



General Committee Meeting Report  
Tuesday, March 19, 2019  
2:30 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis  
Vice-Chair: Councillor C. Early  
Mayor A. Thompson  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor L. Kiernan  
Councillor T. Rosa  
Councillor I. Sinclair

Chief Administrative Officer: M. Galloway  
Manager, Legislative Services/Interim Town Clerk: A. Fusco  
Town Solicitor/Manager, Legal Services: A. Alyea  
General Manager, Strategic Initiatives: D. Arbuckle  
Treasurer: H. Haire  
Interim General Manager, Corporate Services: L. Hall  
Coordinator, Council Committee: J. Lavecchia  
General Manager, Community Services: P. Tollett  
General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong

### **CALL TO ORDER**

Chair J. Innis called the meeting to order in the Council Chamber at 2:33 p.m.

Mayor Thompson provided an update with respect to the recent flooding in Bolton. Mayor Thompson thanked emergency responders and members of the community for their assistance.

**DISCLOSURE OF PECUNIARY INTEREST** – none.

### **CONSENT AGENDA**

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019:**

#### **STAFF REPORT 2019-31 SPECIAL OCCASION PERMITS FOR TOWN COMMUNITY EVENTS**

That staff be directed to apply for a Special Occasions' Permit through the Alcohol and Gaming Commission of Ontario (AGCO) for events implemented by the Town that involve alcohol as set-out in Staff Report 2019-31; and

That the Mayor and Clerk be authorized to sign the Special Occasions Permit application for Town events.

#### **STAFF REPORT 2019-35 PROPOSED TRAFFIC SAFETY IMPROVEMENTS**

That Traffic By-Law 2015-058, be amended to include a posted speed limit of 40 kilometres per hour for the following locations:

- a. Shaws Creek Road between Bush Street (RR11) to a point 422m south of Bush Street (RR11);
- b. Abbotside Way between Kennedy Road to a point 50m east of Learmont Ave;
- c. Columbia Way between Highway 50 to a point 415m west of Westchester Road; and
- d. Dougall Ave between Learmont Ave to a point 266m west of Learmont Ave.

That Traffic By-Law 2015-058, be amended to include a Community Safety Zone for the following locations:

- a. Abbotside Way between Kennedy Road to a point 50m east of Learmont Ave; and
- b. Dougall Ave between Learmont Ave to a point 266m west of Learmont Ave.

That staff be directed to install the regulatory and warning signs as outlined in Staff Report 2019-35 in accordance with the Ontario Traffic Manual and the Highway Traffic Act; and

That a copy of Staff Report 2019-35 be forwarded to the Ontario Provincial Police for their information.

### **STAFF REPORT 2019-15 2019 PROPERTY TAX RATIOS**

That the 2019 Property Tax Ratios as outlined in Table One of Staff Report 2019-15 be approved; and

That a by-law be enacted to establish 2019 tax ratios for prescribed property classes as outlined in Table One of Staff Report 2019-15.

### **STAFF REPORT 2019-47 CALEDON SENIORS CENTRE EXPANSION - GRANT RENEWAL**

That the Caledon Seniors Centre be provided in-kind support as set out in Table A of Staff Report 2019-47 for the program expansion to rural facilities within Caledon by the Caledon Seniors Centre; and

That Staff be authorized to continue providing in-kind support for the duration of the Seniors Active Living Centre's Grant program.

### **RECOMMENDATIONS OF ADVISORY COMMITTEES**

Accessibility Advisory Committee Report dated March 4, 2019

### **NOTICES OF MOTION**

#### Councillor J. Downey re: Bill 174 School Bus Camera Legislation

Whereas Bill 174, adopted by the Province of Ontario in December 2017 includes School Bus Camera legislation;

And whereas as a result of adopting Bill 174, the Ministry of Transportation of Ontario (MTO) is required to produce regulations within the Highway Traffic Act in order for municipalities to implement School Bus Stop-Arm technology;

And whereas it is imperative that the Province of Ontario expedite the process to implement these regulations to ensure children are safe when they board or exit a school bus;

Now therefore be it resolved that the Mayor send correspondence on behalf of the Town of Caledon to the Minister of Transportation, Jeff Yurek, to develop policy and regulation to enforce School Bus Stop-Arm infractions.

#### Councillor A. Groves re: Vacant Commercial Properties

Whereas the Town of Caledon, including Downtown Bolton, has a number of vacant commercial properties;

And whereas some owners of these properties are not actively seeking tenants for their vacant commercial properties as it is financially advantageous for the properties to remain vacant;

And whereas the Town of Caledon intends on renewing its Economic Development Strategy in 2019;

Now therefore let it be resolved that Economic Development staff be directed to consider all available policy tools, through the renewed Economic Development Strategy, to encourage commercial property owners to find tenants.

