 1.1.
- It is recommended that the Town of Caledon adopt a new multi-residential tax ratio of 1.0 in order to support and encourage the development of new, purpose-built rental housing as a step to improve housing affordability.

DISCUSSION

As discussed in Staff Report 2017-16 and 2017-1, the Town of Caledon has delegated authority from the Region of Peel to establish the tax ratios used for property taxation in Caledon. Staff Report 2017-16 has already recommended the adoption of 2017 tax ratios for the seven property tax classes that had been adopted in Peel Region at the time of the report.

As part of the recently announced Fair Housing Plan, the Province of Ontario is implementing a mandatory New Multi-Residential property class province wide to ensure that municipalities tax new multi-residential buildings at a similar rate as other residential properties for buildings that obtain a building permit on or after April 20, 2017.

Properties would be assessed by the Municipal Property Assessment Corporation (MPAC) as multi-residential (MT) if they contain more than six separate residential rental units. If these types of buildings are constructed after receiving their building permit later than April 20, 2017, they will now be assessed by MPAC in the new multi-residential tax class (NT). There is no change to existing multi-residential properties.

Prior to this mandatory change, any property assessed as a new multi-residential building would have the same tax ratio as properties that are currently multi-residential.

For 2017, the multi-residential tax ratio in Caledon is 1.722344, which means a multi-residential property pays 1.722344 times the Town and Regional property tax of a residential property. The education portion of the property tax bill is set by the Province and not affected by the Town's tax ratio policies. The education rate for both multi-residential and new multi-residential properties is the same as residential.

In order to encourage the development of new, purpose-built rental housing, the Province has mandated that municipalities adopt this new tax class and have permitted municipalities to adopt a tax ratio for this new tax class of between 1.0 and 1.1 (referred to as the range of fairness). To ensure new residential rental housing is taxed the same as current residential housing, it is recommended that a tax ratio of 1.0 be adopted. This new tax class will support and encourage the development of new, purpose-built rental housing as a step to improve housing affordability in the rental market.

FINANCIAL IMPLICATIONS

The Town of Caledon currently does not have any properties assessed as NT or the new multi-residential tax class. As such, there are no current financial implications of adopting the new multi-residential tax class.

COUNCIL WORK PLAN

Seniors Housing – To provide aging in place options for residents
Growth – To plan for complete communities as required under the Growth Plan

ATTACHMENTS

None.

Staff Report 2017-67

Meeting Date: Tuesday, May 16, 2017

Subject: Status Update Regarding Donation Box Licensing

Submitted By: Patrick Trafford, Analyst, Legislative, Corporate Services

RECOMMENDATION

That Schedule G of Licensing By-law 2013-127 be amended as follows:

- a) to permit the placement of donation boxes on lands zoned institutional and industrial; and
- b) eliminate the 500 metre setback between properties with a licensed donation boxes.

REPORT HIGHLIGHTS

- Staff has developed an application process and communicated the licensing requirements to box operators and property owners;
- Fourteen (14) completed applications have been received and five (5) permits have been issued;
- The 500 metre setback and requirement that boxes be placed on commercial property have created challenges in the implementation process.

DISCUSSION

The purpose of this report is to provide an update on the implementation of the donation box licensing program including the current status and successes of the project to date. Further, recommendations are provided to address some obstacles and streamline the implementation process.

Implementation Process Status and Achievements

In response to the new requirement to licence donation boxes, Staff developed an application process in accordance with the Business Licensing By-law. This process includes property owner consent. The necessary forms, and instructions on the application process, were made available on the Town's website.

Using the inventory that lists the twenty-five (25) initial donation box locations within the Town, all donation box operators were contacted by registered mail and informed of the new licensing requirements. Further, all property owners with a box located on their premises were notified of the new licensing program, including the requirement that operators must obtain the written consent of a property owner as a condition of their application. Notices were posted on all of the identified donation boxes as an additional

way to ensure that property owners and box operators were informed of the new requirements. As a result of these notifications and new licensing requirements, Staff has received positive feedback from several property owners that had boxes placed on their premises without their consent. Finally, Staff has followed up with applicants to ensure that all of the required documentation is submitted prior to the Town reviewing each application and issuing a permit. Any remaining donation boxes that are not licensed, or do not have a pending application, will be removed by Staff.

As a result of the process outlined above, Staff has received Fourteen (14) completed applications from three (3) separate organizations. To date five (5) donation box permits have been issued.

Current Challenges

Despite the successes of the licensing program as outlined above, some challenges have been identified through the implementation process. Currently, the By-law restricts donation boxes from being placed on any property that is not zoned commercial. Some applicants have requested that boxes be placed on institutional and industrial zoned properties. Under the current provisions of the By-law, these applications would not be approved. Further, while it is important to ensure that boxes are not placed too close in proximity, the 500 metre setback has resulted in some conflicts and may be overly restrictive.

Recommended Option

Based on the current challenges outlined, Staff recommends expanding the permitted areas to include institutional and industrial zoned properties. To date, there have not been any complaints about the placement of boxes in such zoned areas and Staff do not foresee any major issues if the placement of each box meets all other provisions of the By-law including property owner consent.

Further, Staff recommends that the 500 metre set-back be eliminated. This provision is administratively difficult to implement and would result in the removal of long established boxes operated by local organizations which have not been subject to any complaints. Finally, none of the municipalities reviewed as part of the background research established a set-back between boxes, demonstrating that this is not a common best practice.

If Staff's recommendations are approved, a By-law to amend the Town's Licensing By-law will be brought forward for consideration outlining the recommended changes.

FINANCIAL IMPLICATIONS

There are no immediate financial implications associated with this report. The fees associated with donation box licensing is the one-time licence application fee of \$150.00 per location as well as an annual donation box renewal fee of \$75.00 per location as per the 2017 fees by-law.

COUNCIL WORK PLAN

Customer Service – to adopt an innovative approach that adapts to the changing needs and expectations of our community while supporting best practices.

ATTACHMENTS

None.



Accessibility Advisory Committee Report
Thursday, April 27, 2017
6:15 p.m.
Committee Room, Town Hall

Members Present

Councillor B. Shaughnessy
Chair: M. Tymkow
Vice-Chair: D. Farrace (absent)
D. St. Clair
R. Cowan

Town Staff

Legislative Specialist: W. Sutherland
Coordinator, Council Committee: D. Lobo

CALL TO ORDER

Chair M. Tymkow called the meeting to order at 6:21 p.m.

DECLARATION OF PECUNIARY INTEREST – none stated.

RECEIPT OF MINUTES

The minutes of the March 23, 2017 Accessibility Advisory Committee meeting were received.

REGULAR BUSINESS

1. Accessibility Advisory Committee Work Plan - 2017 Priority Project Plan

W. Sutherland, Legislative Specialist, Corporate Services provided an overview of the information provided by S. Dolson, Economic Development Officer, Strategic Initiatives at the prior meeting on March 23, 2017. The Committee felt that it was important to educate business owners on increasing accessibility elements in their businesses for all patrons. A flyer/brochure was chosen to be the educational resource.

Members of the Committee will provide W. Sutherland with draft content for the flyer. The content for the flyer will be reviewed at the next Accessibility Advisory Committee meeting.

Councillor B. Shaughnessy indicated opportunities to educate and recognize businesses during the Small Business Summit in October. W. Sutherland will consult with Strategic Initiatives staff regarding the possibility of introducing an Accessibility Award for small businesses.

2. Site Plan Review re: SPA 2012-0062 – Dixie Road – Prologis Park (proposing to construct three industrial buildings)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Clarification is requested regarding the transition from an accessible access aisle depressed curb where it leads to a barrier free curb cut. Please provide cross section detail of the curb cut.
- 2) Site Plan shall indicate that all exterior pedestrian travel routes shall maintain a minimum of 1.5m in width in compliance with the Design of Public Spaces requirements within the Accessibility for Ontarians with Disabilities Act.
- 3) The overall Site Plan shall note that exterior lighting at the main entrances and in close proximity to the accessible parking areas is at a minimum lighting level of 35 lux.
- 4) The overall Site Plan shall outline where snow will be stored during the winter months to ensure it doesn't impede with the accessibility provisions on the site.
- 5) Site Plan shall indicate that accessible aisles leading directly to an access route or walkway shall contain a curb ramp that meets the provisions of the Ontario Building Code as it relates to curb ramps.