## **STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2019-45 CASTLEDERG SIDEROAD RECONSTRUCTION CONTRACT AWARD**

That Contract No. 2019-06 be awarded to Pave-AI Limited in the amount of \$2,842,624.54 (inclusive of non-recoverable H.S.T.) funded from Capital Project 18-059 – Growth-Related Roads Program, as detailed in Table 3 of report 2019-45; and

That the Mayor and Clerk be authorized to execute a contract with Pave-AI Limited for the completion of the work.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2019-33 2018-2022 COUNCIL WORKPLAN**

That the 2018-2022 Council Work Plan priorities and recommended actions outlined in Schedule A to Staff Report 2019-33 be approved; and

That staff be directed to develop an implementation plan of Council's priorities.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2019-28 APPOINTMENT TO ECOCALEDON FOR THE 2018-2022 TERM OF COUNCIL**

That Councillor A. Groves be appointed to ecoCaledon for the 2018-2022 Term of Council.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2019-23 NAMING OF THE NEW COMMUNITY CENTRE IN SOUTHFIELDS**

That, the new recreation centre currently being constructed within the Community of Southfields be formally named "The Southfields Community Centre".

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2019-30 BOLTON BUSINESS IMPROVEMENT AREA PROPOSED 2019 OPERATING BUDGET**

That the Bolton Business Improvement Area's (BIA) 2019 Operating Budget in the amount of \$72,930.30 be approved as outlined in Schedule A of Staff Report 2019- 30;

That the Bolton BIA Operating Budget be funded by:

- a. A special tax levy of \$56,000 to be included in the 2019 Final Tax Levy Bylaw for commercial properties located within the Bolton BIA boundaries; and
- b. \$3,000 in general event revenues; and
- c. A use of accumulated surplus of \$13,930.30;

That Town staff be authorized to advance one quarter of the Bolton BIA's 2019 special tax rate levy in the amount of \$14,000 to the Bolton Business Improvement Area Board of Management on June 1, 2019;

That Town staff be authorized to advance the next one quarter of the Bolton BIA's 2019 special tax rate levy in the amount of \$14,000 to the Bolton Business Improvement Area Board of Management on, or after, July 1, 2019 upon receipt of the BIA's 2018 audited financial statements; and

That Town staff be authorized to issue the balance of the special tax levy in the amount of \$28,000 to the Bolton BIA Board equally after the last two tax installment due dates on July 5, 2019 and September 6, 2019 subject to the receipt of the BIA's 2018 audited financial statements.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**In accordance with the Municipal Act, Chair J. Innis asked if anyone from the audience would like to speak with respect to Staff report 2019-24 Annualized Tax Adjustments under Section 359.1(1) of the Municipal Act, 2001. No members of the audience came forward.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2019-24 ANNUALIZED TAX ADJUSTMENTS UNDER SECTION 359.1(1) OF THE MUNICIPAL ACT, 2001**

That the Treasurer's application, pursuant to Section 359.1(1) of the Municipal Act, 2001, to use the Revised 2018 Annualized Taxes amounts for the affected property as outlined in Table 1 of Staff Report 2019-24, for the use in the calculation of the 2019 taxes be approved.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**PRESENTATIONS**

1. Amedeo Valentino, Manager, Purchasing and Risk Management, Finance and Infrastructure Services provided a presentation with respect to the public procurement process and highlighted proposed changes to the Purchasing By-law. He identified the proposed purchasing objectives and how they align with free trade agreements currently in place.

Members of Council asked questions and received responses from the presenter.

Chair C. Early thanked Mr. Valentino for his presentation.

**Councillor N. DeBoer left the meeting at 3:37 p.m. and returned at 3:38 p.m.**

**Councillor T. Rosa left the meeting at 3:55 p.m. and returned at 3:58 p.m.**

**Councillor J. Innis left the meeting at 4:03 p.m. and did not return. Councillor C. Early assumed the role of Chair at 4:03 p.m.**

**CORRESPONDENCE**

**The General Committee recommends adoption of the following recommendation:**

**REQUESTS TO PRESENT**

That the following presenter be scheduled for an upcoming Council meeting:

- Peel Poverty Reduction Committee

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**CONFIDENTIAL SESSION**

Moved by Mayor A. Thompson – Seconded by Councillor L. Kiernan

That Council shall go into confidential session under Section 239 of the Municipal Act for the following purposes:

Confidential Staff Report 2019-10 A proposed or pending disposition of land by a municipality - Part of Block 307 on Plan 43M-1324 save and except Parts 5, 6 and 9 on Plan 43R-24051, Ward 4

Confidential Staff Report 2019-9 Personal matters about an identifiable individual, including municipal or local board employees - Selection of the 2019 Community Champion and other Community Recognition Night Award Recipients

Confidential Staff Report 2019-14 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice subject to solicitor-client privilege - New Bolton Fire Station Litigation

Confidential Staff Report 2019-13 Personal matters about an identifiable individual, including municipal or local board employees - Climate Change Action Planning Task Force Appointments 2019-2020

Confidential Memorandum regarding Personal matters about an identifiable individual, including municipal or local board employees - Bolton BIA Members

Carried.