3. Site Plan Review re: SPA 2015-0058 – 33 Perdue Court – Soscia Engineering (proposing to construct a trucking facility and offices)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Site Plan shall indicate that the main entrances for the proposed building are barrier-free with either a power door operator or an automatic sliding door feature as per the barrier free section of the Ontario Building Code.
- 2) Once parking has been confirmed, Site Plan shall indicate that Accessible parking space(s) for the site comply with By-law 2015-058. – Schedule “K”.
- 3) Site Plan shall indicate that accessible aisles leading directly to an access route or walkway shall contain a curb ramp that meets the provisions of the Ontario Building Code as it relates to curb ramps.
- 4) Site Plan shall indicate exterior lighting at the main entrances and accessible parking spaces shall be at a lighting level not less than 35 lux.
- 5) Site Plan shall outline snow storage areas on the plan to ensure the accessibility provisions on the site are maintained.

4. Site Plan Review re: SPA 2015-0067 – 12544 Highway 50 – Nitin Malhotra, N. Architecture (proposing to demolish existing buildings and rezone to permit a convenience store, offices, motor vehicle body shop, car wash and gas bar)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Site Plan shall indicate that the main entrances for the proposed buildings are barrier-free with either a power door operator or an automatic sliding door feature as per the barrier free section of the Ontario Building Code.

5. Site Plan Review re: SPA 2016-0043 – 30 Wiggins Road – Wheelwright Group Inc. (proposing to construct a one storey industrial facility)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Site Plan shall indicate that Accessible parking space(s) for the site comply with By-law 2015-058. – Schedule “K”.
- 2) As such, the Site Plan shall indicate that accessible aisles leading directly to an access route or walkway shall contain a curb ramp that meets the provisions of the Ontario Building Code as it relates to curb ramps.

6. Site Plan Review re: SPA 2016-0054 – Abbotside Way – Argo Self Storage (proposing to construct a development consisting of 10 self-storage buildings)

All accessibility concerns have been addressed; therefore there are no further accessibility recommendations for consideration.

7. Site Plan Review re: SPA 2017-0016 – 12880 Coleraine Drive – Menkes Developments (proposing to construct a warehouse building with an associated office)

All accessibility concerns have been addressed; therefore there are no further accessibility recommendations for consideration.

8. Site Plan Review re: SPA 2017-0022 – 0 Kennedy Road – Peel Apartment Building (proposing to construct a 3 storey building for seniors and older adults)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Please relocate one of the Type A accessible parking spaces from the proposed tenant parking location and reposition it to the visitor parking area in the same area. Construct a depressed curb, for the relocated accessible parking space, where the access aisles meet the walkway as per the Ontario Building Code as it relates to curb ramps.
- 2) Site Plan shall indicate that the LED exterior lighting at the main entrances and accessible parking space shall be at a lighting level not less than 35 lux.
- 3) Site Plan shall indicate that the courtyard shall comply with the Design of Public Spaces requirements of the Accessibility for Ontarians Disability Act and the Ontario Building Code as it relates to amenity areas.

The Committee reviewed the site plan and supported the recommendations. The Committee also requested the following recommendation be submitted to Community Services staff:

- a. Please consider adding more accessible parking spaces due to tenant demographics.

9. Site Plan Review re: SPA 2017-0023 – 194 McEwan Drive – RAI Architect (proposing to construct a one-storey day nursery)

The Committee reviewed the site plan and confirmed the following recommendation:

- 1) Site Plan shall note that all entrances of the proposed day nursery shall be barrier-free with either power door operators or sliding door features as per the barrier-free section of the Ontario Building Code
 - 2) Once parking for the nursery has been determined, accessible parking space(s) shall comply with By-law 2015-058 – Schedule K. As such, accessible access aisles that directly lead to an access route or walkway shall contain curb ramps that meet the provision of the Ontario Building Code as it relates to curb ramps.
 - 4) Site Plan shall indicate that exterior lighting at the entrances and in close proximity to the accessible parking space(s) shall be at a minimum level of 35 lux.
 - 5) Site plan shall illustrate the snow storage area to ensure the accessibility provisions on the site are maintained.
 - 6) Site Plan shall indicate that the proposed playground shall be fully accessible as per the AODA Design of Public Spaces guidelines for outdoor play spaces and shall contain playspace elements for children with disabilities.
10. Preliminary Plan re: Caledon Villas Park – Update

W. Sutherland, Legislative Specialist, Corporate Services provided an update that accessible on-street parking will now be considered in the development process for future parkettes.

11. Site Plan re: SPA 2013-0047 – 38 Queen Street South – Update

W. Sutherland, Legislative Specialist, Corporate Services provided an update on the road re-construction at 38 Queen Street to be completed by the Region of Peel.

12. Caledon Centre for Recreation and Wellness (CCRW) – Accessibility Improvements – Update

W. Sutherland, Legislative Specialist, Corporate Services provided an update that the CCRW in Bolton is pursuing accessibility improvements likely by the end of 2017 and staff will be invited to provide an update to the Committee.

CORRESPONDENCE

Members of the Committee provided comments and received responses from staff in regards to the correspondence item from Fay McCrea, Resident, Town of Caledon dated April 17, 2017 re: Belfountain Hall Accessibility.

ADJOURNMENT

On a motion by D. St. Clair, the meeting adjourned at 7:58 p.m.

Memorandum

Date: Tuesday, May 16, 2017

To: Members of Council

From: Steven Dollmaier, Superintendent, Finance and Infrastructure Services

Subject: Winter Operations for Town-owned Parking Lots

As part of 2017 budget discussions, staff were asked to report back on the effectiveness of using Town resources to perform winter maintenance activities at Town-owned parking lots during the 2016/2017 winter season.

In 2015 and early 2016, the winter maintenance of Town-owned parking lots (including parking lots that support community centres, fire stations) were serviced by external contractors.

In February 2016, one of the external contractors notified the Town that he could not continue servicing the Town. For the balance of the 2016 winter, the parking lots this contractor was responsible for was winter maintained by in-house staff. Further, with many of the parking lot winter maintenance contracts expiring in 2016, the Town issued a tender that closed in August 2016. The tender prices received from this tender exceeded the Town's budget for this work.

During the 2017 budget process, Town staff updated Council on this situation and staff's proposal to convert contract dollars to temporary full-time (TFT) staff in order to provide winter maintenance to Town-owned parking lots with internal staff. As outlined in this memo, the TFT staff were also assigned other duties when not actively conducting parking lot winter maintenance activities which more effectively utilizes the budget funding.

Currently, winter maintenance services are being provided by the internal staff from the Roads and Fleet division of the Finance and Infrastructure Services department. The operators within this division maintain the roads during winter weather events, prepare the roads with salt and sand applications for forecasted weather events, remove snow from roadways, clear snow from parking lots at all Town owned properties, and salt to ensure the parking areas are safe for facility users.

From the August 2016 tender, the Town received a number of quotes from various contractors. The average quote from the last tender was \$199,974.00 and did not cover any external contractor work at the 10 Fire Halls/Stations or dead end streets that only a small vehicle can maintain in Caledon. As part of the 2017 Budget process, approximately \$199,000 of external contract dollars was converted to temporary full-time dollars and eight (8) temporary full time staff were hired to perform winter

maintenance (in-house) for all Town-owned parking lots and all dead end streets in Caledon. The total amount to do the work in house was \$198,200.

Below are the value added advantages to having our Roads and Fleet staff complete all winter operations internally:

- Faster response time to clearing the sites (i.e. not having to wait for a minimum snow accumulation threshold to be reached if this service was contracted out)
- Each site will be inspected on regular basis to ensure sites remain clear of snow and ice
- The temporary full time staff help ensure that salt bins located at facilities are kept full for spot application by facility staff
- Department/facility staff have greater control on setting priority of parking lot winter operations based on the type of facility and the needs of the users/specific events
- Staff can be re-deployed to work on additional projects within the department during periods of no winter weather
- Allows for relative cost certainty from year to year
- Provides for better transition from winter operations to parks maintenance in the early spring and late fall as many of the temporary full-time staff that assist in the winter also serve the Town, in the parks division, in the spring/summer seasons.

Accordingly, winter operations for town-owned parking lots will continue to be completed internally.



144 Front Street West, Suite 700
Toronto, ON M5J 2L7

www.forestsontario.ca

Allan Thompson
Mayor
Town of Caledon
Box 1000, 6311 Old Church Rd.
Caledon, ON L7C 1J6



TOWN OF CALEDON
MAYOR

March 30, 2017

Dear Allan Thompson,

In 2017, Forests Ontario is marking Ontario's 150 and Canada's sesquicentennial by celebrating the rich legacy of our forests and by establishing future forests.

Our forests are an undeniable symbol of our province. They support healthy ecosystems and address the challenges of climate change. Forests Ontario is proud to announce the launch of two initiatives and we invite your staff and residents to get involved:

- **The Heritage Tree Program** recognizes important trees in our communities associated with significant figures and events from our history. Our goal in 2017 is to collect and share the stories of 150 unique trees and encourage greater appreciation of trees as cultural artifacts. Anyone can nominate trees for recognition as a heritage tree. Visit www.heritagetrees.ca or contact Toni Ellis, Heritage Tree Coordinator, at 1-877-646-1193 ext. 301.
- **Ontario's Green Leaf Challenge (GLC)** – The Ontario government and Forests Ontario invite all Ontarians to plant 3 million trees in 2017. Your residents then add the trees they plant to our online counter, which will map and track trees planted across the province. The website also provides resources to connect residents with local tree planting events and tree planting resources. We encourage your staff to add trees to our counter, submit tree planting events and share information about your local tree planting programs. Visit www.greenleafchallenge.ca or contact Stephanie Prince, Communications Coordinator, at 1-877-646-1193 ext. 225.

In addition, Forests Ontario continues to deliver the **50 Million Tree Program (50MTP)**, supporting landowners and municipalities in establishing healthy new forests on their properties. The program offers significant financial and practical assistance for planting trees on properties with more than 2.5 acres of open land. The Program covers a significant portion of the total planting costs. The 50MTP is an excellent opportunity to not only minimize costs and effort for tree planting, but enhance the value and function of the property and create a living legacy that will benefit entire communities. If you or your residents require more information about the 50MTP, please contact Suzanne Perry, Forestry Outreach Coordinator, at 1-877-646-1193 ext. 239.

Enclosed is a selection of materials detailing these initiatives. Please promote these opportunities to your community. Please encourage your staff and residents to contact us if they require additional copies.

Our forests are essential to a healthy future. Let's take action today by growing future forests and by engaging Ontarians to appreciate the important place of trees in our communities.

Regards,

Rob Keen, RPF
CEO, Forests Ontario
1-877-646-1193 ext. 230
rkeen@forestsontario.ca



BRAMPTON
Flower City

Chief Administrative Office
City Clerk

April 18, 2017

Peter Tabuns, MPP
Chair, Standing Committee on Social Policy
c/o Katch Koch, Clerk
Committees Branch
99 Wellesley Street West
Room 1405, Whitney Block
Toronto, ON M7A 1A2

Dear Mr. Tabuns and Members of the Standing Committee on Social Policy

**Subject: Bill 68 - Modernizing Ontario's Municipal Legislation Act, 2016
City of Brampton Request for Legislative Amendment to *The Regional Municipality of Peel Act, 2005*, to increase Brampton Council
Representation at Region of Peel Council**

The Council of The Corporation of the City of Brampton unanimously passed the Resolution below, at its meeting of April 12, 2017. For the Committee's consideration, the Resolution, through Clause 2, includes a specific amendment request to the *Regional Municipality of Peel Act, 2005*.