**Councillor J. Downey left the meeting at 4:17 p.m. and returned at 4:19 p.m.**

**General Committee resumed in Confidential Session in the Council Chamber at 4:18 p.m.**

**Councillor N. deBoer, Councillor J. Downey, Councillor C. Early, Councillor A. Groves, Councillor L. Kiernan, Councillor T. Rosa, Councillor I. Sinclair, Mayor A. Thompson, Chief Administrative Officer: M. Galloway, Manager, Legislative Services/Interim Town Clerk: A. Fusco, Interim General Manager, Corporate Services/Deputy Clerk: L. Hall, General Manager, Strategic Initiatives: D. Arbuckle, General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong, Manager, Energy and Environment: K. McFadyen, Town Solicitor/Manager, Legal Services: A. Alyea, Treasurer: H. Haire and Manager, Facilities: T. Darlow were present for this portion of the meeting.**

**Councillor A. Groves left the meeting at 4:28 p.m. and returned at 4:34 p.m.**

**Councillor N. DeBoer left the meeting at 5:10 p.m. and did not return.**

**Councillor I. Sinclair left the meeting at 5:10 p.m. and returned at 5:14 p.m.**

**Councillor A. Groves left the meeting at 5:28 p.m. and returned at 5:30 p.m.**

**Councillor A. Groves left the meeting at 5:31 p.m. and did not return.**

**General Committee adopted the required procedural motion at 5:38 p.m. and resumed in Open Session at 5:40 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**CONFIDENTIAL STAFF REPORT 2019-10 A PROPOSED OR PENDING DISPOSITION OF LAND BY A MUNICIPALITY - PART OF BLOCK 307 ON PLAN 43M-1324 SAVE AND EXCEPT PARTS 5, 6 AND 9 ON PLAN 43R-24051, WARD 4**

That the application to purchase a portion of Town owned land legally described as Part of Block 307 on Plan 43M-1324 save and except Parts 5, 6 and 9 on Plan 43R-24051, in the Town of Caledon, Region of Peel, presently part of PIN 14236-0728, and being Part 1 on the draft reference plan attached as Schedule A (the "Subject Lands") to Confidential Staff Report 2019-10, be denied; and

That the Subject Lands be listed for sale pursuant to the Town's Land Sale By-law 2017-81 with the minimum acceptable bid set at the fair market value outlined in Schedule C to Confidential Staff Report 2019-10.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

**CONFIDENTIAL STAFF REPORT 2019-9 PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES - SELECTION OF THE 2019 COMMUNITY CHAMPION AND OTHER COMMUNITY RECOGNITION NIGHT AWARD RECIPIENTS**

That Doris Porter be selected as the recipient of the 2019 Community Champion Award; and

That the 2019 Caledon Community Recognition Night award recipients as listed in Schedule A to Confidential Staff Report 2019-9, be received.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

**CONFIDENTIAL STAFF REPORT 2019-14 LITIGATION OR POTENTIAL LITIGATION, INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY AND ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE - NEW BOLTON FIRE STATION LITIGATION**

That staff be authorized to pay out statutory holdback monies, retained by the Town from Pegah Construction Ltd. ("Pegah"), to any of Pegah's subcontractors that, in staff's consideration following an evaluation of lien claims, have valid claims for lien;

That staff be authorized to commence a counterclaim against the original construction project contractor, Pegah Construction Ltd., as well as a claim against the bonding company, Trisura Guarantee Insurance Company, and take any steps necessary to recover all excess amounts spent by the Town in completing the new Bolton Fire Station project; and

That staff be authorized to draw an upset limit of \$530,000 from the Operating Contingency Reserve, if required, for external legal costs related to lien settlements and the counterclaim.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**The General Committee recommends adoption of the following recommendation:**

**CONFIDENTIAL STAFF REPORT 2019-13 PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL BOARD EMPLOYEES - CLIMATE CHANGE ACTION PLANNING TASK FORCE APPOINTMENTS 2019-2020**

That Council endorse the recommended public applicants for the Climate Change Action Planning Task Force (CCAP-TF) for 2019-2020 to inform the Climate Change Action Plan Update:

1. Barbara Imrie (Resident Member)
2. Neil Morris (Resident Member)
3. Phil Winters (Small Business Owner)
4. Nicole Yardy (Young Adult)
5. Sarah Dolamore (Agriculture Representative)

That Council amend the CCAP-TF Terms of Reference to create a 'Member at Large' position to fill the large business Task Force membership vacancy, and that this position be appointed to Jim Jones.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on March 26, 2019.**

**ADJOURNMENT**

The Committee adjourned at 5:44 p.m.