C100-2017 WHEREAS the principles and objectives espoused in the Honourable Justice George W. Adams' report of December 2004 regarding regional representation remain valid and were supported by Brampton City Council; and

WHEREAS since that time, the Region of Peel has, and continues to, experience significant population growth, reinforcing the need for balanced regional representation to ensure equitable governance of the region; and

WHEREAS recent discussions regarding the composition of Regional Council have demonstrated that Caledon, Brampton and Mississauga are seeking a governance model for Peel that is responsive to the interests and aspirations of their local municipalities; and

WHEREAS since the publishing of the Proposed Resolutions for the April 13, 2017 Regional Council Agenda, there have been discussions between elected representatives from all three area municipalities regarding ways and means to reach a consensus to improve fair and equitable regional representation at the Region of Peel Council for the 2018-2022 term; and

WHEREAS the City of Brampton provided a submission to the Province's Standing Committee on Social Policy on April 10, 2017, in regard to Bill 68, Modernizing Ontario's Municipal Legislation Act, 2016, presenting the City of Brampton's case for equitable and fair representation at the Region of Peel Council, and the Committee Members invited the City to propose substantive

amendments to Bill 68 to effect the regional representation change requested by the City of Brampton;

Therefore, Be It Resolved That:

1. The composition of Regional Council be changed for the purpose of the 2018 municipal election and 2018-2022 term of council to include 11 representatives from the City of Brampton;
2. The following Resolution of the Council of The Corporation of the City of Brampton be adopted, to request the Province of Ontario, through enacting an amendment to Bill 68, to include a provision amending the *Regional Municipality of Peel Act, 2005*, substantially in a form as follows with necessary ancillary changes to give effect thereto:

14 (3) Subsection 1 (1) 2 of the Act is amended by striking out the subsection and substituting:

Composition of council

1. (1) 2. Eleven persons representing the City of Brampton, comprised of the head of council and ten other persons in accordance with subsection (6).

3. The Council of The Corporation of the City of Brampton re-affirm Council's Resolutions of April 2016 (Resolutions C116-2016, C117-2016 and C118-2016) and request the Premier of Ontario to intervene to urge the Legislature to enact legislation to enable all 11 Brampton Council representatives to be representatives at the Region of Peel Council, to ensure fair, balanced and effective regional representation for the City, to be effective for the 2018 municipal election and 2018-2022 term of Regional Council; and,
4. That the City Clerk be requested to forward a copy of this Resolution to the Premier of Ontario, the Minister of Municipal Affairs, all members of the Provincial Standing Committee on Social Policy, all Brampton area Members of Provincial Parliament, the Regional Chair and Clerk of the Region of Peel, and the Mayors and Clerks of the City of Mississauga and Town of Caledon.

The Resolution will also be distributed to those identified in Clause 4 in the coming days.

Yours truly,



Peter Fay
City Clerk

City Clerk's Office, Office of the Chief Administrative Officer
Tel: 905-874-2174 peter.fay@brampton.ca
(CL — 18.1)

Brampton City Council
Resolutions C116-2016, C117-2016 and C118-2016
April 13, 2016

C116-2016 That the memo from P. Simmons, Acting CAO, dated April 8, 2016, to the Council Meeting of April 13, 2016, re: **Regional Governance**, be received.

C117-2016 WHEREAS Mississauga is examining possible options for Regional Governance, including single-tier municipal status;

THEREFORE BE IT RESOLVED THAT, pending the resolution of the Regional Governance Task Force work currently underway, an independent study be prepared once the Task Force has completed its work related to the current regional governance discussion underway, including outlining the costs/benefits for:

- a) A single tier City of Brampton;
- b) Status quo; and
- c) Amalgamation

with such terms of reference, work plan and budget for this study presented to Council by staff for review and approval;

AND FURTHER THAT the Mayor and Acting Chief Administrative Officer be requested to advise the Regional Governance Task Force of the City's intentions;

AND FURTHER THAT the Council of the City of Brampton ask the Minister of Municipal Affairs and Housing to provide the Province's position on the future of Regional Government for Peel Region.

C118-2016 WHEREAS the Council of The Corporation of the City of Brampton has consistently advocated for more than a decade for fair and equitable representation for the City of Brampton at the Region of Peel Council;

WHEREAS in 2004, the Honourable Justice George W. Adams, at the request of the then Minister of Municipal Affairs and Housing, facilitated discussions between the four (4) municipalities in the Region of Peel (the Region, Caledon, Brampton and Mississauga), on various matters of mutual interest, including regional representation; and

Brampton City Council
Resolutions C116-2016, C117-2016 and C118-2016
April 13, 2016

WHEREAS Justice Adams issued his report in December 2004, therein recommending the Province of Ontario implement a change to regional representation at Region of Peel Council based on:

- a) Increasing Mississauga's regional representatives from 10 to 12,
- b) Retaining Caledon's regional representatives at five (5), and
- c) Increasing Brampton's representatives from six (6) to 11; and

WHEREAS subsequent to Justice Adams' report and recommendations on regional representation, in 2005 the Province enacted Bill 186 to change the composition of Peel Region Council by:

- a) Adding two (2) additional members for Mississauga for a total of 12 members,
- b) Adding only one (1) additional member for Brampton, for a total of seven (7) members, and
- c) Maintaining Caledon at five (5) members,

which constitutes the current composition of the Region of Peel Council, plus the Regional Chair; and

WHEREAS since that time, the City of Brampton has experienced significant population growth (and a rate of growth higher than Mississauga and Caledon), which continues to reinforce the need for increased regional representation for Brampton taxpayers to ensure fair and equitable governance of the region; and

WHEREAS the principles and objectives espoused in Justice Adams' 2004 recommendations on regional representation continue to remain valid and just, in spite of the Province not completely implementing his recommendations; and

WHEREAS the Region of Peel Council adopted a Resolution on July 4, 2013, to establish a Task Force of Peel Region municipal Mayors, the Regional Chair, and respective municipal Chief Administrative Officers to deal with the following items and report back to Region of Peel Council in September 2013:

- a) Election of Regional Chair, and
- b) Brampton's request for additional Regional Council members; and

Brampton City Council
Resolutions C116-2016, C117-2016 and C118-2016
April 13, 2016

WHEREAS Region of Peel Council established a new Governance Review Task Force in 2015, comprised of the three Mayors, the Regional Chair, the four Chief Administrative Officers and the Regional Clerk, to study the following three (3) matters:

- a) A review of the governance of The Regional Municipality of Peel
- b) The options for election of the Regional Chair; and
- c) The composition of Regional Council; and

WHEREAS the work of the Region's Governance Review Task Force is underway, including the services of a Facilitator to assist the Task Force develop recommendations for Region of Peel Council by June 2016; and

WHEREAS the Council of The Corporation of the City of Brampton remains committed to effective, fair and equitable regional representation, and wishes to reaffirm its position on regional governance representation for full and serious consideration by the current Task Force as it develops its recommendations, with such Brampton Council position based on fair and respected principles of representation by population;

THEREFORE BE IT RESOLVED THAT:

1. The Council of The Regional Municipality of Peel requests the Minister of Municipal Affairs and Housing to enact a regulation to authorize the Region of Peel Council to exercise the power under sections 218 and 219 of the *Municipal Act, 2001*, to change the size of Regional Council to include all Brampton Members of Council, and
2. The required changes to the composition of the Region of Peel Council be in place for the 2018 municipal election so as to be in effect on December 1, 2018;

AND FURTHER THAT a copy of this Resolution be forwarded to the Region of Peel Governance Review Task Force for its deliberations, the Region of Peel, the City of Mississauga and Town of Caledon for their information, as well as the Premier of Ontario, Minister of Municipal Affairs and Housing and all Brampton Members of Provincial Parliament.

April 28, 2017

The Honourable Kathleen Wynne
Premier of Ontario
Legislative Building, Queen's Park
Toronto, ON M7A 1A1

Re: Bill 68 – Modernizing Ontario's Municipal Legislation Act, 2016 City of Brampton Request for Legislative Amendment to *The Regional Municipality of Peel Act, 2005*, to increase Brampton Council Representation at Region of Peel Council

The Council of The Corporation of the City of Brampton unanimously passed the Resolution below, at its meeting of April 12, 2017.

C100-2017 WHEREAS the principles and objectives espoused in the Honourable Justice George W. Adams' report of December 2004 regarding regional representation remain valid and were supported by Brampton City Council; and

WHEREAS since that time, the Region of Peel has, and continues to, experience significant population growth, reinforcing the need for balanced regional representation to ensure equitable governance of the region; and

WHEREAS recent discussions regarding the composition of Regional Council have demonstrated that Caledon, Brampton and Mississauga are seeking a governance model for Peel that is responsive to the interests and aspirations of their local municipalities; and

WHEREAS since the publishing of the Proposed Resolutions for the April 13, 2017 Regional Council Agenda, there have been discussions between elected representatives from all three area municipalities regarding ways and means to reach a consensus to improve fair and equitable regional representation at the Region of Peel Council for the 2018-2022 term; and

WHEREAS the City of Brampton provided a submission to the Province's Standing Committee on Social Policy on April 10, 2017, in regard to Bill 68, Modernizing Ontario's Municipal Legislation Act, 2016, presenting the City of Brampton's case for equitable and fair representation at the Region of Peel Council, and the Committee Members invited the City to propose substantive amendments to Bill 68 to effect the regional representation change requested by the City of Brampton;

Therefore, Be It Resolved That:

1. The composition of Regional Council be changed for the purpose of the 2018 municipal election and 2018-2022 term of council to include 11 representatives from the City of Brampton;
2. The following Resolution of the Council of The Corporation of the City of Brampton be adopted, to request the Province of Ontario, through enacting an amendment to Bill 68, to include a provision amending the *Regional Municipality of Peel Act, 2005*, substantially in a form as follows with necessary ancillary changes to give effect thereto:

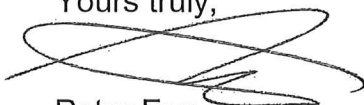
14 (3) Subsection 1 (1) 2 of the Act is amended by striking out the subsection and substituting:

Composition of council

1. (1) 2. Eleven persons representing the City of Brampton, comprised of the head of council and ten other persons in accordance with subsection (6).
3. The Council of The Corporation of the City of Brampton re-affirm Council's Resolutions of April 2016 (Resolutions C116-2016, C117-2016 and C118-2016) and request the Premier of Ontario to intervene to urge the Legislature to enact legislation to enable all 11 Brampton Council representatives to be representatives at the Region of Peel Council, to ensure fair, balanced and effective regional representation for the City, to be effective for the 2018 municipal election and 2018-2022 term of Regional Council; and,
4. That the City Clerk be requested to forward a copy of this Resolution to the Premier of Ontario, the Minister of Municipal Affairs, all members of the Provincial Standing Committee on Social Policy, all Brampton area Members of Provincial Parliament, the Regional Chair and Clerk of the Region of Peel, and the Mayors and Clerks of the City of Mississauga and Town of Caledon.

Attached, for information, is a copy of correspondence to the Standing Committee on Social Policy, and the Brampton Council Resolutions referenced in Clause 3.

Yours truly,



Peter Fay
 City Clerk
 City Clerk's Office, Office of the Chief Administrative Officer
 Tel: 905-874-2174 peter.fay@brampton.ca
 (CL — 18.1)

cc: The Honourable Bill Mauro, Minister of Municipal Affairs
 Brampton Area MPPs:
 Vic Dhillon, MPP, Brampton West
 Harinder Malhi, MPP, Brampton-Springdale
 Amrit Mangat, MPP, Mississauga-Brampton South
 Jagmeet Singh, MPP, Bramalea-Gore-Malton
 Region of Peel:
 Frank Dale, Regional Chair, Region of Peel
 Kathryn Lockyer, Regional Clerk, Region of Peel
 City of Mississauga:
 Mayor Bonnie Crombie
 Crystal Greer, City Clerk, City of Mississauga
 Town of Caledon:
 Mayor Allan Thompson
 Carey deGorter, Town Clerk, Town of Caledon
 Harry Schlange, Chief Administrative Officer, City of Brampton

Attachments:

Correspondence to the Standing Committee on Social Policy
 Brampton Council Resolutions C116-2016, C117-2016 and C118-2016

